

**PLANNING & ZONING COMMITTEE
PUBLIC HEARING AND REGULAR MEETING
Douglas County Board of Supervisors
Wednesday, September 12, 2018, 9:00 a.m., Government Center Board Room
1316 North 14th Street, Superior, Wisconsin**

Meeting called to order by Chair Mary Lou Bergman.

ROLL CALL: Present – Mary Lou Bergman, Patricia Ryan, Charlie Glazman, Nick Baker. Absent – Jim Borgeson. Others present – Sue Radzak, Keith Wiley, Zach DeVoe, Matt Johnson, Randy Jones, Jon Fiskness, Shelley Nelson, Dan Corbin, Doreen Hernesman, Jim DeLanghe, Mark Liebaert, Kaci Lundgren (Committee Clerk).

APPROVAL OF MINUTES: Motion by Ryan, second Baker, to approve minutes from the August 8, 2018, meeting. Motion carried.

PUBLIC HEARING:

Ordinance Amendments – 8.4 Shoreland Zoning Ordinance:

Amendments bring ordinance into compliance with state requirements. General zoning ordinance still applies to shoreland ordinance. Ordinance amendments originally approved at March 6, 2018, meeting, but state required full review and made more changes, which are presented today.

ACTION (ORDINANCE): Motion by Baker, second Glazman, to approve ordinance as presented and refer to County Board. Motion carried unanimously.

Amendments to the Douglas County Zoning Ordinance:

Petition No. 18-08 Kraig Anderson, et al, Poplar, WI – Pt SW1/4-SW1/4, Lot 2, CSM #924, Vol 6, Pgs 275-6, Section 29, T48N-R11W; (4348S County Road P; AM-002-00088-00), Town of Amnicon – from the C-1: Commercial zoning district to the A-1: Agricultural zoning district, (proposed use: agricultural), filed August 16, 2018 in the County Clerk's Office.

Applicant not present; correspondence received from Town of Amnicon with no objections.

ACTION: Motion by Ryan, second Baker, to approve application as presented. Motion carried.

Conditional-Use Permits:

Brent Erickson, Dallas, WI – change use of accessory building (garage) to seasonal dwelling – N1/2-S1/2-SE1/4-NE1/4, Section 26, T44N-R11W; (13757S Fairbanks Road; GO-012-01122-00), Town of Gordon.

Applicant not present; correspondence received from Town of Gordon with no objections.

ACTION: Motion by Baker, second Ryan, to approve application with the condition that the building meet Uniform Dwelling Code requirements. Motion carried.

Thomas Schleppenbach, et al , Stoughton, WI – accessory building – NW1/4-SW1/4, Section 15, T44N-R10W; (Doetsch Lane; GO-012-00280-00), Town of Gordon.

Applicant not present; correspondence received from Town of Gordon with no objections.
ACTION: Motion by Ryan, second Baker, to approve application as presented. Motion carried.

John Caracci, et al, Gordon, WI – year-round dwelling – Pt NW1/4-SE1/4 Lot 1, Section 26, T43N-R13W; (Ball Park Road; WA-032-01956-01), Town of Wascott.

Applicant not present; correspondence received from Town of Wascott with objection based on a misunderstanding of the zoning ordinance and requirements. The parcel is buildable and town clerk verbally gave approval based on clarification from zoning staff.

ACTION: Motion by Glazman, second Baker, to approve application as presented. Motion carried.

Jim Hernesman, et al (Purgatory Shores LLC), Hermantown, MN – change use of seasonal dwelling to a year-round dwelling – Lot 8, Sunrise Shores, Section 25, T45N-R10W; (Steinhilpert Drive; HI-016-01309-00), Town of Highland.

Applicant present; correspondence received from Town of Highland with no objections.

ACTION: Motion by Baker, second Ryan, to approve application as presented. Motion carried.

Westley Petite, Duluth, MN – seasonal dwelling – Pt NW1/4-NE1/4, Section 4, T46N-R13W; (Otto Road; OA-022-00063-02), Town of Oakland.

Applicant not present; correspondence received from Town of Oakland with no objections.

ACTION: Motion by Ryan, second Baker, to approve application as presented. Motion carried.

Recap of Zone Change Recommendations to the County Board: 1 ordinance; 1 zone change.

DEPARTMENT REPORTS:

Planning and Zoning/Board of Adjustment: Revenue has surpassed 2017. 2 alternate vacancies exist on Board of Adjustment.

Rural Housing Authority: Regional housing meeting will be held in Douglas County in October.

Land Conservation: Well testing program has started; goal is to have 100 people signed up by September 26.

Surveyor: Highway projects are almost complete; can begin to re-monument corners.

Land Records: Plat book in final draft. Land Information Plan, Land Record Modernization Plan and state parcel initiative all continue to be reviewed; City of Superior attempting LiDAR acquisition next year.

Real Property Lister: All statements of assessment have been submitted to state.

Register of Deeds: 677 documents recorded in August.

ACTION ITEMS:

2019 Proposed Budgets – Zoning and Rural Housing Authority: May condense budgets to simplify for next year. Both budgets remain the same with slight personnel increases to zoning.

ACTION (REFERRAL): Motion by Ryan, second by Baker, to approve 2019 proposed Zoning and Rural Housing Authority budgets as presented and refer to Administration Committee. Motion carried.

Land Conservation: Budget has small increase.

ACTION (REFERRAL): Motion by Ryan, second by Glazman, to approve 2019 proposed Land Conservation budget as presented and refer to Administration Committee. Motion carried.

Land Records: Personnel expenses had slight increase.

ACTION (REFERRAL): Motion by Baker, second by Ryan, to approve 2019 proposed Land Records budget as presented and refer to Administration Committee. Motion carried.

Surveyor/Tax Lister: Budget is down 13.8% due to money transfer of personnel change.

ACTION (REFERRAL): Motion by Ryan, second by Glazman, to approve 2019 proposed Surveyor/Tax Lister budget as presented and refer to Administration Committee. Motion carried.

Budgetary Transfer: 2018 Capital Project: Money to be transferred to acquire tablet for GPS.

ACTION (REFERRAL): Motion by Ryan, second by Baker, to approve budgetary transfer as presented and refer to Administration Committee. Motion carried.

FUTURE AGENDA ITEMS: Conditional use permit legislative changes.

ADJOURNMENT: Motion by Ryan, second Baker, to adjourn. Motion carried. Meeting adjourned at 9:43 a.m.

Submitted by,

Kaci Lundgren, Committee Clerk