

**PLANNING & ZONING COMMITTEE
PUBLIC HEARING AND REGULAR MEETING
Douglas County Board of Supervisors
Tuesday, August 6, 2019, 9:00 a.m., Government Center Board Room
1316 North 14th Street, Superior, Wisconsin**

Meeting called to order by Chair Mary Lou Bergman.

ROLL CALL: Present – Mary Lou Bergman, Patricia Ryan, Nick Baker, Jim Borgeson, Charlie Glazman. Others present – Sue Radzak, Keith Wiley, Zach DeVoe, Marissa Hanson, Jon Fiskness, Ashley Vande Voort, Tracy Middleton, Randy Jones, Richard Nelson, Bob Martin, Mark Liebaert, Kaci Lundgren (Committee Clerk).

APPROVAL OF MINUTES: Motion by Baker, second Borgeson, to approve minutes from the July 10, 2019, meeting. Motion carried.

PUBLIC HEARING:

Conditional-use Permits:

Michael & Jacqueline Mikrot, South Range, WI – change use of existing mobile home from a dwelling to an accessory building – NW1/4-NE1/4, Section 14, T47N-R13W; (5692 S Swamp Road; OA-022-00501-00), Town of Oakland.

Applicant not present; correspondence received from Town of Oakland with no objections.

ACTION: Motion by Ryan, second Baker, to approve application. Motion by Glazman, second Baker, to require slab or brick foundation under mobile home. Motion carried. Motion to approve as amended, carried.

Gregory Karn & William Hellenbrand, Verona, WI – private campground (2 campers) – N1/2-SE1/4-NE1/4-SE1/4, Section 22, T45N-R12W; (11065 S Ellen Smith Road; SO-026-00972-02), Town of Solon Springs.

Applicant not present; correspondence received from Town of Solon Springs with no objections.

ACTION: Motion by Ryan, second Glazman, to approve application as presented. Motion carried.

Todd & Tammy Hudacek, Superior, WI – private campground (2 campers) – Lot 63, Donald's Addition to Dowling Lake, Section 18, T46N-R13W; (Dowling Lake East Road; OA-022-01168-00), Town of Oakland.

Applicant not present; correspondence not yet received from Town of Oakland.

ACTION: Motion by Ryan, second Borgeson, to approve application pending town approval. Motion carried.

DEPARTMENT REPORTS:

Planning and Zoning/Board of Adjustment: Report distributed; August Board of Adjustment meeting cancelled.

Rural Housing Authority: Agreement for approval listed as action item.

Land Conservation: Collaborating with lake and stream associations; the Water Quality Taskforce will hold a hearing in Superior to address groundwater quality concerns in September. The Land and Water Plan will be presented to state in October.

Surveyor: Working on remonumentation work.

Land Records: Land Council meeting will be held in September to approve Land Record Modernization Plan amendment for software update. Flew drone over path tornado took in Gordon in conjunction with Superior Police Department and Emergency Management.

Real Property Lister: 13 statements of assessment sent to state; lottery credit letters will be sent early fall.

Register of Deeds – Retained Fees Account: 637 documents recorded in July.

ACTION ITEM:

Agreement Between the Northwest Regional Planning Commission and Douglas County Regarding the Community Development Block Grant Program: Included with agenda.

ACTION: Motion by Borgeson, second Baker, to approve agreement as presented. Motion carried.

INFORMATIONAL ITEMS:

Review of Conditional-use Permit #25668 – David Evans, for a Transportation Terminal for Trucks and Trailers, Located at 6615E State Highway 13, in the Town of Parkland: No concerns; everything in order.

Review of Conditional-use Permit Application Approved August 8, 2018 – Delores Harty Life Estate, for a Year-round Dwelling, Located in the NW ¼ - SE ¼, Section 16, T46N-R13W, in the Town of Oakland: Nothing has been done with parcel or building to bring into compliance with well and septic requirements or Uniform Dwelling Code. Permit will expire August 8, 2019 and a new permit will need to be acquired.

FUTURE AGENDA ITEMS: Land Records Modernization Plan update; 2020 budget.

ADJOURNMENT: Motion by Ryan, second Borgeson, to adjourn. Motion carried. Meeting adjourned at 9:26 a.m.

Submitted by,

Kaci Lundgren, Committee Clerk