

**PROCEEDINGS OF THE DOUGLAS COUNTY BOARD OF SUPERVISORS**  
**Thursday, October 17, 2019, 6:00 p.m., Board Room, Second Floor, Government Center**  
**1316 North 14<sup>th</sup> Street, Superior, Wisconsin**

Meeting called to order by Chairman Mark Liebaert.

Pledge of Allegiance recited.

Roll call taken by Deputy County Clerk Cheryl Westman. There were 17 present, 3 absent. Absent – Larry Quam, Sue Hendrickson, Doug Finn. Student representative present – Sasha Achucarro.

**APPROVAL OF MINUTES:** Motion by Pomush, second Bergman, to approve September 19, 2019, meeting minutes. Motion carried.

**CORRESPONDENCE**

Four items of correspondence were either received and placed on file or referred to the appropriate committee.

**PRESENTATIONS**

Employee of the 3<sup>rd</sup> Quarter is Kim Johnston, Child Support. Johnston, a 37 year Douglas County employee, was not able to attend the meeting.

**PUBLIC HEARING**

Chair Liebaert opened the 2020 Community Development Block Grant Small Cities Housing Program Public Hearing at 6:04 p.m. Sheldon Johnson, NWRPC Executive Director, summarized housing program opportunities, eligibility criteria for assistance, and the grant's application process. Douglas County is the lead county for the Northwest Regional Housing Program. Anticipated grant is \$2,000,000. The hearing provides for citizen input; none was received. Public Hearing closed at 6:15 p.m.

**PUBLIC COMMENT**

None.

**RESOLUTIONS**

**RESOLUTION #61-19**  
**RESOLUTION BY THE LAND AND DEVELOPMENT**  
**COMMITTEE**

Subject: Land Sales

WHEREAS, the following parcels of land were advertised on August 30, September 6 and 13, 2019, in accordance with Section 76.59, Wisconsin Statutes, and the highest bids received are as follows:

\$ 35,300.00 Parcel 22-19: Lot 6, Block 3, Waterbury's Second Addition to White Birch, Section 25-45-12, Village of Solon Springs (9311 E. Main Street) (SS-181-00275-00), from James Lee Woodard and Jerry R. Reno, Sr. Intended use: Home; and

\$ 2,500.00 Parcel 23-19: Fractional Blocks 69 and 70, and vacated 49<sup>th</sup> Avenue East abutting Block 70, Townsite of Superior, East 4<sup>th</sup> Street, City of Superior (10-810-00834-00), from Brandon S. Hansen and Markie A. Hansen. Intended use: Possible garage site.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors, in regular meeting assembled, authorizes the County Clerk to execute quit claim deeds on the above named properties.

Dated this 17<sup>th</sup> day of October, 2019.

(Committee Action: Unanimous)

(Fiscal Note: Increase "Profit and Loss on Land Sales Account" by \$37,800.00)

**ACTION:** Motion by Allen, second Jaques, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Finn		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Quam		
11. VACANT		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
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Rev. 11-16-18		

**RESOLUTION #62-19**  
**RESOLUTION BY THE LAND AND DEVELOPMENT**  
**COMMITTEE**

Subject: Easement for Recreational Trail in Town of Gordon

RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Land and Development Committee and approves Declaration of Access Easement by Douglas County on property acquired by tax deed in Town of Gordon due to recreational trail on property, as set forth in Exhibit B-10-17-19.

Dated this 17<sup>th</sup> day of October, 2019.

(Committee Action: Unanimous)

(Fiscal Note: None)

**ACTION:** Motion by Allen, second Bergman, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Finn		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Quam		
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Rev. 11-16-18		

**RESOLUTION #63-19  
RESOLUTION BY THE ZONING COMMITTEE**

Subject: Residential Anti-Displacement and Relocation Assistance  
Plan Adopted

RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Zoning Committee and adopts the Residential Anti-Displacement and Relocation Assistance Plan as part of the Community Development Block Grant Housing Program for Small Cities as set forth in Exhibit C-10-17-19.

Dated this 17<sup>th</sup> day of October, 2019.

(Committee Action: Unanimous)  
(Fiscal Note: None)

**ACTION:** Motion by Ryan, second Borgeson, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Finn		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Quam		
11. VACANT		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
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Rev. 11-16-18		

Roll Call		
District Number	Yes	No
1. Pomush		
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3. Finn		
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5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Quam		
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12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
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Rev. 11-16-18		

**RESOLUTION #64-19  
RESOLUTION BY THE ZONING COMMITTEE**

Subject: Citizen Participation Plan for Community Development  
Block Grant Housing Program for Small Cities Adopted

WHEREAS, Douglas County has applied for a Community Development Block Grant, and

WHEREAS, the State of Wisconsin Department of Administration and the U.S. Department of Housing and Urban Development require recipients of Community Development Block Grant monies to have in place a Citizen Participation Plan, and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low to moderate income), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for a complaint procedure and accommodate non-English speaking residents, and

WHEREAS, Douglas County has prepared and publicly reviewed a Citizen Participation Plan.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors officially adopts the Citizen Participation Plan as set forth in Exhibit D-10-17-19.

Dated this 17<sup>th</sup> day of October, 2019.

(Committee Action: Unanimous)  
(Fiscal Note: None)

**ACTION:** Motion by Pomush, second Ryan, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Pomush		
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3. Finn		
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9. Jaques		
10. Quam		
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Rev. 11-16-18		

**RESOLUTION #65-19  
RESOLUTION BY THE ZONING COMMITTEE**

Subject: Community Development Block Grant Housing Program  
for Small Cities Application Authorized

WHEREAS, federal monies are available under the Wisconsin Community Development Block Grant housing program, administered by the State of Wisconsin, Department of Administration, Division of Housing, for the purpose of housing activities, and

WHEREAS, after public meeting and due consideration, the Douglas County Zoning Committee has recommended that an application be submitted to the State of Wisconsin for the following projects to assist eligible low- and moderate-income (LMI) persons:

- Owner and Renter Occupied Rehabilitation
- Down Payment and Closing Cost Assistance
- Accessibility Improvements for Persons with Disabilities
- Sewer and Water Laterals
- Well and Septic Systems
- Conversion of Structures into Dwelling Units
- Hazard Mitigation Activities such as Floodproofing, Landscaping to Improve Drainage, or Sewer Back Flow Prevention, and

WHEREAS, it is necessary for the Douglas County Board to approve the preparation and filing of an application for the county to receive funds from this program, and

WHEREAS, the Douglas County Board has reviewed the need for the proposed projects and the benefits to be gained therefrom.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors approves and authorizes the preparation and filing of an application for the above-named projects.

BE IT FURTHER RESOLVED that the Douglas County Board Chair is hereby authorized to sign all necessary documents as set forth in Exhibit E-10-17-19 on behalf of Douglas County.

BE IT STILL FURTHER RESOLVED that authority is hereby granted to the Zoning Committee to take the necessary steps to prepare and file the appropriate application for funds under this program in accordance with this resolution.

Roll Call		
District Number	Yes	No
1. Pomush		
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21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <u>  X  </u> Lost _____ Refer _____ Amend _____ Other _____		
Rev. 11-16-18		

Dated this 17<sup>th</sup> day of October, 2019.

(Committee Action: Unanimous)

(Fiscal Note: None)

**ACTION:** Motion by Glazman, second Luostari, to adopt. Motion carried.

**RESOLUTION #66-19**  
**RESOLUTION BY THE ZONING COMMITTEE**

Subject: Land and Water Resource Management Plan Approved

RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Zoning Committee and approves the Douglas County Land and Water Resource Management Plan as set forth in Exhibit F-10-17-19.

Dated this 17<sup>th</sup> day of October, 2019.

(Committee Action: Unanimous)  
(Fiscal Note: None)

ACTION: Motion by Bergman, second Ryan, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Finn		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Quam		
11. VACANT		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
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20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <u>  X  </u> _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 11-16-18		



Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Finn		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
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12. Lear		
13. Allen		
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20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <input checked="" type="checkbox"/> _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 11-16-18		

**RESOLUTION #67-19  
RESOLUTION BY THE FOREST, PARKS AND  
RECREATION COMMITTEE**

Subject: County Forest Land Easement Acquisition

WHEREAS, Douglas County owns the following described parcel:

The South Half (S½) of the Northeast Quarter (NE¼) of Section Seventeen (17), Township Forty-Six (46) North, Range Fourteen (14) West, Town of Summit, Douglas County, Wisconsin, and

WHEREAS, said Douglas County owned parcel is entered as regular lands under the Wisconsin County Forest Law (s. 28.11 Wis. Stats.), and

WHEREAS, Michael G and Mary J Snyder own the following described parcel, adjacent to said Douglas County owned parcel herein referenced:

The Northwest Quarter (NW¼) of the Northeast Quarter (NE¼) of Section Seventeen (17), Township Forty-Six (46) North, Range Fourteen (14) West, Town of Summit, Douglas County, Wisconsin, and

WHEREAS, said property is shown in Exhibit G-10-17-19, and

WHEREAS, Michael G. and Mary J. Snyder have agreed to grant a perpetual, non-exclusive access easement to Douglas County for a total amount not to exceed One-Thousand Five-Hundred and 00/100 Dollars (\$1,500.00), and

WHEREAS, maintaining perpetual, non-exclusive access rights for ingress and egress to said Douglas County owned parcel herein referenced over and across said Michael G and Mary J Snyder parcel herein referenced is in the best long-term interest of Douglas County to improve and preserve access to County Forest lands.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors accept the recommendation of the Forest, Parks and Recreation Committee and hereby approves the easement acquisition for ingress and egress rights from Michael G. and Mary J. Snyder not to exceed One-Thousand Five-Hundred and 00/100 Dollars (\$1,500.00), in addition to all associated surveying needs, description work, document preparation, and recording expenses necessary to complete the easement acquisition.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Finn		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
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12. Lear		
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14. Ryan		
15. Hendrickson		
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20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed ___X___ Lost _____ Refer _____ Amend _____ Other _____		
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BE IT FURTHER RESOLVED that the Director of Forestry and Natural Resources for Douglas County, be hereby authorized to act on behalf of Douglas County to draft and act as sole signatory on all documents and other related instruments necessary to successfully complete the easement acquisition.

Dated this 17<sup>th</sup> day of October, 2019.

(Committee Action: Unanimous)

(Fiscal Note: Increase Forestry Fixed Assets – Land by \$1500; decrease Land Acquisition Reserve by same)

ACTION: Motion by Bergman, second Moen, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Finn		
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13. Allen		
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15. Hendrickson		
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Roll:		
Ayes	_____	
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Absent	_____	
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Other	_____	
Rev. 11-16-18		

**RESOLUTION #68-19  
RESOLUTION BY THE FOREST, PARKS AND  
RECREATION COMMITTEE**

Subject: Withdrawal and Sale of County Forest Law Land

WHEREAS, The Douglas County Forest, Parks and Recreation Committee, recommends withdrawing and selling approximately 57.0 acres (3 parcels) of County Forest Land to facilitate completion of the Upper St. Croix Forest Land Conservation Project, and

WHEREAS, the properties are described as follows:

**Outlot 1 (Southwest Quarter of the Southwest Quarter), Outlot 2 (Southeast Quarter of the Southwest Quarter), and Outlots 3 and 4 (Southwest Quarter of the Southeast Quarter) of Certified Survey Map Number 1408 recorded in Volume 11, Pages 1, 2 and 3 as Document Number 906461. All located in Section 1, Township 43 North, Range 13 West, Town of Wascott, Douglas County, Wisconsin; parcels contain approximately 16.75 acres more or less; subject to and together with all valid easements, restrictions and reservations and rights of the public, if any, and**

**That part of the Southeast Quarter of the Northwest Quarter and that part of the Northeast Quarter of the Southwest Quarter, Section 7, Township 43 North, Range 12 West, Town of Wascott, Douglas County, Wisconsin described as follows:**

**Commencing at the West Quarter Corner of said Section 7; thence South 89 degrees 59 minutes 07 seconds East, along the south line of said Southeast Quarter of the Northwest Quarter, a distance of 1418.84 feet to the Southwest Corner of said Southeast Quarter of the Northwest Quarter and the Point of Beginning; thence North 00 degrees 46 minutes 23 seconds West, along the west line of said Southeast Quarter of the Northwest Quarter, a distance of 1313.17 feet to the Northwest Corner of said Southeast Quarter of the Northwest Quarter; thence North 89 degrees 59 minutes 15 seconds East, along the north line of said Southeast Quarter of the Northwest Quarter, a distance of 1291.29 feet to the Northeast Corner of said Southeast Quarter of the Northwest Quarter; thence South 00 degrees 50 minutes 19 seconds East, along the east line of said Southeast Quarter of the Northwest Quarter, a distance of 896.36 feet; thence South 44 degrees 35 minutes 17 seconds West a distance of 585.94 feet to the south line**

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Finn		
4. Clark		
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9. Jaques		
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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <input checked="" type="checkbox"/> _____ Lost _____ Refer _____ Amend <input checked="" type="checkbox"/> _____ Other _____		
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**of said Southeast Quarter of the Northwest Quarter; thence North 89 degrees 59 minutes 07 seconds West, along the south line of said Southeast Quarter of the Northwest Quarter, a distance of 113.70 feet; thence South 00 degrees 00 minutes 53 seconds West a distance of 200.00 feet; thence North 89 degrees 59 minutes 07 seconds West a distance of 435.60 feet; thence North 00 degrees 00 minutes 53 seconds East a distance of 200.00 feet to the south line of said Southeast Quarter of the Northwest Quarter; thence North 89 degrees 59 minutes 07 seconds West, along said south line, a distance of 326.06 feet to the Point of Beginning; parcel contains approximately 40.96 acres more or less; subject to and together with all valid easements, restrictions and reservations and rights of the public, if any.**

WHEREAS, said properties are further described in Exhibit H-10-17-19, and

WHEREAS, an interested buyer has requested of Douglas County to purchase said properties at a purchase price far exceeding current real estate market rates for the region, and

WHEREAS, said Douglas County owned properties are entered as regular lands under the Wisconsin County Forest Law (s. 28.11 Wis. Stats.), and

WHEREAS, the County Board has the authority to sell said property pursuant to SS59.52(6) and s. 28.11 Wis. Stats.

WHEREAS, the Douglas County Board of Supervisors on March 17, 2016, adopted resolutions #21-16 and #22-16, and on April 12, 2018, resolutions #25-18 and #26-18, all approving acquiring 1,324 acres of land known as the Upper St. Croix Forest Land Conservation Project, and

WHEREAS, on December 19, 2018, the State of Wisconsin Joint Committee on Finance approved awarding a Wisconsin Department of Natural Resources (WDNR) Knowles-Nelson Stewardship County Forest Grant Contract to Douglas County for the Upper St. Croix Forest Land Conservation Project, providing financial assistance for up to 50% of the acquisition price and other eligible project costs pursuant to §23.0953 Wis. Stats, and

WHEREAS, proceeds generated through the sale of the Douglas County owned properties herein described will facilitate completion of said Upper St. Croix Forest Land Conservation Project by being applied towards the 50% applicant match requirement of the WDNR Knowles-Nelson Stewardship Program, and

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Finn		
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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <input checked="" type="checkbox"/> _____ Lost _____ Refer _____ Amend <input checked="" type="checkbox"/> _____ Other _____		
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WHEREAS, the Douglas County Forest, Parks and Recreation Committee recommends withdrawing and selling the approximate 57.0 acres (3 parcels) herein described at a total price to be no less than Three-Hundred Thousand and 00/100 Dollars (\$300,000.00), approximately Five-Thousand Two-Hundred Sixty-Three and 00/100 Dollars (\$5,263.15) per acre.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Forest, Parks and Recreation Committee and hereby approves the withdrawal and sale of approximately 57.0 acres of County Forest land at a total price to be no less than Three-Hundred Thousand and 00/100 Dollars (\$300,000.00).

BE IT FURTHER RESOLVED that proceeds from this sale be utilized towards facilitating completion of the Upper St. Croix Forest Land Conservation Project and any additional, excess revenue be designated and reserved in the Forestry Department's Land Acquisition Reserve Account to be used exclusively for future county forest land acquisition projects.

BE IT STILL FURTHER RESOLVED that this sale is contingent upon the Douglas County owned property herein referenced being approved for withdrawal from the Wisconsin County Forest Law by the WDNR.

BE IT STILL FURTHER RESOLVED that a request for the withdrawal of the approximate 57 acres (3 parcels) of Douglas County owned property herein described from the Wisconsin County Forest Law be submitted to the WDNR.

BE IT STILL FURTHER RESOLVED that the Director of Forestry and Natural Resources for Douglas County, be hereby authorized to act on behalf of Douglas County as sole signatory on all real estate documents and other related instruments necessary to successfully complete the withdrawal and sale, including but not limited to deeds, transfers, assignments, agreements, contracts, obligations, closing statements, and/or County Forest Law withdrawal applications.

BE IT FURTHER RESOLVED that this land sale shall not create a precedent for future land sales or conveyances and was determined to be in the best interest of Douglas County while meeting the higher and better statutory requirement of county forest land withdrawal for this particular circumstance only.

Roll Call		
District Number	Yes	No
1. Pomush		
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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____  Passed <input checked="" type="checkbox"/> _____ Lost _____ Refer _____ Amend <input checked="" type="checkbox"/> _____ Other _____		
Rev. 11-16-18		

Dated this 17<sup>th</sup> day of October, 2019.

(Committee Action: Unanimous)

(Fiscal Note: None)

**ACTION:** Motion by Baker, second Luostari, to adopt. Motion carried. Motion by Baker, second Luostari, to rescind motion and put the resolution back on the table. Motion carried. Motion by Baker, second Luostari, to adopt. Motion by Baker, second Bong, to amend resolution and insert legal description as presented. Motion carried. Motion to adopt resolution as amended, carried.

**COUNTY ADMINISTRATOR REPORT:** Budget book completed; new hires named.

**COUNTY BOARD CHAIR REPORT:** Supervisor Finendale moved out of his district and has resigned; deadline to apply November 1. WCA Conference reviewed.

**APPOINTMENTS:** Motion by Jaques, second Baker, to approve the following appointments: **Local Emergency Planning Committee** - Dani Miller, Scott Gordon to replace Steve Panger; **Highway Traffic Safety Commission** - Dan Kontos (WisDOT), change Randy Wiessinger to alternate; **Veterans Service Advisory Committee** – Mary Lou Bergman, Chair, replacing Marvin Finendale; Clint Mattson replacing Jill Fortin. Motion carried.

**COMMITTEE REPORTS:** Baker – Transportation and Infrastructure Committee; Allen – Land and Development Committee October 29 meeting cancelled; fairgrounds contract ends December 31. Jaques – Administration Committee November 7 meeting tentatively cancelled; Liebaert – Forest, Parks and Recreation Committee.

**YOUTH REPRESENTATIVE REPORTS:** Achucarro briefly reported on successes of Northwestern High School sports teams and drama program.

**APPROVAL OF BILLS AND CLAIMS:** Motion by Jaques, second Luostari, to approve. Motion carried.

**ADJOURNMENT:** Motion by Pomush, second Allen, to adjourn. Motion carried. Adjourned 6:40 p.m. Budget meeting October 29; next regularly scheduled meeting November 21, 2019.

Submitted by,

Cheryl L. Westman  
Douglas County Deputy Clerk