

**EMPLOYEE RELATIONS COMMITTEE
DOUGLAS COUNTY
Tuesday, September 11th, 2018, 9:30 a.m., Courthouse Room 207-C
1313 Belknap Street, Superior, Wisconsin**

Meeting was called to order at 9:35 a.m. by Oaks.

REVIEW OF JUNE, 2018 MINUTES

No revisions. Minutes accepted.

NEW MEMBER

New co-chairperson, Tracy Middleton, Register of Deeds.

REVIEW CONSTRUCTION/PARKING PLAN

New parking lot is being utilized. Committee would like to recommend to the mayor to keep parking lot. C. Hanson brought up a concern regarding a handicap person in a wheelchair who had to travel through both buildings. The Committee discussed obtaining donated wheelchairs for people visiting the Government Center and Courthouse.

REWARD SYSTEM REVAMP/EMPLOYEE RECOGNITION

Since we received five nominations, it was discussed that the current program is being utilized and will remain in place.

PICNIC UPDATE

It was discussed to have a picnic in the spring of 2019.

HOLIDAY PARTY

It was discussed to have the holiday party on December 14th at V.I.P. Lundgren will create a save the date flyer and Mortenson will email the flyer to all county employees. C. Hanson volunteered to be in charge of the music. The City will be invited to participate. It was discussed to have a follow-up meeting on November 5th at 9:30 a.m. to finalize details.

FUTURE AGENDA ITEMS

Holiday party
Spring picnic
Wheelchair update

EMPLOYEE OF THE QUARTER

Mortenson stated we received five nominations.

Next meeting December 11, 2018 at 9:30 a.m. in Courthouse Room 207-C.

Meeting was adjourned at 10:21 a.m.

Respectfully submitted,

Holly Mortenson
Human Resource Department Representative/Recording Secretary