



**PROCEEDINGS OF THE
DOUGLAS COUNTY BOARD OF SUPERVISORS**
THURSDAY, OCTOBER 19, 2023 | 6:00 PM | GOVERNMENT CENTER BOARDROOM 201
1316 NORTH 14TH STREET | SUPERIOR, WI 54880

1. CALL MEETING TO ORDER

Meeting called to order by Chairman Mark Liebaert.

2. PLEDGE OF ALLEGIANCE

Pledge of Allegiance recited.

3. ROLL CALL

Roll call taken by County Clerk Kaci Jo Lundgren. There were 17 - Present, 4 – Absent.
Absent – Staupe, Long, Ryan, Bergman.

4. APPROVAL OF MINUTES

Motion by Pomush, second Slay, to approve the September 21, 2023, meeting minutes.
Motion carried.

5. CLAIMS

- a. By Chippewa Valley Bank filed September 15, 2023, regarding customary foreclosure judgment. No action taken.
- b. By Carl J. Mattison filed September 20, 2023, regarding minor custody and placement. No action taken.

6. PRESENTATIONS

- a. Oaths of office administered to Oscar Danz, Josephine Botner, and Dillon Blix, Youth Representatives, by Kaci Jo Lundgren, County Clerk. Danz, Botner, and Blix spoke regarding backgrounds and future goals.
- b. Employee of the Quarter presented to Rhawnie Britton; Britton recognized for their strong work ethic and focus on safety within the Highway Department.

7. PUBLIC COMMENT

None.

8. PUBLIC HEARINGS

- a. Public input regarding a pending application for Community Development Block Grant (CDBG) Small Cities Housing Program. Douglas County is the lead County for the Northwest Region Housing Program comprised of the Counties of Ashland, Bayfield,

Burnett, Douglas, Iron, Price, Rusk, Sawyer, Taylor, and Washburn – Kim Gifford, Housing Development Specialist, Northwest Regional Planning Commission.

Gifford provided information regarding pending application for Community Development Block Grant (CDBG) Small Cities Housing Program.

- b. Public input regarding progress of the current Community Development Block Grant (CDBG) Small Cities Housing Program 22-01 Housing Rehabilitation Award. Douglas County is the lead County for the Northwest Region Housing Program comprised of the Counties of Ashland, Bayfield, Burnett, Douglas, Iron, Price, Rusk, Sawyer, Taylor, and Washburn – Kim Gifford, Housing Development Specialist, Northwest Regional Planning Commission.

Gifford provided information regarding progress of the current Community Development Block Grant (CDBG) Small Cities Housing Program 22-01 Housing Rehabilitation Award.

Public hearing adjourned at 6:25 p.m.

9. RESOLUTIONS

- a. #51-23: Resolution by the Land and Development Committee recommending land sales. Motion by Jaques, second Baker, to adopt. Motion carried.
- b. #52-23: Resolution by the Zoning Committee recommending adoption of Citizen Participation Plan for Community Development Block Grant Housing Program for Small Cities. Motion by Hendrickson, second Pomush, to adopt. Motion carried.
- c. #53-23: Resolution by the Zoning Committee recommending submission of application and participation in the Wisconsin Community Development Block Grant Housing Program for Small Cities. Motion by Lear, second Borgeson, to adopt. Motion carried.
- d. #54-23: Resolution by the Zoning Committee recommending denial of zoning district map amendment. Motion by Luostari, second Slay, to adopt. Motion carried.

FULL RESOLUTIONS ON FOLLOWING PAGES

ROLL CALL					
DIST	SUPERVISOR	Y	N	OTHER	
1	POMUSH				
2	BONG				
3	SLAY				
4	FENNESSEY				
5	BAKER				
6	LEINO				
7	GLAZMAN				
8	SKOWLUND				
9	JAQUES				
10	PETERSON				
11	STAUPE				
12	LEAR				
13	SANDOK BAKER				
14	RYAN				
15	HENDRICKSON				
16	LUOSTARI				
17	LIEBAERT				
18	MOEN				
19	LONG				
20	BORGESON				
21	BERGMAN				
TOTALS		YES	NO	ABSENT	ABSTAIN
ACTION					
ADOPTED	LOST	REFERRED	AMENDED	OTHER	
X					
LAST REVISED 6-16-23					

**RESOLUTION #51-23
LAND SALES**

PRESENTED BY THE LAND AND DEVELOPMENT COMMITTEE

WHEREAS, the following parcels of land were advertised on September 8, 15, and 22, 2023, in accordance with Section 76.59, Wisconsin Statutes, and the highest bid received is as follows:

\$ 7,452.00 **Bid 20-23:** Lots 13-20, Block 8, Fish Division South Superior, City of Superior. Zoned: M1 Manufacturing District 1/R1B 1 Family Residential B. (08-808-03982-00) Intended use: Improvements. Received by Anthony Sclavi.

WHEREAS, the following parcels of land were previously advertised on the dates indicated below, in accordance with Section 76.59, Wisconsin Statutes, and the highest bids received are as follows:

\$ 20,000.00 **Bid 8-23:** (June 2, 9, and 16, 2023 and September 8, 15, and 22, 2023) Lots 17, 18 and 19, Block 22, Butler Park, City of Superior (2701 N 58th Street). Zoned: SUB Suburban. (08-808-02166-00) Intended use: Rezone land with adjacent residential lots for future development (possible storage based on rezoning). Received by Kyle Walkowiak.

\$ 1,100.00 **Bid 27-19:** (October 4, 11, and 18, 2019 and September 8, 15, and 22, 2023) That part of Government Lot 4, Section 25-44-11, Town of Gordon, complete legal description available in County Clerk’s Office. Zoned: R2 – Residential. (GO-012-01109-00) Intended use: Cabin. Received by Christopher Crawford.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors, in regular meeting assembled, authorizes the County Clerk to execute quit claim deeds on the above-named properties.

Dated this 19th day of October, 2023.

*Exhibit C-10-23
Committee Action: Unanimous
Fiscal Note: Potential revenue to be determined pending reimbursement
of expenses and distribution of net proceeds*

ACTION: Motion by Jaques, second Baker, to adopt. Motion carried.

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ACTION					
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X					
LAST REVISED 6-16-23					

**RESOLUTION #52-23
COMMUNITY DEVELOPMENT BLOCK GRANT CITIZEN
PARTICIPATION PLAN ADOPTED**

PRESENTED BY THE ZONING COMMITTEE

WHEREAS, Douglas County has applied for a Community Development Block Grant, and

WHEREAS, the State of Wisconsin Department of Administration and the U.S. Department of Housing and Urban Development require recipients of Community Development Block Grant monies to have in place a Citizen Participation Plan, and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low to moderate income), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for a complain procedure and accommodate non-English speaking residents, and

WHEREAS, Douglas County has prepared and publicly reviewed a Citizen Participation Plan.

NOW THEREFORE BE IT RESOLVED, the Douglas County Board of Supervisors officially adopts the Citizen Participation Plan.

Dated this 19th day of October, 2023.

*Committee Action: Unanimous
Fiscal Note: None*

ACTION: Motion by Hendrickson, second Pomush, to adopt. Motion carried.

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X					
LAST REVISED 6-16-23					

**RESOLUTION #53-23
COMMUNITY DEVELOPMENT BLOCK GRANT
SUBMISSION OF APPLICATION AUTHORIZED
CONTINUES (Page 1 of 2)**

PRESENTED BY THE ZONING COMMITTEE

Relating to the County of Douglas's participation in the Wisconsin Community Development Block Grant housing program for Small Cities.

WHEREAS, Federal monies are available under the Wisconsin Community Development Block Grant housing program, administered by the State of Wisconsin, Department of Administration, Division of Housing, for the purpose of housing activities, and

WHEREAS, after public meeting and due consideration, the Douglas County Board has recommended that an application be submitted to the State of Wisconsin for the following projects:

LIST OF PROPOSED PROJECTS

1. OWNER AND RENTER OCCUPIED REHABILITATION
2. DOWN PAYMENT AND CLOSING COST ASSISTANCE
3. ACCESSIBILITY IMPROVEMENTS FOR PERSONS WITH DISABILITIES
4. SEWER AND WATER LATERALS
5. WELL AND SEPTIC SYSTEMS
6. CONVERSION OF STRUCTURES INTO DWELLING UNITS, AND
7. HAZARD MITIGATION ACTIVITIES SUCH AS FLOOD PROOFING, LANDSCAPING TO IMPROVE DRAINAGE, OR SEWER BACKFLOW PREVENTION

WHEREAS, it is necessary for the Douglas County Board, to approve the preparation and filing of an application for Douglas County to receive funds from this program, and

WHEREAS, the Douglas County Board has reviewed the need for the proposed projects and the benefits to be gained therefrom,

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Douglas County approves and authorizes the preparation and filing of an application for the above-named projects, and

BE IT FURTHER RESOLVED, that the Douglas County Board Chair is hereby authorized to sign all necessary documents on behalf of Douglas County, and

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X					
LAST REVISED 6-16-23					

RESOLUTION #53-23
RESOLUTION AUTHORIZING SUBMISSION OF THE
APPLICATION
COMPLETE (Page 2 of 2)

BE IT FURTHER RESOLVED, that authority is hereby granted to the Zoning Committee to take the necessary steps to prepare and file the appropriate application for funds under this program in accordance with this resolution.

Dated this 19th day of October, 2023.

Exhibit D-10-23
Committee Action: Unanimous
Fiscal Note: None

ACTION: Motion by Lear, second Borgeson, to adopt. Motion carried.

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X					
LAST REVISED 6-16-23					

**RESOLUTION #54-23
ZONING DISTRICT MAP AMENDMENT DENIED**

PRESENTED BY THE ZONING COMMITTEE

WHEREAS, the Douglas County Zoning Committee held a public hearing on October 11, 2023, on the following petition for amendment of the county zoning district ordinance map:

NE SE Section 36, T44N-R12W, Ex 368 RP 278, Ex Pcl to Hwy (8.81A) Desc 596 RP 282, Ex Lot 1 of CSM 1225 Vol 9 Pgs 85-6 and CSM #1366 Vol 10 Pg 172; (GO-012-01661-00, No Address), Town of Gordon – Changing Approximately 5.5 Acres from RR-1: Residential Recreational zone district to the C-1: Commercial zone district. Intended use: commercial enterprise.

WHEREAS, proof of publication of the notice of the public hearing, proof of giving notice to the town clerk of the hearing, and correspondence from the town, are as shown in Exhibit D-10-23, and

WHEREAS, the Zoning Committee denied the petition based on the fact that the Town of Gordon denied due to lack of

adequate plans for proposed use.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Zoning Committee and denies the petition.

Dated this 19th day of October, 2023.

*Exhibit E-10-23
Committee Action: Unanimous
Fiscal Note: None*

ACTION: Motion by Luostari, second Slay, to adopt. Motion carried.

10. COUNTY ADMINISTRATOR REPORT

Written report reviewed.

11. COUNTY BOARD CHAIR REPORT

Liebaert reported on various county activity.

12. APPOINTMENTS

Motion by Hendrickson, second Peterson, to approve the following appointments:

a. By County Board Chair

Local Emergency Planning Committee: Zac Dzikonski (Enbridge) and Joe Moore (NWS National Weather Service) (replacing Greg Guenard and Jeff Savage); **Land Conservation:** Terry White (replacing Larry Luostari); **Library Board Planning Committee:** Garner Moffat (replacing Warren Bender).

b. By County Administrator

Zoning Board of Adjustment: Scott Sorenson (moving from alternate, replacing Larry Luostari). Motion carried.

13. COMMITTEE REPORTS

None.

14. YOUTH REPRESENTATIVE REPORT

Danz reported on Northwestern High School activities; Botner and Blix reported on Superior High School activities.

15. APPROVAL OF BILLS AND CLAIMS

Motion by Baker, second Leino, to approve. Motion carried.

16. CORRESPONDENCE

Two items of correspondence were either received and placed on file or referred to the appropriate committee.

17. FUTURE AGENDA ITEMS

None.

18. ADJOURNMENT

Motion by Pomush, second Leino, to adjourn. Motion carried. Meeting adjourned at 6:57 p.m. Budget meeting – October 31, 2023. Next regularly scheduled meeting – November 16, 2023.

Submitted by,

Kaci Jo Lundgren, Douglas County Clerk