

**CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE
Douglas County Health and Human Services Department
Wednesday, September 12, 2018, 2:00 p.m., Room 207C
Douglas County Courthouse, 1313 Belknap Street, Superior, Wisconsin**

Meeting called to order by Chair Debora Carroll.

ROLL CALL: Present – Debora Carroll, Susan Hendrickson, June Finsland, Shari Piore (arrived 2:07 p.m.), Paulette Alseth. Absent – Kelly Schoen, Kristina Lampi. Others present – Erika Johnson, Michelle Bittinat, Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Hendrickson, second Alseth, to approve minutes from the June 13, 2018, meeting. Motion carried.

INTRODUCTION OF NEW STAFF: Michelle Bittinat, social worker, introduced.

INFORMATIONAL ITEMS:

Updates – Program: 53 individuals on program; 16 on waitlist. Office workers continue to transition individuals so waitlist can be eliminated. 59 individuals need to be enrolled in program for transition plan to be complete; case managing 2 individuals from other counties, with 1 to be added. Policy was amended by Health and Human Services Board to add paragraph to reallocate funds if not used.

Budget: In line with projected budget; no concerns.

Respite Care Provider Partnerships: Intent is to talk to respite providers and see what committee can do to help. Families should also be included to voice their concerns on issues with recruiting and other difficulties encountered. Case workers should collect information from families and bring back to committee for discussion with providers.

Membership: Recruitment letter drafted; committee supported letter and its distribution.

FUTURE AGENDA ITEMS: Program; budget; membership; respite care (providers).

ADJOURNMENT: Motion by Hendrickson, second Alseth, to adjourn. Motion carried. Meeting adjourned at 2:51 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk