

**CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE**  
**Douglas County Health and Human Services Department**  
**Wednesday, December 12, 2018, 2:00 p.m., Room 207C**  
**Douglas County Courthouse, 1313 Belknap Street, Superior, Wisconsin**

Meeting called to order by Vice Chair Susan Hendrickson.

**ROLL CALL:** Present –Susan Hendrickson, Shari Pioro, Paulette Alseth. Absent – Debra Carroll, June Finland, Kelly Schoen, Kristina Lampi. Others present – Dave Longsdorf, Erika Johnson, Michelle Bittinat, Samantha Roark, Kaci Lundgren, Committee Clerk.

**APPROVAL OF MINUTES:** Motion by Alseth, second Hendrickson, to approve minutes from the September 12, 2018, meeting. Motion carried.

**ACTION ITEM:**

**Officer Election:** Only 3 members in attendance; would like majority for officer election.

**ACTION:** Motion by Alseth, second Hendrickson, to refer to next meeting. Motion carried.

**INFORMATIONAL ITEMS - Updates:**

**Program:** Dave Longsdorf will now supervise program. 59 individuals on program; 12 on waitlist. Goal for state transition plan has been reached; awaiting next steps for waitlist removal process.

**Budget:** In line with projected budget; no concerns.

**Annual Update:** Distributed. Annual update of 5-year plan required to be submitted to state; program supervisor and membership roster were only changes.

**Respite Services:** Only one individual responded to attend meeting; committee interested in feedback from more families and providers about services. Public meeting with respite providers and families in March 2019.

**Membership:** 2 parents interested in joining committee; Birth-to-Three Coordinator may be appointed as health representative.

**FUTURE AGENDA ITEMS:** Officer election; annual update approval; respite services public meeting; committee membership; meeting date/time. Next meeting, March 13, 2019.

**ADJOURNMENT:** Motion by Alseth, second Pioro, to adjourn. Motion carried. Meeting adjourned at 2:21 p.m.

Submitted by,  
Kaci Jo Lundgren, Committee Clerk