

**AGING AND DISABILITY RESOURCE CENTER OF DOUGLAS COUNTY
ADVISORY COMMITTEE
Wednesday, June 13, 2018, 4:15 p.m.,
Public Health Conference Room, Government Center Suite 327
1316 North 14th Street, Superior, Wisconsin**

Meeting called to order by Chair Jan Stevens.

ROLL CALL: Present – Jan Stevens, Diane Arnold, Rosemary Lear, Kathy Lisdahl, Carol Jones. Others present – Erika Leif, Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Jones, second Lisdahl, to approve the minutes from the December 13, 2017, meeting. Motion carried.

ACTION ITEM:

Review and Amend By-laws: Included with agenda. Health and Human Services Board will review and approve any amendments.

ACTION (REFERRAL): Motion by Lisdahl, second Lear, to approve by-laws with the following amendments: Correct “Article VIII” to “Article IX”; change “ten (10) day notice” to “seven (7) day notice” and refer to Health and Human Services Board. Motion carried.

INFORMATIONAL ITEMS:

Advisory Board Training Presentation: Folders compiled for incoming advisory board members; brochures, by-laws, and a PowerPoint outlining responsibilities to be included. Recommendation to include online link to Scope of Services Manual in folder, due to large size.

Budget: Carryover funds requested through state for additional advertising, training, a reliable wheelchair, a colored printer and reliable office furniture for visitors in the amount of \$28,190. In line with projected budget.

Health and Human Services Board Report: Included with agenda. Dementia friendly training offered to area businesses.

Membership Recruitment: Looking at reviving ADRC newsletter with ad; recommendations of anyone interested welcome. Areas new members need to represent include: elder, physical disability and developmental disability.

FUTURE AGENDA ITEMS: Advisory board training presentation; budget; board report; recruitment, by-laws, hour reporting.

ADJOURNMENT: Motion by Arnold, second Lisdahl, to adjourn. Motion carried. Meeting adjourned at 5:06 p.m.

Submitted by,
Kaci Jo Lundgren, Committee Clerk