

**PLANNING & ZONING COMMITTEE
PUBLIC HEARING AND REGULAR MEETING
Douglas County Board of Supervisors
Tuesday, September 6, 2022, 9:00 a.m., Government Center, Boardroom 201
1316 North 14th Street, Superior, Wisconsin**

Meeting called to order by Chair Mary Lou Bergman.

ROLL CALL: Present – Mary Lou Bergman, Joseph Moen, Scott Luostari, Bill Fennessey. Absent - Jim Borgeson. Others present – Tessah Behlings, Terri Luebbe, Zach DeVoe, Dave Jorgenson, Mark Liebaert, Jon Fiskness, Ashley Vande Voort, Matt Johnson, Donald Welsand, Rick Peterson, Deanna Peterson, Morgan Watson, Bradyn Watson, Brenda Bergen, Kaci Lundgren (Committee Clerk).

APPROVAL OF MINUTES: Motion by Fennessey, second Luostari, to approve minutes from the August 10, 2022, meeting. Motion carried.

PUBLIC HEARING:

Amendments to the Douglas County Zoning Ordinance 8.0:

Petition No. 22-13: Donald Welsand, South Range, WI – Pt NW NE, S of R/W, Section 35, T48N-R13W; (PA-024-00682-00), Town of Parkland: Request to rezone from R-2 Residential to A-1 Agricultural for proposed use of hobby farm; no correspondence from town.

ACTION: Motion by Fennessey, second Moen, to refer to future meeting to await town input. Motion carried.

Conditional-Use Permits:

Brenda Bergen: Request to use mobile home as accessory building; town approved with condition of storage only, no habitation of any kind.

ACTION: Motion by Fennessey, second Luostari, to approve with the following conditions: storage use only and meet all applicable setbacks. Motion carried.

Rick and Deanna Peterson: Request for public and semi-public use for wedding venue, family reunions, retreats, etc.; no correspondence from town.

ACTION: Motion by Luostari, second Fennessey, to refer to future meeting to await town input. Motion carried.

Recap of Zone Change Recommendations for County Board: None; one referred.

Public hearing adjourned at 9:18 a.m.

DEPARTMENT REPORTS:

The following departments reported on departmental activities: Planning and Zoning/Board of Adjustment, Rural Housing Authority, Land Conservation, Surveyor, Land Records, Real Property Lister. Register of Deeds Retained Fees Account report to be distributed at later date (too early in month).

ACTION ITEMS:

Proposed 2023 Budgets:

Rural Housing Authority: No changes.

ACTION (REFERRAL): Motion by Fennessey, second Moen, to approve and refer to County Administrator and Administration Committee. Motion carried.

Planning and Zoning: Increase due to personnel costs. Fee increase to accessory building permits to allow consistent charges between additions and new structures; fee increase to sanitary permits due to rising postage costs. Board of Adjustment meeting cost is exceeding revenue due to lack of applications; recommendation to meet bi-monthly.

ACTION (REFERRAL): Motion by Fennessey, second Luostari, to approve proposed budget and fee schedule and change of Board of Adjustment meeting schedule to bi-monthly, and refer to County Administrator and Administration Committee. Motion carried.

Land Conservation: Increase due to personnel costs and office expenses.

ACTION (REFERRAL): Motion by Luostari, second Fennessey, to approve and refer to County Administrator and Administration Committee. Motion carried.

Land Records: Increase due to personnel costs. Plat book cost of production continues to increase; recommendation to increase fee to \$35.

ACTION (REFERRAL): Motion by Fennessey, second Luostari, to approve proposed budget and plat book fee increase to \$35 and refer to County Administrator and Administration Committee. Motion carried.

Surveyor/Tax Lister: Increase due to personnel costs.

ACTION (REFERRAL): Motion by Luostari, second Fennessey, to approve and refer to County Administrator and Administration Committee. Motion carried.

INFORMATIONAL ITEMS:

Ordinance 8.0 Update: Only one town response received.

FUTURE AGENDA ITEMS: Ordinance updates: Shoreland Zoning and Private On-site Wastewater Treatment Systems; zoning conference.

ADJOURNMENT: Motion by Luostari, second Fennessey, to adjourn. Motion carried. Meeting adjourned at 9:45 a.m.

Submitted by,

Kaci Lundgren
Committee Clerk