Meeting called to order by Chair Sue Hendrickson.

ROLL CALL: Present – Sue Hendrickson, Ron Leino, Samuel Pomush, Judy Aunet, Susan Heskin. Absent – Warren Bender, Tuula Harris, Kathy McDonald. Others present – Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Pomush, second Leino, to approve August 13, 2018, minutes. Motion carried.

ACTION ITEMS:
Douglas County Library Service Plan Updates: Included in members’ agenda with draft updates/corrections.

ACTION: Motion by Aunet, second Pomush, to approve plan with updates as presented, and following changes: Section II, sub B, sub 13 should read “Promote and support local literacy efforts”; Section IV, sub B should read “Sue Hendrickson of South Range”; and Section VI, sub B should read “$346,706 was received for 2019.” Motion carried.

NWLS Douglas County Service Agreement: Included in members’ agenda; dates and amount requested only changes.

ACTION: Motion by Leino, second Aunet, to approve agreement as presented. Motion carried.

INFORMATIONAL ITEMS:
Superior Public Library (SPL) Budget: Included with agenda; staff costs continue to rise due to wage and health insurance increases.

County Reimbursement Calculations: The total operating expenditures and capital costs, divided by the circulation total equals the cost of each individual circulation. That cost is multiplied by the non-city resident circulation, and then by 70%, which is the amount Douglas County provides to the library budget.

County Library Use Statistics for Previous Year: Included with agenda. Other state residents can be a Superior Public Library member for $30 annually.

Northern Waters Library Service (NWLS) Plan of Service: Included with agenda. Some tribal libraries have explored the option of becoming a public library, but haven’t been in compliance with requirements.
NWLS Resource Library Agreement: The Superior Public Library receives funds for holding resource library status. The option to offer improved children’s services consulting will be considered for the future.

SPL Annual Report Summary: Printed circulation decreased; electronic circulation increased. Increase in program attendance and use of meeting rooms; exploring other services to provide additional lending options to library users.

FUTURE AGENDA ITEMS: Strategic planning.

ADJOURNMENT: Motion by Pomush, second Leino, to adjourn. Motion carried. Meeting adjourned at 10:55 a.m.

Submitted by,

Kaci Lundgren, Committee Clerk