

**PLANNING & ZONING COMMITTEE
PUBLIC HEARING AND REGULAR MEETING
Douglas County Board of Supervisors
Wednesday, September 11, 2019, 9:00 a.m., Government Center Board Room
1316 North 14th Street, Superior, Wisconsin**

Meeting called to order by Chair Mary Lou Bergman.

ROLL CALL: Present – Mary Lou Bergman, Patricia Ryan, Nick Baker, Charlie Glazman. Absent – Jim Borgeson. Others present – Sue Radzak, Keith Wiley, Zach DeVoe, Marissa Hanson, Jon Fiskness, Ashley Vande Voort, Brad Theien, Randy Jones, Shelley Nelson, Jane Anklam, Kaci Lundgren (Committee Clerk).

APPROVAL OF MINUTES: Motion by Ryan, second Baker, to approve minutes from the August 6, 2019, meeting. Motion carried.

DEPARTMENT REPORTS:

Planning and Zoning/Board of Adjustment: Report distributed; Board of Adjustment will meet September 25, 2019.

Rural Housing Authority: Budget meeting held yesterday.

Land Conservation: Water Quality Task Force hearing was held; will begin first cost-share project of year.

Land Records: Wisconsin Land Information Association meeting will be held in Bayfield. Forestry Department tested drone; may purchase its own in 2020. Many control points received by the City of Superior from surveyor to update in system.

Real Property Lister: 18 statements of assessment sent to state; 20 lottery credit letters sent.

Register of Deeds – Retained Fees Account: 811 documents recorded in August.

ACTION ITEMS/REFERRALS:

Referral from the August 15, 2019, County Board Meeting – Resolution Supporting Local Control for Livestock Siting: Included with agenda.

ACTION: Motion by Baker, second Ryan, to request staff draft similar resolution with focus on Douglas County. Motion carried.

Extension of 8.17 Moratorium on the Importation and Raising of Cervids in Douglas County: Study requires additional time.

ACTION (RESOLUTION): Motion by Ryan, second Baker, to extend moratorium to November 16, 2020. Motion carried unanimously.

Approve Updated Land Records Modernization Plan: Amendments required for purchase of Carmody software.

ACTION (RESOLUTION): Motion by Glazman, second Ryan, to approve amendments as presented and refer to County Board. Motion carried unanimously.

Request to Use Retained Fees to Purchase Carmody Sanitary Permit Tracking Program: Current software inadequate for sanitary permit tracking. Startup cost is \$5,597; annual cost is \$1,200 to maintain online database for public use.

ACTION (RESOLUTION): Motion by Baker, second Ryan, to approve use of retained fees as requested. Motion carried unanimously.

Proposed 2020 Budgets - Rural Housing Authority: Included with agenda.

ACTION (REFERRAL): Motion by Ryan, second Glazman, to approve proposed 2020 budget as presented and refer to Administration Committee. Motion carried.

Planning and Zoning: Budget increase due to personnel costs; sanitary permit and variance request fees to increase.

ACTION (REFERRAL): Motion by Ryan, second Baker, to approve proposed 2020 budget as presented, to include fee increases, and refer to Administration Committee. Motion carried.

Land Conservation: Fee changes as follows: eliminate initial fee for mine planning; implement renewal fee (every 3 or 5 years, based on application), dependent on acreage of mine.

ACTION (REFERRAL): Motion by Ryan, second Baker, to approve proposed 2020 budget as presented, to include fee changes, and refer to Administration Committee. Motion carried.

Land Records: Included with agenda.

ACTION (REFERRAL): Motion by Ryan, second Baker, to approve proposed 2020 budget as presented and refer to Administration Committee. Motion carried.

Surveyor/Tax Lister: Included with agenda.

ACTION (REFERRAL): Motion by Ryan, second Baker, to approve proposed 2020 budget as presented and refer to Administration Committee. Motion carried.

FUTURE AGENDA ITEMS: After-the-fact application process/fees; livestock siting resolution.

ADJOURNMENT: Motion by Ryan, second Baker, to adjourn. Motion carried. Meeting adjourned at 9:29 a.m.

Submitted by,

Kaci Lundgren, Committee Clerk