

PROCEEDINGS OF THE DOUGLAS COUNTY BOARD OF SUPERVISORS
Tuesday, October 26, 2021, 6:00 p.m., Board Room, Second Floor, Government Center
1316 North 14th Street, Superior, Wisconsin

Meeting called to order by Chairman Mark Liebaert.

Pledge of Allegiance recited.

Roll call taken by County Clerk Susan T. Sandvick. There were 19 present, 2 absent. (Absent – Bong, Staupe.)

PUBLIC COMMENT

Dale Johnson, Senior Connections Executive Director, spoke in support of Resolution #48-21.

RESOLUTIONS

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Vacant		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Peterson		
11. Staupe		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed _____ X _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 9-16-21		

RESOLUTION #48-21
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Transportation Services Grant

WHEREAS, Section 85.21 of the Wisconsin Statutes authorizes the Wisconsin Department of Transportation to annually grant financial aid to counties for the purposes of assisting them in providing specialized transportation services to the elderly and the disabled, and

WHEREAS, each grant must be matched with a local share of not less than 20% times the amount of the grant which is \$131,595.00, and

WHEREAS, this body considers that the provision of specialized transportation services would improve and promote the maintenance of human dignity and self-sufficiency of the elderly and the disabled.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors on this 26th day of October, 2021, authorizes Senior Connections, in coordination with Douglas County, to prepare and submit to the Wisconsin Department of Transportation an application for assistance during 2022 under Section 85.21 of the Wisconsin Statutes, in conformance with the requirements issued by that Department and also authorizes the obligation of county funds in the amount of \$26,319.00 in order to provide the required local match of \$26,319.00.

BE IT FURTHER RESOLVED that the Douglas County Board of Supervisors authorizes Senior Connections to execute a state aid contract with the Wisconsin Department of Transportation under Section 85.21 of the Wisconsin Statutes on behalf of Douglas County.

Dated this 26th day of October, 2021.

(Committee Action: Unanimous)

(Fiscal Note: Within 2022 proposed budget)

ACTION: Motion by Pomush, second Jaques, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
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7. Glazman		
8. Raunio		
9. Jaques		
10. Peterson		
11. Staupe		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____		
Passed _____ X _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 9-16-21		

**RESOLUTION #49-21
RESOLUTION BY THE ADMINISTRATION COMMITTEE**

Subject: Designation of Banking Depositories

RESOLVED that the following banking institutions:

BMO Harris Bank, Superior
National Bank of Commerce, Superior and Solon Springs
Associated Bank
Security State Bank
State Investment Pool
Chippewa Valley Bank
Bank First
Superior Choice Credit Union
Superior Savings Bank

of the State of Wisconsin, qualified as public depositories under Chapter 34 of the Wisconsin Statutes, shall be and are hereby designated until further action, as public depositories for all public monies coming into the hands of the Treasurer of the County of Douglas, State of Wisconsin.

BE IT FURTHER RESOLVED that withdrawal of disbursements from any one of the above-named depositories shall be by order check or wire transfer as provided in Section 66.0607(3) of the Wisconsin Statutes and that in accordance therewith all order checks shall be signed by the following persons:

Susan T. Sandvick, County Clerk, or
Cheryl L. Westman, Deputy County Clerk

and

Carol Jones, Treasurer, or
Joan Finckler, Deputy Treasurer

and shall be so honored.

BE IT STILL FURTHER RESOLVED that there will be a limit of \$5,000,000.00 of County of Douglas funds in any depository, with the exception of the State Investment Pool, or banking institutions offering full insurance and/or collateralization at any one point in time and that funds can be deposited in money markets, checking accounts, U.S. Treasury Notes, U. S. Treasury Bills, Treasury Bonds, Re-purchasable agreements, Federal Home Loan Bank Bonds, and Certificates of Deposit.

Roll Call		
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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____		
Passed _____ X _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 9-16-21		

BE IT STILL FURTHER RESOLVED that all financial institutions desiring to serve as public depositories for the County of Douglas must provide the following information on a quarterly basis: the profit record for the most recent quarter and a copy of the annual report; and the County of Douglas will determine the propriety of depositing money in each institution on a quarterly basis.

BE IT STILL FURTHER RESOLVED that Douglas County also maintains the following bank accounts, with authorized signatories listed:

- (1) Clerk of Courts - One checking account at National Bank of Commerce; Michele Wick, Char Kastern, Carol Jones, authorized signatories; One money market account at National Bank of Commerce; Michele Wick, Char Kastern, Carol Jones, authorized signatories;
- (2) Douglas County Rural Housing Authority account at Superior Choice Credit Union; Zach DeVoe, Tessah Behlings, Patricia Ryan and Diane Zimmerman, authorized signatories;
- (3) Jail Inmate account at National Bank of Commerce; Tyler Edwards, Richard Davidson, Randi Libby, Mark Zimmerman, James Lemieux, Carol Jones, Stacey Minter, Johnathan Ondrik, Michael McIlvain, authorized signatories;
- (4) Checking account at BMO Harris Bank, Superior, for Register of Deeds; Tracy A. Middleton and Pat Van Halen, authorized signatories.

BE IT STILL FURTHER RESOLVED that a certified copy of this resolution shall be delivered to each of the above-named depositories and said depositories may rely on this resolution until changed by lawful resolution and a certified copy of such resolution has been given to the cashier of the respective above-named depositories.

Dated this 26th day of October, 2021.

(Committee Action: Unanimous)
(Fiscal Note: None)

ACTION: Motion by Baker, second Bergman, to adopt. Motion carried. Glazman abstained.

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12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
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18. Moen		
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Rev. 9-16-21		

RESOLUTION #50-21
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: New Positions and Reclassifications 2022

RESOLVED that the Douglas County Board of Supervisors accept the recommendations of the Administration Committee and approves the following new positions and reclassifications for 2022:

- (1) Department: Health & Human Services
New Position: Social Worker (CLTS)
Request: Grade L
Cost: \$85,342
Net Cost: \$85,342
Committee Action: Unanimous

- (2) Department: Land Services/
Land Conservation
New Position: Environmental Resources
Specialist
Request: Grade J
Cost: \$62,497
Net Cost: 100% Grant Funded
Committee Action: Unanimous

- (3) Department: Land Services/Land Records
New Position: GIS
Request: Grade I
Cost: \$57,307
Net Cost: \$57,307
Committee Action: Unanimous

- (4) Department: Sheriff/Jail Division
New Position: Jail/Court Officer
Request: Grade I
Cost: \$76,193
Net Cost: \$76,193
Committee Action: Unanimous

- (5) Department: Court 1
Position: Judicial Assistant
Request: Reclassify from Grade G to
Grade H
Cost: \$2,226
Net Cost: \$2,226
Committee Action: Unanimous

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7. Glazman		
8. Raunio		
9. Jaques		
10. Peterson		
11. Staupé		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed ___ X ___ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 9-16-21		

(6) Department: Court II
 Position: Judicial Assistant
 Request: Reclassify from Grade G to Grade H
 Cost: \$1,998
 Net Cost: \$1,998
 Committee Action: Unanimous

(7) Department: Court Commissioner
 Position: Judicial Assistant
 Request: Reclassify from Grade G to Grade H
 Cost: \$2,977
 Net Cost: \$2,977
 Committee Action: Unanimous

(8) Department: District Attorney
 Position: Legal Assistant
 Request: Reclassify from Office Associate; Grade F to Grade G
 Cost: \$687
 Net Cost: \$687
 Committee Action: Unanimous

(9) Department: Extension
 Position: Office/Media Associate
 Request: Reclassify from Office Associate; Grade F to Grade G
 Cost: \$2,208
 Net Cost: \$2,208
 Committee Action: Unanimous

(10) Department: Finance
 Position: Accounting Supervisor/
 Highway
 Request: Reclassify Highway Accountant; Grade L to Grade M
 Cost: \$2,205
 Net Cost: \$2,205
 Committee Action: Unanimous

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11. Staupe		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
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18. Moen		
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21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed _____ X _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 9-16-21		

(11) Department: Health & Human Services
Position: Social Service Aide
Request: Part-time to Full-time;
Grade F
Cost: \$59,148
Net Cost: \$59,148
Committee Action: Unanimous

(12) Department: Veteran Service Office
Position: Assistant Veteran Service Officer
Request: 1950 hours to 2080 hours;
Grade K
Cost: \$4,023
Net Cost: \$4,023
Committee Action: Unanimous

BE IT FUTHER RESOLVED that the new positions and reclassifications are effective as of January 1, 2022.

Dated this 26th day of October, 2021.

(Committee Action: Unanimous)
(Fiscal Note: Increase personnel services by \$356,811; Health & Human Services \$144,490; Land Services \$119,804; Sheriff/Jail Department \$76,193; Court 1 \$2,226; Court II \$1,998; Court Commissioner \$2,977; District Attorney \$687; Extension \$2,208; Finance \$2,205 and Veteran Service Office \$4,023)

ACTION: Motion by Hendrickson, second Ryan, to adopt. Motion carried.

PRESENTATIONS

2022 budget presentation by County Administrator Ann Doucette. Overview of Douglas County's mission, core values, priorities, and economic conditions summarized. The 2022 proposed budget reflects the following: (1) Proposed levy (based on the cap) \$17,941,691 (incorrect amount in presentation; 1.25% increase from last year); (2) Equalized value increased 7.7%, decreasing mill rate from 4.61% (2021) to 4.33% (2022); and (3) Total expenses \$59,274,872; increase of .78%.

REVIEW OF 2022 DOUGLAS COUNTY BUDGET

County Board of Supervisors: \$190,340 Total Expenses; \$0 Other Revenues; \$190,340 Net Cost; \$190,340 Tax Levy. Motion by Hendrickson, second Pomush, to adopt. Motion carried.

Administration: \$493,309 Total Expenses; \$71,252 Other Revenues; \$422,057 Net Cost; \$422,057 Tax Levy. Motion by Glazman, second Jaques, to adopt. Motion carried.

Clerk of Courts: \$747,575 Total Expenses; \$556,100 Other Revenues; \$191,475 Net Cost; \$191,475 Tax Levy. Motion by Lear, second Ryan, to adopt. Motion carried.

Circuit Court I: \$74,885 Total Expenses; \$0 Other Revenues; \$74,885 Net Cost; \$74,885 Tax Levy. Motion by Bergman, second Hendrickson, to adopt. Motion carried.

Circuit Court II: \$94,724 Total Expenses; \$0 Other Revenues; \$94,724 Net Cost; \$94,724 Tax Levy. Motion by Jaques, second Leino, to adopt. Motion carried.

Court Commissioner: \$255,645 Total Expenses; \$101,000 Other Revenues; \$154,645 Net Cost; \$154,645 Tax Levy. Motion by Baker, second Borgeson, to adopt. Motion carried.

District Attorney: \$446,083 Total Expenses; \$64,000 Other Revenues; \$382,083 Net Cost; \$382,083 Tax Levy. Motion by Baker, second Hendrickson, to adopt. Motion carried.

Corporation Counsel: \$354,507 Total Expenses; \$259,000 Other Revenues; \$95,507 Net Cost; \$95,507 Tax Levy. Motion by Ryan, second Bergman, to adopt. Motion carried.

Register of Deeds: \$324,148 Total Expenses; \$351,125 Other Revenues; (\$26,977) Net Cost; (\$26,977) Tax Levy. Motion by Jaques, second Hendrickson, to adopt. Motion carried.

Land Conservation: \$288,669 Total Expenses; \$265,237 Other Revenues; \$23,432 Net Cost; \$23,432 Tax Levy. Motion by Hendrickson, second Bergman, to adopt. Motion carried.

Zoning and Land Information: \$637,399 Total Expenses; \$229,316 Other Revenues; \$408,083 Net Cost; \$408,083 Tax Levy. Motion by Bergman, second Borgeson, to adopt. Motion carried.

County Clerk: \$358,760 Total Expenses; \$94,030 Other Revenues; \$264,730 Net Cost; \$264,730 Tax Levy. Motion by Pomush, second Baker, to adopt. Motion carried.

County Treasurer: \$286,387 Total Expenses; \$82,900 Other Revenues; \$203,487 Net Cost; \$203,487 Tax Levy. Motion by Ryan, second Luostari, to adopt. Motion carried.

Sheriff-Patrol Division: \$4,816,571 Total Expenses; \$388,994 Other Revenues; \$4,427,577 Net Cost; \$4,427,577 Tax Levy. Motion by Jaques, second Luostari, to adopt. Motion carried.

Sheriff-Jail Division: \$5,650,500 Total Expenses; \$1,309,222 Other Revenues; \$4,341,278 Net Cost; \$4,341,278 Tax Levy. Motion by Hendrickson, second Allen, to adopt. Motion carried.

Finance: \$674,941 Total Expenses; \$287,500 Other Revenues; \$387,441 Net Cost; \$387,441 Tax Levy. Motion by Pomush, second Lear, to adopt. Motion carried.

Recycling: \$140,931 Total Expenses; \$56,000 Other Revenues; \$84,931 Net Cost; \$84,931 Tax Levy. Motion by Hendrickson, second Luostari, to adopt. Motion carried.

Veterans Service Office: \$252,035 Total Expenses; \$17,000 Other Revenues; \$235,035 Net Cost; \$235,035 Tax Levy. Motion by Pomush, second Bergman, to adopt. Motion carried.

Extension: \$142,241 Total Expenses; \$8,500 Other Revenues; \$133,741 Net Cost; \$133,741 Tax Levy. Motion by Luostari, second Raunio, to adopt. Motion carried.

Emergency Management: \$523,319 Total Expenses; \$226,500 Other Revenues; \$296,819 Net Cost; \$296,819 Tax Levy. Motion by Pomush, second Jaques, to adopt. Motion carried.

Communications Center: \$1,227,297 Total Expenses; \$23,000 Other Revenues; \$1,204,297 Net Cost; \$1,204,297 Tax Levy. Motion by Glazman, second Leino, to adopt. Motion carried.

Medical Examiner: \$141,872 Total Expenses; \$30,050 Other Revenues; \$111,822 Net Cost; \$111,822 Tax Levy. Motion by Bergman, second Hendrickson, to adopt. Motion carried.

Buildings and Grounds: \$574,386 Total Expenses; \$334,500 Other Revenues; \$239,886 Net Cost; \$239,886 Tax Levy. Motion by Lear, second Ryan, to adopt. Motion carried.

Probate: \$232,009 Total Expenses; \$103,000 Other Revenues; \$129,009 Net Cost; \$129,009 Tax Levy. Motion by Pomush, second Bergman, to adopt. Motion carried.

Surveyor: \$227,995 Total Expenses; \$39,080 Other Revenues; \$188,915 Net Cost; \$188,915 Tax Levy. Motion by Ryan, second Borgeson, to adopt. Motion carried.

Land and Development: \$256,750 Total Expenses; \$132,764 Other Revenues; \$123,986 Net Cost; \$0 Tax Levy. Motion by Allen, second Jaques, to adopt. Motion carried.

Non-Departmental Taxes: \$30,360 Total Expenses; \$115,000 Other Revenues; (\$84,640) Net Cost; (\$84,640) Tax Levy. Motion by Hendrickson, second Allen, to adopt. Motion carried.

Human Services: \$13,412,340 Total Expenses; \$9,137,196 Other Revenues; \$4,275,144 Net Cost; \$4,275,144 Tax Levy. Motion by Jaques, second Ryan, to adopt. Motion carried.

Health: \$864,832 Total Expenses; \$332,302 Other Revenues; \$532,530 Net Cost; \$532,530 Tax Levy. Motion by Jaques, second Peterson, to adopt. Motion carried.

Child Support: \$994,614 Total Expenses; \$774,614 Other Revenues; \$220,000 Net Cost; \$200,000 Tax Levy. Motion by Borgeson, second Allen, to adopt. Motion carried.

Aging Resources: \$654,035 Total Expenses; \$447,456 Other Revenues; \$206,579 Net Cost; \$206,579 Tax Levy. Motion by Pomush, second Allen, to adopt. Motion carried.

Forestry: \$2,609,935 Total Expenses; \$2,609,935 Other Revenues; \$0 Net Cost; \$0 Tax Levy. Motion by Baker, second Bergman, to adopt. Motion carried.

Highway: \$9,277,455 Total Expenses; \$6,114,205 Other Revenues; \$3,163,250 Net Cost; \$3,044,459 Tax Levy. Motion by Baker, second Pomush, to adopt. Motion carried.

Central Supply: \$93,175 Total Expenses; \$93,175 Other Revenues; \$0 Net Cost; \$0 Tax Levy. Motion by Lear, second Hendrickson, to adopt. Motion carried.

Workers' Compensation: \$310,000 Total Expenses; \$310,000 Other Revenues; \$0 Net Cost; \$0 Tax Levy. Motion by Hendrickson, second Jaques, to adopt. Motion carried.

Information Services: \$983,357 Total Expenses; \$983,357 Other Revenues; \$0 Net Cost; \$0 Tax Levy. Motion by Lear, second Ryan, to adopt. Motion carried.

Health Insurance: \$5,653,000 Total Expenses; \$5,653,000 Other Revenues; \$0 Net Cost; \$0 Tax Levy. Motion by Bergman, second Ryan, to adopt. Motion carried.

Land Records: \$311,279 Total Expenses; \$194,213 Other Revenues; \$117,066 Net Cost; \$79,800 Tax Levy. Motion by Bergman, second Luostari, to adopt. Motion carried.

Debt Service: \$4,667,212 Total Expenses; \$243,115 Other Revenues; \$4,424,097 Net Cost; \$4,424,097 Tax Levy. Motion by Lear, second Hendrickson, to adopt. Motion carried.

Direct Tax Relief (Including Sales Tax): \$0 Total Expenses; \$8,995,500 Other Revenues; (\$8,995,500) Net Cost; (\$8,995,500) Tax Levy. Motion by Hendrickson, second Lear, to adopt. Motion carried.

2022 BUDGET RESOLUTIONS

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Vacant		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Peterson		
11. Staupe		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed ___ X ___ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 9-16-21		

RESOLUTION #51-21
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Special Charges Levy

RESOLVED that the Douglas County Board of Supervisors levy the sum of \$464,618.00 as apportioned on taxable property in Douglas County for the year 2021, for the purpose of paying special charges in 2022, as follows:

Recycling/Solid Waste Management	\$74,300.00
City of Superior& Adjacent County Libraries	\$390,318.00
Total 2021 Special Charges	<u>\$464,618.00</u>

Dated this 26th day of October, 2021.

(Committee Action: Unanimous)

ACTION: Motion by Allen, second Jaques, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
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21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed _____ X _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 9-16-21		

RESOLUTION #52-21
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: General Property Tax Levy

RESOLVED that the Douglas County Board of Supervisors levy the sum of \$17,941,691.00 (\$464,618.00 for special charges; \$17,477,073.00 for all other taxes) as apportioned on the taxable property in Douglas County for the year 2021, for the purpose of paying general property taxes in 2022.

Dated this 26th day of October, 2021.

(Committee Action: Unanimous)

ACTION: Motion by Allen, second Baker, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
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4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
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11. Staube		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
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21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed _____ X _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 9-16-21		

RESOLUTION #53-21
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Budget for 2022

RESOLVED that the Douglas County Board of Supervisors approve the sum of \$59,274,872.00 (\$59,051,735.00 for operating expenditures; \$223,137.00 for capital outlay) as the budget for all departments for the year 2022.

Dated this 26th day of October, 2021.

(Committee Action: Roll call vote taken and passed with 7 – Yes, 1 – No, 1 – Absent. Voting no – Lear. Absent – Moen)

ACTION: Motion by Hendrickson, second Jaques, to adopt. Motion carried.

ADJOURNMENT: Motion by Pomush, second Glazman, to adjourn. Motion carried. Adjourned at 6:45 p.m. Public Hearing/Special County Board meeting – November 10, 2021; Next regularly scheduled meeting – November 18, 2021.

Submitted by,

Susan T. Sandvick
Douglas County Clerk