

**AGING AND DISABILITY RESOURCE CENTER OF DOUGLAS COUNTY
ADVISORY COMMITTEE**

**Wednesday, December 12, 2018, 4:15 p.m.,
Public Health Conference Room, Government Center Suite 327
1316 North 14th Street, Superior, Wisconsin**

Meeting called to order by Chair Jan Stevens.

ROLL CALL: Present – Jan Stevens, Diane Arnold, Rosemary Lear, Carol Jones. Absent – Kathy Lisdahl. Others present – Erika Johnson, Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Lear, second Jones, to approve the minutes from the September 12, 2018, meeting. Motion carried.

ACTION ITEM:

Officer Election: Some members will be resigning within next couple months; wait until new members join.

ACTION: Motion by Lear, second Arnold, to refer to next meeting. Motion carried.

INFORMATIONAL ITEMS:

Program: Customer Satisfaction Report distributed. Survey response rate was 22% with positive feedback in all areas except follow-up. Department to implement consistent practices to ensure follow-up needs are met. Dementia friendly initiative continues with YMCA and Sheriff's Department being the most recent involved.

Budget: Projected to be under budget with contract. Budget report confusing; request to have accounting supervisor attend next meeting.

Membership: Shawna Anderson, Transitioning Coordinator at Superior High School, in process of being appointed.

FUTURE AGENDA ITEMS: Officer election; budget; program update; by-laws; membership; date/time of meeting. Next meeting, March 13, 2019.

ADJOURNMENT: Motion by Lear, second Arnold, to adjourn. Motion carried. Meeting adjourned at 4:47 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk