



DOUGLAS COUNTY

OFFICE OF ADMINISTRATOR

Ann Doucette

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DOUGLAS COUNTY MISSION STATEMENT

The mission of Douglas County is to provide cost-effective services, with equal access to all citizens; to continue and enhance partnerships; to responsibly manage our resources and plan for the future.

DEPARTMENT MANAGERS MEETING

Tuesday, August 20 2019

9:30 am

Room 270 Government Center

MINUTES

Present: Candy Holm-Anderson, Zach DeVoe, Ann Doucette, Brian Erickson, Jen Stank for Mark Fruehauf, Carol Jones, Gerald Moe, Julie Montgomery for Mary Pardee, Mark Liebaert, Susan Sandvick, Becky Severson, Dave Sletten, Michele Wick, Darrell Witt.

Meeting called to order at 9:30am.

Wisconsin Biennial Budget: Doucette states budget for the State of Wisconsin has been signed into law. Doucette reminds Department Managers that the Wisconsin Counties website has a good summary of increases and highlights and encourages them to review the website.

Douglas County Budget: Budget meetings are scheduled at the end of this week and into next week; budgets must go through standing committees.

Health Insurance: Health insurance premiums are currently at a proposed increase of 5%, there are a few more meetings scheduled to discuss options to keep premiums as low as possible.

Training: Employee training is scheduled for September 25th and 26th. Aegis is coming in to cover some topics, only one session needs to be attended. Dates are not solidified yet for further training in October, possible topics include Windows 10, benefits, and Dementia-friendly training.

Positively Superior: Doucette is writing articles for Positively Superior, asks for volunteers to either write articles or think of ideas for articles.

Cash Receipts Policy: Holm-Anderson distributes copies of the cash receipts policy and asks managers to review with their employees. States anyone who handles cash within the county must review the policy. Jones is looking at possible ways to accept credit cards, discusses barriers that have come up such as FCC regulations.

Other Business: Administrative Assistant reminds group that well-being activities must be completed by September 30th. Doucette discusses new policy pertaining to social media, states all employees will get a copy of this policy when finalized.

TOPICS FOR FUTURE MEETINGS: No new topics were introduced.

Next meeting – September 17, 2019 at 9:30 am in Room 270

Meeting Adjourned at 9:55 am

Respectfully Submitted,
Melissa Pratt, Recording Secretary