

**LIBRARY BOARD PLANNING COMMITTEE  
DOUGLAS COUNTY BOARD OF SUPERVISORS  
Thursday, August 15, 2019, 10:00 a.m., Superior Library Conference Room  
1530 Tower Avenue, Superior, Wisconsin**

Meeting called to order by Chair Sue Hendrickson.

**ROLL CALL:** Present – Sue Hendrickson, Ron Leino, Samuel Pomush, Judy Aunet, Susan Heskin. Absent – Warren Bender, Tuula Harris, Kathy McDonald. Others present – Kaci Lundgren, Committee Clerk.

**APPROVAL OF MINUTES:** Motion by Pomush, second Leino, to approve August 13, 2018, minutes. Motion carried.

**ACTION ITEMS:**

**Douglas County Library Service Plan Updates:** Included in members' agenda with draft updates/corrections.

**ACTION:** Motion by Aunet, second Pomush, to approve plan with updates as presented, and following changes: Section II, sub B, sub 13 should read "Promote and support local literacy efforts"; Section IV, sub B should read "Sue Hendrickson of South Range"; and Section VI, sub B should read "\$346,706 was received for 2019." Motion carried.

**NWLS Douglas County Service Agreement:** Included in members' agenda; dates and amount requested only changes.

**ACTION:** Motion by Leino, second Aunet, to approve agreement as presented. Motion carried.

**INFORMATIONAL ITEMS:**

**Superior Public Library (SPL) Budget:** Included with agenda; staff costs continue to rise due to wage and health insurance increases.

**County Reimbursement Calculations:** The total operating expenditures and capital costs, divided by the circulation total equals the cost of each individual circulation. That cost is multiplied by the non-city resident circulation, and then by 70%, which is the amount Douglas County provides to the library budget.

**County Library Use Statistics for Previous Year:** Included with agenda. Other state residents can be a Superior Public Library member for \$30 annually.

**Northern Waters Library Service (NWLS) Plan of Service:** Included with agenda. Some tribal libraries have explored the option of becoming a public library, but haven't been in compliance with requirements.

**NWLS Resource Library Agreement:** The Superior Public Library receives funds for holding resource library status. The option to offer improved children's services consulting will be considered for the future.

**SPL Annual Report Summary:** Printed circulation decreased; electronic circulation increased. Increase in program attendance and use of meeting rooms; exploring other services to provide additional lending options to library users.

**FUTURE AGENDA ITEMS:** Strategic planning.

**ADJOURNMENT:** Motion by Pomush, second Leino, to adjourn. Motion carried. Meeting adjourned at 10:55 a.m.

Submitted by,

Kaci Lundgren, Committee Clerk