

**EMPLOYEE RELATIONS COMMITTEE
DOUGLAS COUNTY
Tuesday, December 10th, 2019, 9:30 a.m., Courthouse Room 207-C
1313 Belknap Street, Superior, Wisconsin**

Meeting was called to order at 9:31 a.m. by Lundgren.

REVIEW OF NOVEMBER 2019 MINUTES

No revisions; minutes accepted.

EMPLOYEE RELATIONS COMMITTEE ACCOMPLISHMENTS

Lundgren reviewed Employee Relations Committee accomplishments list. There was discussion regarding the smoking policy and the concerns of Jail employees to be further discussed at the next meeting. Meyer asked if all the panic buttons were now functional. Clark stated Dave Sletten gave an update at the Safety Committee meeting and there are only one or two that need to be replaced. If a Department does not have a panic button, Jones stated they need to contact Dani Miller, Communications Center Supervisor. Lundgren will research if panic buttons resulted from Employee Relations Committee suggestion.

HOLIDAY PARTY/EMPLOYEE RECOGNITION PARTY/POTLUCK

Lundgren stated there was discussion to have an employee recognition party and a potluck instead of the holiday party next year and is looking for suggestions. There was discussion to potentially move the next holiday party to January and have an in-house potluck in December 2020. Hale stated that employee recognition for retirements from the County Board came from this committee. Middleton suggested a private recognition.

FUTURE AGENDA ITEMS

Private recognition for employees who retire.

Calendar/photo contest.

Holiday Party/Employee Recognition Party/Potluck.

Smoking Policy

EMPLOYEE OF THE QUARTER

Mortenson stated there were two nominees for employee of the quarter.

Next meeting March 10, 2020 at 9:30 a.m. in Courthouse Room 207-C.

Meeting was adjourned at 9:55 a.m. by Lundgren.

Respectfully submitted,

Holly Mortenson

Human Resource Department Representative/Recording Secretary