

ADMINISTRATION COMMITTEE
Douglas County Board of Supervisors
Thursday, October 4, 2018, 9:30 a.m., Courthouse Room 207C
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Chair Alan Jaques.

ROLL CALL: Present - Larry Quam, Nick Baker, Mary Lou Bergman, Marvin Finendale, Douglas Finn, Rosemary Lear, Pat Ryan, Alan Jaques. Absent – Scott Luostari. Others present – Ann Doucette, Joan Finckler, Candy Holm Anderson, Carol Jones, Shelley Nelson (Telegram), Carolyn Pierce, Mark Liebaert, Keith Kesler, Tom Dalbec, Michele Wick, Sherri Mattson, Brian Rude, Sue Sandvick, Pam Tafelski (Committee Clerk).

APPROVAL OF MINUTES: Motion by Bergman, second Ryan, to approve August 2, 2018, minutes. Motion by Baker, second Quam, to clarify statement regarding health insurance rates: health insurance premiums were projected to increase 12% due to the rising cost of Stop-Loss insurance. For the 2019 budget, only a 4% increase is budgeted. Additional 4% increases for health insurance premiums will also be budgeted in years 2020 and 2021. Motion carried. Motion to approve minutes as clarified, carried.

DEPARTMENTAL FINANCIAL REPORTS AND GOALS/OBJECTIVES FOR 2018: Budget reports attached. **Administration/Human Resources** – Budget work; new parking lot recommended to be permanent; 91% participation in health assessment; performance evaluation schedule. **Corporation Counsel** – E-filing for guardianship. **County Clerk** – November 6 election preparation; state enhanced election security. **Finance/Information Services** – Budget; 2017 single audit completed; IS working on internet for jail. **Treasurer** – Upcoming tax year work; tax deed notices published.

ACTION ITEMS/REFERRALS:

Legislation Closing Tax Assessment Loopholes for Major Retail Stores Supported: No referendum language.

ACTION (RESOLUTION): Motion by Finendale, second Ryan, to approve the resolution removing the names of businesses and forward to County Board. Motion carried unanimously.

Request to Extend Audit Contract with Wipfli for Three Additional Years: Memo attached.

ACTION (RESOLUTION): Motion by Ryan, second Quam, to authorize extending audit contract for three additional years – 2018, 2019, and 2020 audit years. Motion carried unanimously.

Budgetary Transfers: Attached / reviewed. Rationale for fencing explained.

ACTION (RESOLUTION): Motion by Ryan, second Lear, to approve transfers with explanation that fencing to be on north side of parking lot for safety, include aerial map of location, and forward to County Board. Motion carried unanimously.

County Administrator Performance Evaluation: Electronic version after first of year (2019).

Summary of State Taxes and Special Charges for 2018. Received and placed on file.

INFORMATIONAL:

Presentation by Brian Rude, Health Partners, 10-Year Trend of Douglas County's Health Insurance Claims: County's trend compared with national trend. High deductible plan with HSA option and incentive have been successful in controlling costs. Spreadsheet of current 2018 premium rates and 2019 increased rates distributed; committee requested Finance Director revise form to be more explanatory.

Third Quarter Staff Report: Attached / reviewed.

FUTURE AGENDA ITEMS: Review health care costs in June.

MOTION TO ADJOURN OPEN SESSION AND CONVENE IN CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C) OF THE WISCONSIN STATUTES TO DISCUSS PERSONNEL ISSUE. Motion by Ryan, second Lear, to adjourn open session and convene in closed session as stated above. Roll call vote taken and passed with 8 Yes, 0 No, 1 Absent. Absent - :Luostari. Adjourned to closed session at 10:28 a.m.

Submitted by,

Pamela A. Tafelski
Committee Clerk