

**DOUGLAS COUNTY
2018 GRADE ORDER LIST**

GRADE	JOB TITLE	DEPARTMENT	Minimum					Control Point	Merit to
			87.5% Step 1	90.0% Step 2	92.5% Step 3	95.0% Step 4	97.5% Step 5	100.0% Step 6	120.0% Maximum
V			\$45.80	\$47.10	\$48.41	\$49.72	\$51.03	\$52.34	\$62.81
	County Administrator	Administration							
U			\$42.70	\$43.92	\$45.14	\$46.36	\$47.58	\$48.80	\$58.56
	Director of Health&Human Serv. Highway Commissioner	Health & Human Services Highway							
T			\$39.60	\$40.73	\$41.86	\$43.00	\$44.13	\$45.26	\$54.31
	Corporation Counsel Court Commissioner Director of Natural Resources Finance Director	Corporation Counsel Court Commissioner Forestry Finance							
S			\$36.52	\$37.56	\$38.60	\$39.65	\$40.69	\$41.73	\$50.08
	Director of Information Services	Information Services							
R			\$34.19	\$35.17	\$36.15	\$37.12	\$38.10	\$39.08	\$46.90
	Assistant Coporation Counsel Chief Deputy Sheriff Hwy Commissioner - Non-licensed Zoning Administrator	Corporation Counsel Sheriff Highway Zoning							
Q			\$32.65	\$33.59	\$34.52	\$35.45	\$36.39	\$37.32	\$44.77
	Deputy Director Health & Human Services Emerg Mgt General Services Dir Human Resource Manager	Health & Human Services Emergency Management Administration							
P			\$31.12	\$32.01	\$32.89	\$33.78	\$34.67	\$35.56	\$42.66
	Jail Administrator	Sheriff/Jail Division							
O			\$29.56	\$30.41	\$31.25	\$32.10	\$32.94	\$33.78	\$40.54
	Administrator of Child Support Health Officer, Level III Human Services Supervisor Operations Lieutenant-Patrol Operations Manager	Child Support Health & Human Services Health & Human Services Sheriff Highway							
N			\$28.01	\$28.82	\$29.62	\$30.42	\$31.22	\$32.02	\$38.42
	ADRC Director Assistant Finance Director Assistant Zoning Administrator Douglas County Conservationist Fleet and Facilities Manager Forest Management Supervisor Jail Lieutenant Health Officer, Level II Highway Technician/Eq. Operator Real Property Lister/Land Info Officer	Health & Human Services Finance Zoning Zoning Highway Forestry Sheriff/Jail Division Health & Human Services Highway Zoning							

M			\$26.48	\$27.23	\$27.99	\$28.75	\$29.50	\$30.26	\$36.31
	Communications Center Supervisor	Emergency Management							
	Economic Support Manager	Health & Human Services							
	Emergency Planner/ Risk Manager	Emergency Management							
	Surveyor	Zoning							
	Veterans Service Officer	Veterans Administration							
L			\$24.93	\$25.64	\$26.36	\$27.07	\$27.78	\$28.49	\$34.19
	Accounting Supervisor	Finance/Health & Human Services							
	Accounting Supervisor	Highway							
	Advanced Social Worker	Health & Human Services							
	Information Services Analyst	Information Services							
	Inventory Forester-GIS Specialist	Forestry							
	Medical Examiner	Medical Examiner							
	Parks & Recreation Supervisor	Forestry							
	Register of Probate/Juvenile Clerk	Probate							
K			\$23.38	\$24.05	\$24.72	\$25.39	\$26.06	\$26.72	\$32.07
	Engineering Tech-Conservation	Zoning							
	Forester	Forestry							
	GIS Technician II	Land Records							
	Human Services Coord B to 3	Health & Human Services							
	Jail Program Coordinator (Licensed)	Sheriff/Jail Division							
	Jail Sergeant	Sheriff/Jail Division							
	Office Services Supervisor/Admin. Asst.	Health & Human Services							
	Public Health Nurse	Health & Human Services							
	Risk Manager	Emergency Management							
	Social Worker	Health & Human Services							
	Working Foreman Highway	Highway							
J			\$21.84	\$22.46	\$23.09	\$23.71	\$24.33	\$24.96	\$29.95
	Chief Deputy	Clerk of Courts							
	Deputy Child Support Administrator	Child Support							
	Environmental Health Specialist	Health & Human Services							
	Mechanic	Highway							
	Office Services Supervisor	Forestry							
	Office Services Supervisor	Sheriff/Jail Division							
	Office Services Supervisor	Sheriff							
	Paralegal	Corporation Counsel							
	Parts Coordinator/Mechanic	Highway							
	Payroll Accountant	Finance							
	Sign Coord./Equipment Operator	Highway							
	Victim Witness Specialist/Off Manager	District Attorney							
	Zoning Inspector	Zoning							

I		\$20.30	\$20.88	\$21.46	\$22.04	\$22.62	\$23.20	\$27.83
Building Maintenance Worker	Buildings & Grounds							
Building Maintenance Worker	Highway							
Deputy	County Treasurer							
Deputy	Register of Deeds							
Economic Support Specialist - Lead	Health & Human Services							
Advanced Equipment Operator	Highway							
Equipment Operator /Technician	Highway							
Forestry Equipment Technician	Forestry							
Forestry and Parks Technician	Forestry							
GIS Technician I	Land Records							
Human Resource Generalist	Administration							
Jailer (Certified)	Sheriff/Jail Division							
Jailer/Huber Officer	Sheriff/Jail Division							
Lead Building Maintenance Wkr	Buildings & Grounds							
Lead Emgerency Comm Dispatcher	Emergency Management							
Veterans Service Administrative Lead	Veterans Administration							
Victim Witness Coordinator	District Attorney							
H		\$18.74	\$19.28	\$19.82	\$20.35	\$20.89	\$21.42	\$25.71
Account Specialist III	County Treasurer							
Account Specialist III	Finance							
Account Specialist III	Health & Human Services							
Account Specialist III	Sheriff							
Accounting Assistant	Forestry							
Account Clerk	Highway							
Child Support Investigator	Child Support							
Comm Center Dispatcher	Emergency Management							
Deputy	Clerk of Courts							
Deputy	County Clerk							
Deputy Register of Probate/Juvenile Clerk	Probate							
Economic Support Specialist	Health & Human Services							
Equipment Operator	Highway							
Financial Specialist	Clerk of Courts							
Jailer (Trainee/Uncertified)	Sheriff/Jail Division							
Judicial Assistant	Circuit Court 1							
Judicial Assistant	Circuit Court 2							
Judicial Assistant	Court Commissioner							
Legal Specialist	District Attorney							
Office Specialist IV	Child Support							
Office Specialist IV	Emergency Management							
Office Specialist IV	Zoning							
Technical Support Specialist	Sheriff							
Veteran Service Assistant	Veterans Administration							

G			\$17.19	\$17.68	\$18.17	\$18.66	\$19.15	\$19.64	\$23.58
	Account Specialist II	Forestry							
	Account Specialist II	Register of Deeds							
	Account Specialist II	Zoning							
	Admin Asst/HR Specialist	Administration							
	Technical Support Technician	County Clerk							
	Office Specialist / Tax Lister Lead	Zoning							
F			\$15.65	\$16.10	\$16.55	\$16.99	\$17.44	\$17.89	\$21.46
	Building Maintenance Worker	Buildings & Grounds							
	Office Specialist III	Highway							
	Office Specialist III	Child Support							
	Office Specialist III	County Clerk							
	Office Specialist III	Extension Office							
	Office Specialist III	Sheriff/Jail Division							
	Office Specialist III	Sheriff							
	Office Specialist III	Zoning							
	Office Specialist III/Discovery Clerk	District Attorney							
E			\$14.49	\$14.91	\$15.32	\$15.74	\$16.15	\$16.56	\$19.87
	Building Service Worker	Buildings & Grounds							
	Office Specialist II	Health & Human Services							
	Office Specialist II	Corporation Counsel							
D			\$13.42	\$13.80	\$14.18	\$14.57	\$14.95	\$15.33	\$18.40
	vacant								
C			\$12.43	\$12.78	\$13.14	\$13.49	\$13.85	\$14.20	\$17.04
	vacant								
B			\$11.51	\$11.84	\$12.16	\$12.49	\$12.82	\$13.15	\$15.77
	vacant								

	1/1/2018	1/1/2019	1/1/2020	1/1/2021	1/1/2022
Elected Officials (Annual Salary)					
Clerk of Courts (2080) Res #10-18	\$61,905	\$63,143	\$64,406	\$65,694	\$67,008
County Treasurer (2080) Res #11-16	\$61,905	\$63,143	\$64,406		
Register of Deeds (2080) Res #11-16	\$61,905	\$63,143	\$64,406		
County Clerk (2080) Res #11-16	\$61,905	\$63,143	\$64,406		
Sheriff (2080) Res #10-18	\$78,087	\$85,149	\$86,852	\$88,589	\$90,361
		+ 1 time lump sum of \$5,500			

Part Time Employees/Seasonal **Hourly Rates**

Sheriff

Jailers (on-call)	\$15.45
Deputy (on-call)	\$20.72

Clerk of Courts

Bailiffs/ Jury Clerk (on-call)	\$10.00
Lead Jury Clerk	\$15.41

Forestry

	Season 1*	Season 2*	Season 3+*
Lead Park Workers	\$13.00	\$13.50	\$14.00
Park Workers	\$11.00	\$11.50	\$12.00
Seasonal Forest Inventory	\$14.00	\$14.50	\$15.00

**Returning Lead Park/Park Workers and Seasonal Forest Inventory receive additional \$0.50 to base wage until 3rd consecutive season*

Seasonal Equipment Operator Paid according to Grade I (step determined by years of experience).

Highway

	Season 1*	Season 2*	Season 3+*
Seasonal Laborers	\$12.50	\$13.00	\$13.50

**Returning Seasonal Laborers receive additional \$0.50 to base wage until 3rd consecutive season*

Disclaimer: A Rounding difference may occur between the excel program and JD Edwards Payroll system.

The JD Edwards System will be the official wage record, minor discrepancies may be adjusted.