

**PROCEEDINGS OF THE DOUGLAS COUNTY BOARD OF SUPERVISORS**  
**Thursday, November 18, 2021, 6:00 p.m., Board Room, Second Floor, Government Center**  
**1316 North 14<sup>th</sup> Street, Superior, Wisconsin**

Meeting called to order by Chairman Mark Liebaert.

Pledge of Allegiance recited.

Roll call taken by Melissa Pratt, for the County Clerk. There were 21 Present, 0 Absent.

Motion by Pomush, second Hendrickson, to approve the October 21 and 26, 2021, meeting minutes.  
Motion carried.

**CLAIMS**

Summons and Complaint by Towne Mortgage Company d/b/a AmeriCU Mortgage, for foreclosure of mortgage, listing Douglas County as Defendant because of lien interest in subject property.

Summons and Complaint by Navy Federal Credit Union, for foreclosure of mortgage, listing Douglas County as Defendant because of lien interest in subject property.

**CORRESPONDENCE**

One item of correspondence was received and placed on file.

**PUBLIC COMMENT**

None.

**PRESENTATIONS**

Stacy Libby, Clerk of Courts, presented Employee of the 3<sup>rd</sup> Quarter Award. Libby recognized for her hard work and dedication to Douglas County and its citizens. Michele Wick accepted award on her behalf.

**PUBLIC HEARING**

Chair Liebaert opened the 2022 Community Development Block Grant (CDBG) Small Cities Housing Program Public Hearing at 6:04 p.m. Sheldon Johnson, NWRPC Executive Director, summarized housing opportunities, eligibility criteria for assistance, and the grant's application process. Douglas County is the lead county for the Northwest Regional Housing Program. Anticipated grant \$2,000,000. The hearing provides for citizen input; none was received. Public Hearing closed at 6:18 p.m.

**ORDINANCES**

**AMENDMENT TO ORDINANCE #8.0  
ZONING ORDINANCE  
PRESENTED BY THE ZONING COMMITTEE**

**THE COUNTY BOARD OF SUPERVISORS OF THE  
COUNTY OF DOUGLAS DOES ORDAIN AS FOLLOWS:**

WHEREAS, the Douglas County Zoning Committee held a public hearing on November 10, 2021, on the following petitions for amendment of the county zoning district ordinance map:

SW SW, Section 22, T45N-R12W & NW SW, Section 22, T45N-R12W; (SO-026-00970-00, 00969-00, 11202 S Ferguson Rd), Town of Solon Springs – from the R-2: Residential/F-1: Forestry zone districts to the A-1: Agricultural zone district. Proposed use: hobby farm; and

S-187’ of N-287’ of Gov’t Lot 3, Section 29, T43N-R11W; (WA-032-00731-00, 16320 S Carol Court), Town of Wascott – from the F-1: Forestry zone district to the RR-1: Residential Recreational zone district. Proposed use: parcel split to conform with dimensional standards and requirements of zoned district.

WHEREAS, public hearing notice, affidavit of publication, notice given to town clerks of the hearing, and letter of town approval, are as shown in Exhibit C-11-21.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Zoning Committee and approves the petitions.

BE IT FURTHER RESOLVED that the County Clerk notify the town clerks of this action.

Dated this 18<sup>th</sup> day of November, 2021.

(Committee Action: Unanimous)  
(Fiscal Note: None)

**ACTION:** Motion by Bergman, second Borgeson, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Slay		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Peterson		
11. Staupe		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____		
Passed _____ X _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 10-21-21		

## **RESOLUTIONS**

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Slay		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Peterson		
11. Staupe		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed _____ X _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 10-21-21		

**RESOLUTION #55-21  
RESOLUTION BY THE ZONING COMMITTEE**

Subject: Citizen Participation Plan Adopted

WHEREAS, Douglas County has applied for a Community Development Block Grant, and

WHEREAS, the State of Wisconsin Department of Administration and the U.S. Department of Housing and Urban Development require recipients of Community Development Block Grant monies to have in place a Citizen Participation Plan, and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low to moderate income), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for a complaint procedure and accommodate non-English speaking residents, and

WHEREAS, Douglas County has prepared and publicly reviewed a Citizen Participation Plan.

NOW, THEREFORE, BE IT RESOLVED the Douglas County Board of Supervisors officially adopts the Citizen Participation Plan as set forth in Exhibit D-11-21.

Dated this 18<sup>th</sup> day of November, 2021.

(Committee Action: Unanimous)

(Fiscal Note: None)

**ACTION:** Motion by Bergman, second Hendrickson, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Slay		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Peterson		
11. Staupe		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed _____ X _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 10-21-21		

**RESOLUTION #56-21**  
**RESOLUTION BY THE ZONING COMMITTEE**

Subject: Community Development Block Grant Housing Program  
 for Small Cities Application Authorized

WHEREAS, Federal monies are available under the Wisconsin Community Development Block Grant housing program, administered by the State of Wisconsin, Department of Administration, Division of Housing, for the purpose of housing activities, and

WHEREAS, after public meeting and due consideration, the Douglas County Zoning Committee has recommended that an application be submitted to the State of Wisconsin for the following projects to assist eligible low- and moderate-income (LMI) persons:

1. Owner and renter occupied rehabilitation;
2. Down payment and closing cost assistance;
3. Accessibility improvements for persons with disabilities;
4. Sewer and water laterals;
5. Well and septic systems;
6. Conversion of structures into dwelling units; and
7. Hazard mitigation activities such as flood proofing, landscaping to improve drainage, or sewer backflow prevention.

WHEREAS, it is necessary for the County Board to approve the preparation and filing of an application for the County to receive funds from this program, and

WHEREAS, the County Board has reviewed the need for the proposed projects and the benefits to be gained therefrom.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors approves and authorizes the preparation and filing of an application for the above-named projects.

BE IT FURTHER RESOLVED that the Douglas County Board Chair is hereby authorized to sign all necessary documents on behalf of the County.

BE IT FURTHER RESOLVED that authority is hereby granted to the Zoning Committee to take the necessary steps to prepare and file the appropriate application for funds under this program in accordance with this resolution.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Slay		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Peterson		
11. Staupe		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed _____ X _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 10-21-21		

Dated this 18<sup>th</sup> day of November, 2021.

(Committee Action: Unanimous)

(Fiscal Note: None)

**ACTION:** Motion by Glazman, second Hendrickson, to adopt.  
Motion carried.

**RESOLUTION #57-21**  
**RESOLUTION BY THE LAND AND DEVELOPMENT**  
**COMMITTEE**

Subject: Wild Rice Harvest on Minong Flowage –  
DNR Rule to Regulate

WHEREAS, the Wisconsin Department of Natural Resources is proposing a rule to regulate wild rice harvesting with a date opening on the Minong Flowage in Douglas County, and

WHEREAS, if a waterbody is not on the date-regulation list for wild rice harvest in state administrative code, harvesting wild rice could occur any day through the year and on certain popular wild rice harvesting waters, too much harvesting activity before rice kernels are mature can result in damage to rice plants, inhibiting the maturation of the rice and negatively impacting the harvest and experience of other wild rice harvesters, and could also have long-term negative impacts on the sustainability of wild rice, and

WHEREAS, the Chippewa Tribes of Wisconsin and DNR’s Wild Rice Advisory Committee has identified the Minong Flowage as benefitting from date-regulation, and

WHEREAS, most of the wild rice that grows and is harvested on the Minong Flowage lakebed is within Douglas County ownership and,

WHEREAS, the DNR is currently in the scoping phases of the rule making process and will be drafting the rule language soon for a public hearing.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors accept the recommendation of the Land and Development Committee and concurs with adding all public beds (county and state) as identified by the DNR on the Minong Flowage, within the lobe east of Smith’s Bridge, under NR 19.09(4)(d) before the rule is enacted.

BE IT FURTHER RESOLVED that inclusion of these lands on the date-regulation list be reviewed three years after implementation.

Dated this 18<sup>th</sup> day of November, 2021.

(Committee Action: Unanimous)  
(Fiscal Note: None)

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Slay		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Peterson		
11. Staupe		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes        _____ Noes        _____ Absent      _____ Abstain     _____  Passed      _____ X _____ Lost        _____ Refer        _____ Amend      _____ Other        _____		
Rev. 10-21-21		

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Slay		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Peterson		
11. Staupe		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <u>  X  </u> Lost       _____ Refer      _____ Amend     _____ Other      _____		
Rev. 10-21-21		

**ACTION:** Motion by Allen, second Jaques, to adopt. Motion carried.



**RESOLUTION #58-21**  
**RESOLUTION BY THE LAND AND DEVELOPMENT**  
**COMMITTEE**

Subject: Land Sales Bid Policy Revision Approved

RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Land and Development Committee and approves the bid policy revision as set forth below:

**PROCEDURE FOR SALE OF TAX DEEDED LANDS**

10. Bids must be made on official bid blank form, which can be obtained at the County Clerk’s Office, and includes the following information:

(a) For those parcels advertised for the first time: No bid will be accepted for less than the minimum bid amount of the parcel **as listed on the advertisement for bid.\*** ~~and full amount of bid must accompany each bid~~ **All payments must be made** in the form of a certified cashier’s check or money order made payable to Douglas County Clerk. ~~and in accordance with the following:~~

(1) **For bid amount under \$25,000, full amount of bid must accompany each bid; or**

(2) **For bid amount of \$25,000 and above, a down payment of 25% of the bid amount must accompany each bid. The remaining amount due must be paid in full by the subsequent County Board meeting or the sale will not be approved and the down payment will not be refunded.**

Douglas County reserves the right to reject any and all bids or to award the bid most advantageous to Douglas County.

\*Language to be revised for bid blank form for previously advertised parcels.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Slay		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Peterson		
11. Staupe		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed _____ <b>X</b> _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 10-21-21		

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Slay		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Peterson		
11. Staupe		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <u>  X  </u> Lost       _____ Refer      _____ Amend     _____ Other      _____		
Rev. 10-21-21		

Dated this 18<sup>th</sup> day of November, 2021.

(Committee Action: Unanimous)  
 (Fiscal Note: None)

**ACTION:** Motion by Allen, second Luostari, to adopt. Motion carried.

**RESOLUTION #59-21  
RESOLUTION BY THE PUBLIC SAFETY AND  
ADMINISTRATION COMMITTEES**

Subject: Personnel Policies, Section III – Time Away from Work,  
Amendment

RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Public Safety and Administration Committees and approves the revision in the Holidays section of Personnel Policies, Section III – Time Away from Work, as set forth below:

**HOLIDAYS**

**POLICY:** To identify employee holidays and to establish a consistent procedure for scheduling and payment.

**C. Work on Designated Holiday**

1. Employees who are required to work on a designated holiday when their department is officially closed, will have an option of:

a. Being paid for actual hours worked at their normal rate of pay; in addition to full holiday pay. Holiday hours, as well as hours worked on the designated holiday, will be credited toward hours worked for overtime purposes; or

b. Requesting compensatory time off for hours worked on a holiday. The time off must be taken under the provisions of Section II, Employment Policies, Overtime/Compensatory Time.

1. Certain employees who work in the Jail and ~~Communication Center~~ (jailers, ~~dispatchers~~) and are required to work on a designated holiday will receive overtime pay of one and one half times the hours worked. (Holiday pay is included in the base wage for these employees.)

2. **Temporary employees who work in the Jail and Communication Center on a designated holiday will receive overtime pay of one and one half times the hours worked.**

Roll Call		
District Number	Yes	No
1. Pomush	X	
2. Bong	X	
3. Slay	X	
4. Clark	X	
5. Baker	X	
6. Leino	X	
7. Glazman	X	
8. Raunio	X	
9. Jaques	X	
10. Peterson	X	
11. Staupe	X	
12. Lear	X	
13. Allen	X	
14. Ryan	X	
15. Hendrickson	X	
16. Luostari	X	
17. Liebaert	X	
18. Moen	X	
19. Long	X	
20. Borgeson	X	
21. Bergman	X	
Roll: Ayes <u>  21  </u> Noes <u>   0  </u> Absent      _____ Abstain    _____  Passed <u>   X  </u> Lost        _____ Refer       _____ Amend      _____ Other       _____		
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Roll Call		
District Number	Yes	No
1. Pomush	X	
2. Bong	X	
3. Slay	X	
4. Clark	X	
5. Baker	X	
6. Leino	X	
7. Glazman	X	
8. Raunio	X	
9. Jaques	X	
10. Peterson	X	
11. Staupe	X	
12. Lear	X	
13. Allen	X	
14. Ryan	X	
15. Hendrickson	X	
16. Luostari	X	
17. Liebaert	X	
18. Moen	X	
19. Long	X	
20. Borgeson	X	
21. Bergman	X	
Roll: Ayes <u>  21  </u> Noes <u>    0  </u> Absent <u>      </u> Abstain <u>      </u>  Passed <u>    X    </u> Lost <u>      </u> Refer <u>      </u> Amend <u>      </u> Other <u>      </u>		
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Dated this 18<sup>th</sup> day of November, 2021.

(Committee Action: Unanimous)

(Fiscal Note: \$25,000 per year; within budget for 2021)

**ACTION:** Motion by Pomush, second Jaques, to adopt. Roll call vote taken and passed with 21 – Yes, 0 – No, 0 - Absent.

Roll Call		
District Number	Yes	No
1. Pomush	X	
2. Bong	X	
3. Slay	X	
4. Clark	X	
5. Baker	X	
6. Leino	X	
7. Glazman	X	
8. Raunio	X	
9. Jaques	X	
10. Peterson	X	
11. Staupe	X	
12. Lear	X	
13. Allen	X	
14. Ryan	X	
15. Hendrickson	X	
16. Luostari	X	
17. Liebaert	X	
18. Moen	X	
19. Long	X	
20. Borgeson	X	
21. Bergman	X	
Roll: Ayes <u>  21  </u> Noes <u>    0  </u> Absent <u>      </u> Abstain <u>      </u>  Passed <u>    X  </u> Lost <u>      </u> Refer <u>      </u> Amend <u>      </u> Other <u>      </u>		
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**RESOLUTION #60-21**  
**RESOLUTION BY THE ADMINISTRATION COMMITTEE**

Subject: Budgetary Transfers

RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Administration Committee and approves the budgetary transfers as set forth in Exhibit E-11-21.

Dated this 18<sup>th</sup> day of November, 2021.

(Committee Action: Unanimous)

(Fiscal Note: Included in Exhibit E-11-21)

(Administrative Note: Two-thirds vote of Board-elect required)

ACTION: Motion by Hendrickson, second Bergman, to adopt. Roll call vote taken and passed with 21 – Yes, 0 – No, 0 - Absent.

Roll Call		
District Number	Yes	No
1. Pomush	X	
2. Bong	X	
3. Slay		X
4. Clark	X	
5. Baker	X	
6. Leino		X
7. Glazman	X	
8. Raunio	X	
9. Jaques		X
10. Peterson	X	
11. Staupe	X	
12. Lear	X	
13. Allen		X
14. Ryan		X
15. Hendrickson	X	
16. Luostari	X	
17. Liebaert	X	
18. Moen		X
19. Long	X	
20. Borgeson	X	
21. Bergman		X
Roll: Ayes <u>  14  </u> Noes <u>    7  </u> Absent      _____ Abstain     _____  Passed <u>    X  </u> Lost        _____ Refer        _____ Amend       _____ Other        _____		
Rev. 10-21-21		

**RESOLUTION #61-21**  
**RESOLUTION BY THE EXECUTIVE COMMITTEE**

Subject: County Board Supervisors' Compensation Plan Amended

RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Executive Committee and approves the amendment in the County Board Supervisors' compensation plan as set forth below:

**COMPENSATION PLAN**

A. Salaries

- (1) Each supervisor (excluding the County Board Chairperson) shall be paid ~~\$3,000.00~~ **\$4,800.00** per year in bi-weekly installments of ~~\$115.38~~ **\$184.62**. The salaries referred to in this section shall be in addition to any claims for mileage and/or necessary expenses which may legally be allowed.

Dated this 18<sup>th</sup> day of November, 2021.

(Committee Action: Roll call vote taken and passed with 4 – Yes, 1 – No, 2 – Absent. Voting no – Jaques. Absent – Allen, Bergman.)

(Fiscal Note: \$38,934; projected to be within 2022 budget.)

**ACTION:** Motion by Baker, second Borgeson, to adopt. Motion by Allen, second Jaques, to amend resolution and decrease amount to \$3,600.00 per year. Roll call vote taken and failed with 10 – Yes, 11 – No, 0 – Absent. Voting yes – Slay, Clark, Leino, Jaques, Staupe, Allen, Ryan, Moen, Long, Bergman. Roll call vote taken on the resolution and passed with 14 – Yes, 7 – No, 0 – Absent. Voting no – Slay, Leino, Jaques, Allen, Ryan, Moen, Bergman.

**RESOLUTION #62-21**  
**RESOLUTION BY SUPERVISORS LIEBAERT AND**  
**JAQUES**

Subject: American Rescue Plan Act Funds for Courthouse Elevator  
Repairs Authorized

RESOLVED that the Douglas County Board of Supervisors  
accepts the recommendation of Supervisors Liebaert and Jaques to  
fund courthouse elevator repairs in the amount of \$150,000 from the  
American Rescue Plan Act funds.

Dated this 18<sup>th</sup> day of November, 2021.

(Committee Action: None)

(Fiscal Note: \$150,000 from American Rescue Plan dollars. No  
effect on levy.)

ACTION: Motion by Jaques, second Slay, to adopt. Motion by  
Hendrickson, second Pomush, to amend resolution and sponsor  
from entire County Board. Motion to amend, carried. Roll call vote  
taken on motion to adopt as amended, and passed with 21 – Yes, 0  
– No, 0 - Absent.

Roll Call		
District Number	Yes	No
1. Pomush	X	
2. Bong	X	
3. Slay	X	
4. Clark	X	
5. Baker	X	
6. Leino	X	
7. Glazman	X	
8. Raunio	X	
9. Jaques	X	
10. Peterson	X	
11. Staupe	X	
12. Lear	X	
13. Allen	X	
14. Ryan	X	
15. Hendrickson	X	
16. Luostari	X	
17. Liebaert	X	
18. Moen	X	
19. Long	X	
20. Borgeson	X	
21. Bergman	X	
Roll: Ayes <u>  21  </u> Noes <u>    0  </u> Absent      _____ Abstain     _____  Passed <u>    X  </u> Lost        _____ Refer        _____ Amend       _____ Other        _____		
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**COUNTY ADMINISTRATOR REPORT:** Written report reviewed.

**COUNTY BOARD CHAIR REPORT:** Oak Wilt found on Douglas County Forest Land – will impact summer harvesting; participation in carbon credit program still being researched. Meeting with Governor Evers today brought hopeful news for Wisconsin Rapids Paper Mill. Superior Days topics moving forward are .50 % sales tax and City of Superior Enbridge payment. Eight photos were hung in the skywalk donated by the Douglas County Historical Society. Planning on a presentation from UWS Chancellor in the future. Tomorrow meeting with Senators Tiffany and Stauber relating to port issues. Executive meeting on December 7, 2021, COVID policy discussion regarding remote meeting attendance.

**APPOINTMENTS:** Motion by Allen, second Clark, to approve the following appointments by County Board Chair: Local Emergency Planning Committee – Joe Eickman and Owen Fifield; Community Services Program – Marquise Slay and Mike Raunio. Motion carried.

**COMMITTEE REPORTS:** Glazman – NW CEP; Development Association; Chamber of Commerce; Hendrickson – Land Conservation; Bergman – Zoning.

**APPROVAL OF BILLS AND CLAIMS:** Motion by Allen, second Jaques, to approve. Motion carried.

**ADJOURNMENT:** Motion by Pomush, second Allen, to adjourn. Motion carried. Meeting adjourned at 7:22 p.m.

Submitted by,

Susan T. Sandvick,  
Douglas County Clerk