

**ADMINISTRATION COMMITTEE**  
**Douglas County Board of Supervisors**  
**Thursday, November 2, 2023, 9:30 a.m., Government Center Boardroom 201**  
**1316 N. 14<sup>th</sup> Street, Superior, Wisconsin**

Meeting called to order by Chair Alan Jaques.

**1. ROLL CALL**

Present – Alan Jaques, Rosemary Lear, Sam Pomush, Mary Lou Bergman, Nick Baker, Mark Liebaert, Bill Fennessey. Absent – Kelly Peterson, Pat Ryan. Others Present – Shelley Nelson, Dave Sletten, Matt Izzard, Amy Tyson, Bill Whiteside, Ann Doucette, Carolyn Pierce, Dan Lindberg, Anna Carlson, Kaci Lundgren (Clerk).

**2. APPROVAL OF MINUTES**

Motion by Pomush, second Bergman, to approve September 21, 2023, minutes. Motion carried.

**3. DEPARTMENTAL FINANCIAL REPORTS AND GOALS/OBJECTIVES FOR 2023**

The following departments reported on departmental activities: Administration, Human Resources, Buildings and Grounds, Corporation Counsel, County Clerk, Finance, Information Technology, Treasurer.

**4. ACTION ITEMS/REFERRALS**

- a. **Re-entry Specialist Position Request (Jail and Health and Human Services):** Position would aid in addiction recovery and re-entry into the community, including treatment, job assistance, and housing resources among others, beginning while an individual is incarcerated and continuing after release. Currently, there are limited resources and funding available to help with treatment. Goals include reduction of addiction relapse, recidivism in jail, crime in community, and opioid deaths. Opioid settlement money would fund position for approximately 15 years; at that point, records of past successes or failures would assist in making an informed decision to continue or stop funding.

**ACTION (RESOLUTION):** Motion by Baker, second Bergman, to approve position as presented with opioid settlement funds and annual evaluation/report to Administration Committee and refer to County Board. Motion carried unanimously.

- b. **County Board Supervisor Salaries:** Review of County Board Supervisor salaries should be done on a regular basis, rather than addressed once a decade, to include slow increases to the budget, rather than large one-time increases. Raise given to supervisory positions prior to last election cycle; salaries will remain the same for 2024.

**ACTION:** Motion by Lear, second Fennessey, to request County Clerk to gather additional information from other counties in regard to how they address County Board Supervisor salaries. Motion carried.

- c. **Courthouse Front Door Status – Open or Remain Locked:** Included with agenda. Emergency vehicles park in front of building, due to space, but are unable to enter that door; is a major concern for them and the public.

**ACTION:** Motion by Bergman, second Lear, to open/unlock front door. Motion carried.

- d. **Budgetary Transfers:** Included with agenda.

**ACTION (RESOLUTION):** Motion by Lear, second Pomush, to approve and refer to County Board. Motion carried unanimously.

## 5. INFORMATIONAL ITEMS

- a. **North and South Country Acres Trailer Park Updates:** Asbestos testing complete; 11 of 23 trailers tested positive. Request for proposals published for asbestos remediation and removal with proposals due November 28, 2023, and an anticipated asbestos removal completion date of December 31, 2023. Next step will be demolition and removal of trailers.
- b. **ARPA Funding Status:** Report included with agenda.

## 6. FUTURE AGENDA ITEMS

None.

## 7. ADJOURNMENT

Motion by Liebaert, second Lear, to adjourn open session and convene into closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes, to discuss funding for Chapter 980 placement. Roll call vote taken and passed with all present voting yes. Motion carried. Open session adjourned at 10:40 a.m.

Reconvened into open session at 11:34 a.m.

**ACTION:** Motion by Baker, second Pomush, to extend meeting beyond two-hour limit. Motion carried.

**ACTION (RESOLUTION):** Motion by Baker, second Pomush, to allocate \$200,000 from where funds are available, for Chapter 980 placement and refer to County Board. Motion carried unanimously.

**ACTION:** Motion by Lear, second Pomush, to adjourn. Motion carried. Meeting adjourned at 11:36 a.m.

Submitted by,

Kaci Lundgren, Clerk