

LIBRARY BOARD PLANNING COMMITTEE
Douglas County Board of Supervisors
Wednesday, October 11, 2023, 2:00 p.m., Superior Public Library Conference Room
1530 Tower Avenue, Superior, Wisconsin

Meeting called to order by Chair Sue Hendrickson.

1. ROLL CALL

Present – Sue Hendrickson, Sam Pomush, Leslie Mehle, Ron Leino, Mick Salmen, Judy Aunet, Susan Heskin, (One Vacant Position). Others Present – Sherry Machones, Lexi Klasen (Committee Clerk).

2. APPROVAL OF MINUTES

Motion by Pomush, second Salmen, to approve minutes from the August 3, 2023, meeting.
Motion carried.

3. ACTION ITEMS

- a. **Douglas County Library Service Plan Updates:** Service plan included in agenda. Updates include removal of public access TV information, historic records before 2021, and updated budget.

ACTION: Motion by Aunet, second Pomush, to approve updates. Motion carried.

- b. **NWLS 2024 Douglas County Library Service Agreement:** Service agreement similar to previous year, with an increased service fee.

ACTION: Motion by Aunet, second Leino, to approve service agreement with increased service fee.
Motion carried.

4. INFORMATIONAL ITEMS

- a. **Superior Public Library (SPL) Current Budget:** Budget included in agenda. Budget similar to previous year, increased due to staff salary.
- b. **County Reimbursement Calculations:** Calculations included in agenda. Reimbursement based on predetermined formula.
- c. **County Library Use Statistics for Previous Year:** Statistics included in agenda; outlines number of physical items checked out in each township.
- d. **Northern Waters Library Services (NWLS) Plan of Service:** Plan included in agenda, similar to previous year.
- e. **NWLS Resource Library Agreement:** Agreement between Northern Waters Library Service and the Superior Public Library to fund a Youth Services Consultant position as well as centralized cataloging.
- f. **SPL Annual Report Summary 2022:** Report outlines library statistics, staffing changes, and highlights.

- g. Douglas County Appropriation Letter:** Annual letter sent to county from Northern Waters Library Services as a formal budget request.

- h. Library Board Planning Committee Branch Report:** Branch libraries continue to serve communities. Solon Springs Library building needs work to be in compliance with fire marshal inspection instructions. Libraries continue to offer various programs for the community.

- i. Library Board Roster:** Roster needs to be updated to reflect Garner Moffat replacing Jim Paine.

5. FUTURE AGENDA ITEMS

Request for more county funding.

6. ADJOURNMENT

Motion by Pomush, second Aunet, to adjourn. Motion carried. Meeting adjourned at 2:40 p.m.

Submitted by,

Lexi Klasen, Committee Clerk