

ADMINISTRATION COMMITTEE
Douglas County Board of Supervisors
Thursday, August 2, 2018, 9:30 a.m., Courthouse Room 207C
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Chair Alan Jaques.

ROLL CALL: Present - Larry Quam, Nick Baker, Mary Lou Bergman, Marvin Finendale, Douglas Finn, Rosemary Lear, Scott Luostari, Pat Ryan, Alan Jaques. Others present – Shelley Nelson (Telegram), Gail Nordquist, Jerry Moe, Keith Kesler, Carolyn Pierce, Carol Jones, Joan Finckler, Pat Schanen, Mark Liebaert, Tom Dalbec, Linda Corbin, Aaron Fregard, Michele Wick, Tracy Ruppe, Sue Sandvick, Pam Tafelski (Committee Clerk).

APPROVAL OF MINUTES: Motion by Baker, second Ryan, to approve June 7, 2018, Administration Committee minutes. Motion carried.

DEPARTMENTAL FINANCIAL REPORTS AND GOALS/OBJECTIVES FOR 2018: Budget reports attached. **Administration/Human Resources** – Updates on recruiting, restructure of Zoning Department to Land Services, net new construction of 1.03% (\$160,000). **Buildings and Grounds** – Progress reports on capital projects, Belknap Street construction, parking lot. **Corporation Counsel** – Office is busy; progress slow on problem home in county. **County Clerk** – Municipal clerks training on new election equipment; municipalities approved reimbursements for equipment. **Finance/Information Services** – Budget work ongoing; IS working on upgrades. **Register of Deeds** – Fully staffed. **Treasurer** – Property tax collections 20% ahead of last year.

ACTION ITEMS/REFERRALS:

Dark Store Tax Loophole Resolution Authorizing Referendum: Impact on property tax assessments will be recognized every time a big box store gets the Dark Store tax break. Committee agreed more public education needed; did not think referendum warranted.

ACTION (REFERRAL): Motion by Ryan, second Lear, that Corporation Counsel and Administrator research assessment impacts and draft resolution for September 6th meeting, supporting closure of Dark Store loopholes, but not call for referendum. Motion carried.

Resolution on Levy Increase Authority for Health and Human Services: The requirement to place on November ballot makes it very difficult to pursue in view of budget timeframe. No action at this time.

Establish 2019 Administration Committee Budget Meeting Dates: Schedule attached; Thursday, September 27, 9:30 a.m., for Administration Committee budget meeting

2019 Health and Dental Rates: Reviewed. Meeting next week with companies that bid on stop-loss; premium increase possibly reduced to 4%. Premiums to be increased due to increase in stop-loss coverage.

ACTION (RESOLUTION): Motion by Ryan, second Luostari, to approve rates. Motion carried unanimously.

INFORMATIONAL: Quarterly Staffing Report: Reviewed.

FUTURE AGENDA ITEMS: County's health savings account annual contribution level review.

ADJOURNMENT: Motion by Baker, second Bergman, to adjourn. Motion carried. Adjourned at 10:10 a.m.

Submitted by,

Pamela A. Tafelski
Committee Clerk