

Instructions

1. Complete this form in order to open an HSA. (* = Required Fields)
2. Return the completed form to your employer. Please do not return the form directly to SuperiorUSA (TPA).
3. If you have any questions regarding this form, please contact your employer or SuperiorUSA Benefits at (218) or (877) 529-2477 or via email at flexservices@superiorusa.com.

Accountholder Profile Information

<p><input type="text"/> *Name (Last, First, MI) <input type="text"/> - <input type="text"/> - <input type="text"/> *Social Security Number <input type="text"/> *Employee ID <input type="text"/> *E-mail Address <input type="text"/> *Address Line 1 (cannot be PO Box) <input type="text"/> *Address Line 2 (cannot be PO Box) <input type="text"/> <input type="text"/> *City <input type="text"/> *State <input type="text"/> *Zip <input type="text"/> - <input type="text"/> - <input type="text"/> *Home Phone</p>	<p><input type="text"/> - <input type="text"/> - <input type="text"/> *Daytime Phone Number <input type="text"/> *Date of Birth <input type="checkbox"/> Male <input type="checkbox"/> Female *Gender <input type="checkbox"/> Married <input type="checkbox"/> Single *Marital Status <input type="text"/> *Mother's Maiden Name <input type="text"/> *Hire Date <input type="text"/> *Hours Worked Per Week <input type="text"/> *Payroll Frequency <input type="text"/></p>
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Election

Please choose one of the following enrollment options.

I am enrolling in an HSA through my employer. I authorize my employer to deduct my HSA contributions from my pay and forward them to my HSA. (Please complete the section immediately below)

Note: Your employer may also make a contribution to your HSA that will apply to your maximum contribution allowed. You are solely responsible for determining whether contributions to an HSA exceed the maximum annual contribution limitation. You are also responsible for notifying the custodian of any excess contribution and requesting a withdrawal of the excess contribution together with any net income attributable to the excess contribution.

*Indicate an annual employee election or a pay period election: \$ Employee Annual Contribution or \$ Per Pay Period Contribution

*Indicate HDHP Coverage Level: Self-only or Family/Other

*Indicate if you are enrolled in an HDHP through your employer: Yes or No

Your contributions will be withdrawn from your pay in each pay period. If your employer maintains a cafeteria plan that permits HSA contributions, your contributions will be made with pre-tax dollars. You may also make contributions outside of your employment. If you would like to make a contribution immediately, please complete an HSA Contribution Form and submit that form with your payment.

Debit Card

Your HSA funds will be primarily accessed using a debit card and you will receive two cards at no charge upon your account opening.

Note: To issue separate debit cards to any dependents 18 years of age or older, please complete and submit the Additional Debit Card Request Form.

Reimbursement Method

Please select your primary method of reimbursement from your HSA.

Direct Deposit – You will need to provide your bank account information in the Direct Deposit Setup Section. There is **no charge** for using the debit card to directly access your funds (no reimbursement required) and **no charge** for direct deposit reimbursements.

or

Check – All reimbursements paid by sending you check. Note that a fee of **\$3.00** will apply for each check reimbursement. If choosing this option, skip the Direct Deposit Setup Section.

Direct Deposit Setup

This section is required if you have chosen Direct Deposit as your HSA Reimbursement Method above.

***Bank Name**

***Address** ***City** ***State** ***Zip**

Checking Savings

***Account Type** ***Routing Number** ***Account Number**



Beneficiary Designation and Information

I designate the following individual(s) or entity as my primary or contingent death beneficiary(ies) of this HSA. If I am married in common law or in a community or marital property state, I must designate my spouse as my Primary Beneficiary unless spouse's signature is obtained and notarized below. Share percentages must equal 100% for primary and 100% for contingent.

No.	Name and Address	Date of Birth	Social Security Number	Primary or Contingent	Relationship	Share %
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Primary <input type="checkbox"/> Contingent	<input type="checkbox"/> Spouse <input type="checkbox"/> Dependent <input type="checkbox"/> Other	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Primary <input type="checkbox"/> Contingent	<input type="checkbox"/> Spouse <input type="checkbox"/> Dependent <input type="checkbox"/> Other	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Primary <input type="checkbox"/> Contingent	<input type="checkbox"/> Spouse <input type="checkbox"/> Dependent <input type="checkbox"/> Other	<input type="text"/>

Please check one of the following:

I am not married. If I become married at a future date, I must complete a new Beneficiary Designation form.

I am married. I understand that if I choose to designate a primary death beneficiary other than my spouse, he or she must agree to the designation by signing below. My spouse's signature must be notarized.

Signature of Spouse

Date

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public

Terms, Conditions and Signature

Important Information Regarding Patriot Act Requirements

To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial organizations to obtain, verify, and record information that identifies each individual who opens an account. What this means for you, when you open an account, you are required to provide your name, residential address, date of birth, and identification number. As part of the ongoing maintenance of your account we may require other information or documentation that allows us to identify you. You understand that your HSA may be closed if additional verification is not possible. Upon such closure, funds deposited in your HSA will be returned to you, less any fees or expenses chargeable against your HSA, or penalties or surrender charges associated with the early withdrawal of any savings instrument or other investment in your HSA account. As custodian, Healthcare Bank, a division of State Bank & Trust shall not be liable for any tax consequences or tax withholdings you may incur as a result of the transfer or distribution of your assets.

Important Information about your Account

The maximum balance allowed in your Cash Account is based on the designated threshold established by your TPA and agreed upon by Bank. Amounts over this balance will be automatically swept to your Investment Account as described in the Custodial Agreement and Disclosure Statement.

Important Information Regarding Death Beneficiary Information

If neither primary nor contingent is indicated, the individual or entity will be deemed to be a primary death beneficiary. If any primary or contingent death beneficiary dies before me, his or her interest and the interest of his or her heirs shall terminate completely, and the percentage share of any remaining death beneficiary(ies) shall be increased on a pro rata basis. If more than one primary death beneficiary is designated and no distribution percentages are indicated, the death beneficiaries will be deemed to own equal share percentages in the HSA. Multiple contingent death beneficiaries with no share percentage indicated will also be deemed to share equally. If no primary death beneficiary(ies) survives me, the contingent death beneficiary(ies) shall acquire the designated share of my HSA.

I understand that if I designate my spouse as primary death beneficiary or contingent death beneficiary of the HSA, the dissolution, termination, annulment or other legal termination of my marriage will automatically revoke such designation.

Important Information Regarding My Account Summary

I understand that account summaries are made available electronically and may be viewed at any time by logging into my account at www.superiorusa.com. The Healthcare Bank Privacy policy is available online at healthcarebank.com. For an additional fee, the HSA Administrator that I identify as my Designated Representative may send paper account summaries and paper copies of the Healthcare Bank Privacy Policy to my address by U.S. mail. I will check the box below if I also wish to receive paper account summaries and paper copies of the Healthcare Bank Privacy Policy by U.S. Mail.

I wish to receive paper account summaries and paper copies of the Healthcare Bank Privacy Policy by U.S. Mail. By electing this option I acknowledge that an additional fee of \$2.00 per printing and mailing (primarily monthly) will apply. Paper account summaries are limited to current balances, contributions and distributions.

Important Information Regarding My HSA Investment Account

I understand that once I have accumulated at least \$2,000 in cash in my HSA, the balance of my account above \$2,000 will automatically be invested in an interest-bearing, FDIC-insured account. I may also choose to change my allocation choices and select from the TPA's list of mutual funds for the investment of HSA assets in excess of \$2,000. The HSA Investment Account is exclusively available online at www.superiorusa.com. An email address must be included in enrollment or it will not be available. All investment transactions in the HSA Investment Account will be initiated and conducted electronically or by telephone. All required disclosures of investment information and trade confirmations will be made electronically, and by opening an HSA Investment Account I consent to the electronic delivery/access of all documents of any issuer whose securities are made available to my HSA, including issuers and securities made available after the date my account is opened.

Important Information Regarding Substitute W-9 Certification

Under penalties of perjury, I certify that: (1) the Social Security Number shown on this form is my correct taxpayer identification number and, (2) I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and (3) I am a U.S. citizen (including a U.S. resident alien).

Important Information Regarding Custodial and Investment Information

I have read and understand the HSA Custodial Agreement and Disclosure Statement and agree to be bound by those terms and conditions. I understand the eligibility requirements for this HSA and I state that I am responsible for determining whether I qualify to make deposits to this HSA. I am responsible for:

- a. determining that I am eligible to make contributions to an HSA for each year I make a contribution;
- b. ensuring that all contributions are within the maximum limitations set forth by the tax laws, taking into account my coverage under a high deductible health plan;
- c. the tax consequences of any contributions (including rollover contributions) or distributions; and

- d. seeking the assistance of a qualified tax or legal professional to address any questions or concerns I may have about eligibility, contribution limitations, or the taxation of contributions or distributions from my HSA.

If I choose to select an Investment allocation from the TPA's list of mutual funds, I will be solely responsible for direction of the investment of my HSA. I represent that I will carefully review Investment Information prior to making investment decisions and that I will seek assistance of a financial professional if I have questions about available Investment options or how to select Investments for my HSA.

I authorize Healthcare Bank, a division of State Bank & Trust, and its agents to initiate permitted transfers, including contributions, to my HSA, as directed by me or my Designated Representative through the electronic account service features or as otherwise permitted under this HSA. Any such direction shall remain in effect until Healthcare Bank and its agents receive notice of a change to such directions via the electronic account service features or as otherwise permitted under this HSA.

I certify that the information provided by me on this Enrollment Form is accurate, and that I have received a copy of the HSA Custodial Agreement and Disclosure Statement and amendments thereto. I also acknowledge receipt of the Healthcare Bank Privacy Policy and Sweep Disclosure Notice. I assume sole responsibility for all consequences found in the Enrollment Form and Custodial Agreement and Disclosure Statement. I understand that I may revoke the HSA on or before the seventh day after the date of establishment. I have not received any tax or legal advice from Healthcare Bank, and I will seek the advice of my own tax or legal professional to ensure my compliance with related laws. I release and agree to hold the Healthcare Bank harmless against any and all claims or losses arising from my actions.

I hereby further agree to designate the TPA to serve as my Designated Representative with respect to my HSA account. By signing below I agree to be bound by the terms and conditions of the separate agreement entitled Designation of Representative by HSA Client and by my signature each party respectively acknowledges his or her understanding and agreement with such terms and conditions.

Signature of HSA Accountholder

Michael S. Solberg

Date

Authorized Signature of Healthcare Bank as Custodian

Additional Incidental (Non-Recurring) Fee Disclosure

Other potential incidental fees that may apply to your HSA are as follows. Because these are event-based fees, they are avoidable and non-recurring. Non-sufficient funds (NSF) transaction fees are \$30.00 per transaction. Incoming wire (such as for rollover or contributions to your HSA) fees are \$10.00 per wire. Stop payment fees are \$18.00 per transaction or check. HSA Account Closing/Transfer fees are \$25.00 per account. If you terminate employment with your employer, HSA account, administration, and/or investment fees that were previously disclosed to, agreed to, and paid for by your employer while actively employed may (at the election of your employer) be charged to your HSA account effective with your termination from employment.