

PUBLIC SAFETY COMMITTEE MEETING
Douglas County Board of Supervisors
Thursday, August 31, 2023, 4:00 p.m., Board Room, Second Floor, Government Center
1316 North 14th Street, Superior, Wisconsin

Meeting called to order by Vice Chair Lear.

1. ROLL CALL

Present - Rosemary Lear, Bill Fennessey, Ron Leino. Absent – Samuel Pomush, Richard Staupe. Others present – Matt Izzard, Ann Doucette, Kelly Thimm, Sharon Dembroski, Sheila Keup, Dave Sletten, Shelley Nelson (remote), Mark Fruehauf, Amber Popplewell, Michele Wick, Joan Finckler, Candy Anderson, Mark Liebaert, Cheryl Westman, Committee Clerk.

2. APPROVAL OF MINUTES

Motion by Fennessey, second Leino, to approve minutes from April 27, 2023, meeting. Motion carried.

3. UPDATES AND REPORTS

The following departments reported on departmental activities: Child Support, Circuit Court Branch I, Clerk of Courts, Court Commissioner, District Attorney, Emergency Management, Communications Center, Medical Examiner, Sheriff – Patrol Division, Sheriff – Jail Division.

4. ACTION ITEMS/REFERRALS

- a. **Referral from County Board - Resolution Supporting a Restitution Court Program:** Included with agenda.

ACTION: Motion by Leino, second Fennessey, to table resolution. Motion carried.

- b. **Proposed 2024 budgets:**

Child Support: Increase of \$41,282.

ACTION (REFERRAL): Motion by Fennessey, second Leino, to approve budget as presented and refer to Administration Committee. Motion carried.

Circuit Court Branch I: Similar to previous year's budget.

ACTION (REFERRAL): Motion by Fennessey, second Leino, to approve budget as presented and refer to Administration Committee. Motion carried.

Circuit Court Branch II: Contractual increased to \$5,800 (telephone); personnel cost decrease. \$1,763.00 overall decrease.

ACTION (REFERRAL): Motion by Fennessey, second Leino, to approve budget as presented and refer to Administration Committee. Motion carried.

Clerk of Courts: Revenues up slightly; personnel cost increase; \$49,868.00 increase overall.

ACTION (REFERRAL): Motion by Fennessey, second Leino, to approve budget as presented and refer to Administration Committee. Motion carried.

Court Commissioner: Personnel cost increase of \$10,756; \$10,956 increase overall.

ACTION (REFERRAL): Motion by Fennessey, second Leino, to approve budget as presented and refer to Administration Committee. Motion carried.

District Attorney: Increased revenue \$10,000; personnel cost increase of \$26,000.

ACTION (REFERRAL): Motion by Fennessey, second Leino, to approve budget as presented and refer to Administration Committee. Motion carried.

Emergency Management: Personnel cost increase; 5.51% overall increase.

ACTION (REFERRAL): Motion by Fennessey, second Leino, to approve budget as presented and refer to Administration Committee. Motion carried.

Communications Center: Contracted services down \$5,000. \$26,701 overall increase.

ACTION (REFERRAL): Motion by Fennessey, second Leino, to approve budget as presented and refer to Administration Committee. Motion carried.

Medical Examiner: Personnel cost increase of \$8,792 (11%); increase in contractual service 17,500.

ACTION (REFERRAL): Motion by Fennessey, second Leino, to approve budget as presented and refer to Administration Committee. Motion carried.

Probate: Personnel cost increase of \$12,235.

ACTION (REFERRAL): Motion by Fennessey, second Leino, to approve budget as presented and refer to Administration Committee. Motion carried.

Sheriff – Patrol Division: Included with agenda.

ACTION (REFERRAL): Motion by Fennessey, second Leino, subject to review with Administrator, to approve budget as presented and refer to Administration Committee. Motion carried.

Sheriff – Jail Division: Included with agenda.

ACTION (REFERRAL): Motion by Fennessey, second Leino, subject to review with Administrator, to approve budget as presented and refer to Administration Committee. Motion carried.

- c. **Request from the District Attorney to increase Victim Witness Coordinator/Administrative Supervisor position to 40 hours per week (from 37.5 hours):**

Included with agenda.

ACTION (REFERRAL/RESOLUTION): Motion by Fennessey, second Leino, to approve increase of Victim Witness Coordinator/Administrative Supervisor position to 40 hours per week and refer to Administration Committee and County Board. Motion carried unanimously.

5. **INFORMATIONAL/REPORTS**

- a. **2023 Wisconsin Act 4 and Protective Retirement:**

Act 4 and protective retirement is a one-time opt-in or out opportunity for employees in the jail and is 100% employee funded. Due to the major fiscal impact, Izzard suggested a cost-of-living increase of 7% to aid in staff retention.

- b. **Department of Corrections wage increase:**

The Department of Corrections wage increase impacts hiring staff in jail due to the proximity of the Gordon prison facility to Douglas County Jail.

- c. **Act 19:**

See discussion points 5a and 5b above. Act 19 included with agenda.

- d. **Jail Feasibility Study:**

Samuels Group presentation tentative for October.

6. **FUTURE AGENDA ITEMS:**

None.

7. **ADJOURNMENT:**

ACTION: Motion by Fennessey, second Leino, to adjourn. Motion carried. Meeting adjourned at 4:23 p.m.

Submitted by,

Cheryl Westman, Committee Clerk