

**LIBRARY BOARD PLANNING COMMITTEE
DOUGLAS COUNTY BOARD OF SUPERVISORS
Monday, August 13, 2018, 10:00 a.m., Superior Library Conference Room
1530 Tower Avenue, Superior, Wisconsin**

Meeting called to order by Chair Sue Hendrickson.

ROLL CALL: Present – Sue Hendrickson, Ron Leino, Samuel Pomush, Tuula Harris, Susan Heskin. Absent – Warren Bender, Judy Aunet, Kathy McDonald. Others present – Sherry Machones, Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Pomush, second Harris, to approve October 17, 2017, minutes. Motion carried.

ACTION ITEMS:

Douglas County Library Service Plan Updates: Included in members' agenda with draft updates/corrections.

ACTION: Motion by Pomush, second Leino, to approve plan with updates as presented, and additional change: Page 4, item number 13 above section III should read "Promote and support local literacy efforts." Motion carried.

NWLS Douglas County Service Agreement: Included in members' agenda; dates and amount requested only changes.

ACTION: Motion by Harris, second Pomush, to approve agreement as presented. Motion carried.

INFORMATIONAL ITEMS:

Superior Public Library (SPL) Budget: Library budget is a special fund within city budget. Any monies allocated are paid back through capital improvement program. Due to remodel, \$150,000 will be paid back to city each year until paid off. Money comes out of operating funds which requires staffing hour cuts.

County Reimbursement Calculations: Douglas County currently pays 70% of cost for physical, circulated materials outside city limits. Over 80% of other counties in Wisconsin pay above 70%, with some exceeding 100%. 2019 request was for county to include city's payback on top of operating expenses.

County Library Use Statistics for Previous Year: Included with agenda. Physical borrowing statistics declining due to excessive use of electronic items.

Northern Waters Library Service (NWLS) Plan of Service: Included with agenda; same as previous years.

NWLS Resource Library Agreement: Dates were only change from last year's agreement. Public Library System Redesign has been a 4-year long process where assessments were completed for resident services, regarding efficiencies and cost effectiveness. A redesign committee will make final decisions and recommend changes to state.

SPL Annual Report Summary: Strategic planning will be focus of next year's goals.

ADJOURNMENT: Motion by Pomush, second Leino, to adjourn. Motion carried. Meeting adjourned at 11:01 a.m.

Submitted by,

Kaci Lundgren, Committee Clerk