

**EMPLOYEE RELATIONS COMMITTEE
DOUGLAS COUNTY
Wednesday, November 1st, 2018, 1:30 p.m., Courthouse Room 207-C
1313 Belknap Street, Superior, Wisconsin**

Meeting was called to order at 1:33 p.m. by Oaks.

HOLIDAY PARTY

It was discussed to have the City/County Holiday party on December 14th at V.I.P. Lundgren is working on collecting donations; a list of donations already received was distributed. The Veteran's Department, Human Resources, Register of Deeds and Child Support will donate baskets, in addition to departments already donating. Lundgren suggested having board games at tables, but it was decided three larger, main games (Jenga, Yahtzee and Corn hole) would be used instead. There was discussion on food and if the menu was enough, Corbin stated it should be as the party will be at V.I.P., Middleton was in agreeance. Corbin will take care of table decorations to be given away. Corbin brought up that there should be one person in charge of the drawings; Hanson thought the DJ should be in charge of announcing the drawings. Tickets will be available for purchase in the Administrative Suite 301 (City and County). There will be a flyer and attachments emailed out as well; Hanson would like a reminder email to include the requesting of songs to be played. It was discussed to indicate on flyer that food will be from 5 p.m. to 7 p.m. and drawings will be random throughout the night.

Next meeting December 11, 2018 at 9:30 a.m. in Courthouse Room 207-C.

Meeting was adjourned at 1:58 p.m.

Respectfully submitted,

Holly Mortenson
Human Resource Department Representative/Recording Secretary