

PROCEEDINGS OF THE DOUGLAS COUNTY BOARD OF SUPERVISORS
Thursday, September 19, 2019, 6:00 p.m., Board Room, Second Floor, Government Center
1316 North 14th Street, Superior, Wisconsin

Meeting called to order by Chairman Mark Liebaert.

Pledge of Allegiance recited.

Roll call taken by County Clerk Susan Sandvick. There were 19 present, 2 absent. Absent – Douglas Finn, Wendy Bong. Student representative present – Sasha Achucarro.

APPROVAL OF MINUTES: Motion by Pomush, second Bergman, to approve August 15, 2019, meeting minutes. Motion carried.

CORRESPONDENCE

Six items of correspondence were either received and placed on file or referred to the appropriate committee.

PRESENTATIONS

Employee of the 2nd Quarter Award was presented to Daniel Lindberg, Information Services, by Administrator Doucette and Finance Director Anderson. Lindberg's nomination included his timely response to solving technical issues and an emphasis on public service. Lindberg thanked the County Board and stated he looks forward to many years with Douglas County.

PUBLIC HEARING

Progress report on Community Development Block Grant Small Cities Housing Program 18-01, was presented by Sheldon Johnson, Executive Director, NWRPC. Eligibility criteria for the housing program was reviewed, along with data on applications and financial assistance to date.

PUBLIC COMMENT

None.

RESOLUTIONS

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Finn		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Quam		
11. Finendale		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		
Rev. 11-16-18		

RESOLUTION #53-19
RESOLUTION BY THE LAND AND DEVELOPMENT
COMMITTEE

Subject: Land Sales

WHEREAS, the following parcels of land were advertised on August 2, 9, and 16, 2019, and also previously advertised on the dates indicated, in accordance with Section 76.59, Wisconsin Statutes, and the highest bids received are as follows:

\$ 250.00 Parcel 24-18: (March 30, April 6, 13, 2018) Parcel 20, Itasca Garden Tracts, City of Superior (11-811-04140-00), from Duane Peterson. Intended use: Adjacent owner;

\$ 1,900.00 Parcel 19-19: (May 3, 10, 17, 2019) Lots 1-31 Inclusive, Block 17, and Lots 1-7 Inclusive, Block 18, Irondale Addition to Superior, Section 9-48-14, City of Superior (TS-030-02467-00, TS-030-02468-00), from Daniel Lindberg. Intended use: Adjacent owner, and

WHEREAS, the following parcel of land was previously advertised on the dates indicated, in accordance with Section 76.59, Wisconsin Statutes, and the highest bid received is as follows:

\$ 750.00 Parcel 32-18: (March 1, 8, 15, 2019, and November 2, 9, 16, 2018) Various lots located in Riverside Addition to South Superior, South Superior Webster Division, City of Superior and World's Fair Division of South Superior, Town of Superior (28 parcels total; location, full legal description and parcel numbers are included in Exhibit A-9-19), from Jeremy Engelking. Intended use: Recreation/land conservation.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors, in regular meeting assembled, authorizes the County Clerk to execute quit claim deeds on the above named properties.

Dated this 19th day of September 2019.

(Committee Action: Unanimous)
 (Fiscal Note: Increase "Profit and Loss on Land Sales Account" by \$2,900.00)

ACTION: Motion by Jaques, second Allen, to adopt. Motion carried.

RESOLUTION #54-19
RESOLUTION BY THE LAND AND DEVELOPMENT
COMMITTEE

Subject: Transfer of Properties to City of Superior

RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Land and Development Committee and approves transfer of ownership to the City of Superior of the following described properties:

Parcel 05-805-02540-00 (1101 Catlin Avenue), Lots 1 and 2, Block 6, Catlin's Division of West Superior, City of Superior; and

Parcel 05-805-03717-00 (1025 Cedar Avenue), Lot 1 and South ½ of Lot 2, Block 113, Roy's Addition to Superior, City of Superior.

Dated this 19th day of September, 2019.

(Committee Action: Unanimous)

(Fiscal Note: None)

ACTION: Motion by Allen, second Luostari, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
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4. Clark		
5. Baker		
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8. Raunio		
9. Jaques		
10. Quam		
11. Finendale		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <input checked="" type="checkbox"/> _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 11-16-18		

**RESOLUTION #55-19
RESOLUTION BY THE ZONING COMMITTEE**

Subject: Land Records Modernization Plan Amendment

RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Zoning Committee and approves amendment to the Douglas County Land Records Modernization Plan as set forth in Exhibit B-9-19.

Dated this 19th day of September 2019.

(Committee Action: Unanimous)

(Fiscal Note: Reduce retained fees account by \$5,600 for software purchase and additional \$1,200 annually)

ACTION: Motion by Baker, second Bergman, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Finn		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Quam		
11. Finendale		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 11-16-18		

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1. Pomush		
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14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
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19. Long		
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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		
Rev. 11-16-18		

**RESOLUTION #56-19
RESOLUTION BY THE ZONING COMMITTEE**

Subject: Moratorium on Importation and Raising of Cervids in Douglas County Extended

WHEREAS Ordinance #8.17 imposed a moratorium on the importation and raising of cervids in Douglas County, and

WHEREAS, the moratorium was put into effect to allow time for a study to determine whether amendments to the Zoning Ordinance or other ordinances would be required to protect public health or safety, and

WHEREAS, the “Communicable Diseases in Cervids Study Committee” was established by the ordinance and has been diligently gathering information and meeting on a regular basis to make a recommendation to the County Board, and

WHEREAS, the study committee has indicated to the Zoning Committee that the time needed to complete the study will extend beyond the original timeframe of the moratorium.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Zoning Committee and approves extension of the moratorium until November 16, 2020, as allowed under Section 1.6 of Ordinance #8.17, Moratorium on the Importation and Raising of Cervids in Douglas County.

Dated this 19th day of September, 2019.

(Committee Action: Unanimous)

(Fiscal Note: None)

ACTION: Motion by Ryan, second Bergman, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Finn		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Quam		
11. Finendale		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend _____ Other _____		
Rev. 11-16-18		

RESOLUTION #57-19
RESOLUTION BY THE PUBLIC SAFETY COMMITTEE

Subject: Probate and Juvenile Cases Court Fees and Costs

WHEREAS, Wisconsin Statute Chapter 814 covers court costs, fees, and surcharges, and § 814.66 applies to the office of the Register in Probate; Probate and Juvenile Court handle other case types for which fees are not covered in §814.66 or other statutes, resulting in cases filed with the court without filing fees, and

WHEREAS, some fees and costs collected by the probate office are different from fees collected by the Clerk of Court for the same items, and can cause confusion with different fees and costs for identical items, and

WHEREAS, employees of the Clerk of Court and Register in Probate are all county employees usually working in proximity to the court, if not in the same office using the same equipment; the employees use CCAP provided computers and printers as well as county provided copiers, and there is no discernable difference in these two offices related to copying and issuing certificates, and

WHEREAS, the legislature should revise the statutes for consistency, requiring fees and costs charged by the Clerk of Court and Register in Probate to be the same for the same item or service, and establish fees for probate and juvenile court cases where there are none.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors supports efforts to revise Wisconsin Statutes consistent with this resolution and further urges the legislature to revise and amend the related statutes to further consistency between the fee structures outlined in the statutes.

BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this resolution to Governor Evers, the Wisconsin Counties Association, all members of the state legislature and to each Wisconsin county.

Dated this 19th day of September, 2019.

(Committee Action: Unanimous)
 (Fiscal Note: None)

ACTION: Motion by Pomush, second Raunio, to adopt. Motion carried.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Finn		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Quam		
11. Finendale		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <u> X </u> Lost _____ Refer _____ Amend <u> X </u> Other _____		
Rev. 11-16-18		

RESOLUTION #58-19
RESOLUTION BY THE DOUGLAS COUNTY BOARD OF SUPERVISORS

Subject: Levy Cap Elimination on Wisconsin Counties Supported

WHEREAS, in 2012, the State of Wisconsin imposed limits on town, village, city and county property tax levies under Wis. Stat. §66.0602, and

WHEREAS, Wis. Stat. §66.0602 limits that increase to the local property tax levy to no more than the greater of (a) 0% of last year's actual levy or (b) a percentage equal to the percentage change in equalized value due to new construction less improvements removed, and

WHEREAS, the percentage of net new construction in Douglas County used to calculate the increase in the operating levy allowance has significantly lagged the CPI-U over this period, and

WHEREAS, as a result, Douglas County has been forced to absorb inflationary increases in normal operating expenditures with no offsetting increase in revenues, and

WHEREAS, increases in the expenditures for certain items, particularly unfunded mandates such as the cost of Child Protection Services, has compounded this issue, and

WHEREAS, Douglas County has taken measures to curb spending by cutting costs, limiting employee wage increases, limiting new programs and postponing necessary work on highway infrastructure, and

WHEREAS, to continue to provide essential services to county citizens, Douglas County has resorted to using debt to fund qualified expenditures previously funded in its operating levy resulting in a higher cost to Douglas County taxpayers.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors requests complete elimination of the current 0% tax levy cap or replacing it with a levy allowance that adequately reflects the increases in everyday costs incurred by Wisconsin counties.

BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this resolution to Governor Evers, Joint Finance Committee of the Wisconsin legislature, Douglas County state legislators, and Wisconsin Counties Association.

Dated this 19th day of September, 2019.

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Finn		
4. Clark		
5. Baker		
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7. Glazman		
8. Raunio		
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14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed ___X___ Lost _____ Refer _____ Amend ___X___ Other _____		
Rev. 11-16-18		

(Committee Action: Unanimous)
 (Fiscal Note: None)

ACTION: Motion Quam, second Ryan, to adopt. Motion by Jaques, second Hendrickson, to amend and sponsor by County Board. Motion carried. Motion to adopt as amended, carried.

Roll Call		
District Number	Yes	No
1. Pomush	X	
2. Bong		
3. Finn		
4. Clark	X	
5. Baker	X	
6. Leino	X	
7. Glazman	X	
8. Raunio	X	
9. Jaques	X	
10. Quam	X	
11. Finendale	X	
12. Lear	X	
13. Allen	X	
14. Ryan	X	
15. Hendrickson	X	
16. Luostari	X	
17. Liebaert	X	
18. Moen	X	
19. Long	X	
20. Borgeson	X	
21. Bergman	X	
Roll: Ayes __19__ Noes __0__ Absent __2__ Abstain _____ Passed __X__ Lost _____ Refer _____ Amend _____ Other _____ Rev. 11-16-18		

RESOLUTION #59-19
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Budgetary Transfer

RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Administration Committee and approves the budgetary transfer as set forth in Exhibit C-9-19.

Dated this 19th day of September, 2019.

(Committee Action: Unanimous)
 (Fiscal Note: Included in Exhibit C-9-19)
 (Administrative Note: Two-thirds vote of Board-elect required)

ACTION: Motion by Lear, second Jaques, to adopt. Roll call vote taken and passed with 19 Yes, 0 No, 2 Absent. Absent – Finn, Bong.

Roll Call		
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9. Jaques		
10. Quam		
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14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed <input checked="" type="checkbox"/> _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 11-16-18		

RESOLUTION #60-19

RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Cash Receipts Policy Statement Amended

RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Administration Committee and approves amendment to Douglas County Cash Receipts Policy Statement as follows:

OVERAGES/SHORTAGES

Both overages and shortages should be noted and tracked by the department manager. ~~Significant~~ **A amounts over \$49.00** should be immediately reported to the Department Head and the Finance Department. If there appears to be a growing pattern or anything unusual or strange about the overages or shortages, that information must be disclosed immediately to the Finance Department.

GENERAL

Incoming cash receipts should be processed and forwarded to the Treasurer’s Office intact, promptly each **business** day. The Forestry Department will make intact daily deposits to the bank in Solon Springs. “Intact” means that all cash collected since the last deposit must be deposited in the exact form received and that no disbursements can be made from these undeposited receipts. The Treasurer’s Office will make daily bank deposits. Those departments that collect small amounts of cash may wait until the amount reaches \$100 before forwarding to the Treasurer’s Office. In any case, deposits must be made at least once a week and by the last day of the month regardless of the amount collected.

Dated this 19th day of September, 2019.

(Committee Action: Unanimous)
 (Fiscal Note: None)

ACTION: Motion by Quam, second Lear, to adopt. Motion carried.

COUNTY ADMINISTRATOR REPORT: Written report reviewed.

COUNTY BOARD CHAIR REPORT: Finance Department received Distinguished Budget Report Award. Superior Days issues meeting October 17. Census 2020 planning underway. Towns Association reaffirmed support for Better City Superior initiative.

APPOINTMENTS: Motion by Baker, second Jaques, to approve **Census 2020 Complete Count Committee** appointments - Sue Hendrickson, Shelley Nelson (Telegram), Haji Dokhanchi, Sue Sandvick. Motion carried. Motion by Quam, second Borgeson, to approve **Comprehensive Plan Committee** appointments - Sam Jones, Dave Sletten, Jane Anklam, Ashley Vande Voort, Mark Liebaert, Nick Baker, Keith Allen, Sue Hendrickson, Mary Lou Bergman, Brad Theien, Zach DeVoe, Jason Laumann. Motion carried.

COMMITTEE REPORTS: Baker - Transportation and Infrastructure Committee; Hendrickson- Land Conservation Committee and NEER; Jaques – Administration Committee.

YOUTH REPRESENTATIVE REPORTS: Achucarro - Northwestern High School activities.

APPROVAL OF BILLS AND CLAIMS: Motion by Quam, second Baker, to approve. Motion carried.

ADJOURNMENT: Motion by Pomush, second Luostari, to adjourn. Motion carried. Adjourned at 6:50 p.m Next regularly scheduled meeting – October 17, 2019. Budget meeting – October 29, 2019.

Submitted by,

Susan T. Sandvick
Douglas County Clerk