

**CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE**  
**Douglas County Health and Human Services Department**  
**Wednesday, June 13, 2018, 2:00 p.m., Room 207C**  
**Douglas County Courthouse, 1313 Belknap Street, Superior, Wisconsin**

Meeting called to order by Chair Debora Carroll.

**ROLL CALL:** Present – Debora Carroll, Susan Hendrickson, June Finsland (arrived 2:01 p.m.), Shari Pioro (arrived 2:09 p.m.), Paulette Alseth (arrived 2:02 p.m.). Absent – Kelly Schoen, Kristina Lampi. Others present – Samantha Roark, Erika Leif, Shena Gerchman, Kaci Lundgren, Committee Clerk.

**APPROVAL OF MINUTES:** Motion by Hendrickson, second Finsland, to approve minutes from the March 14, 2018, meeting. Motion carried.

**INFORMATIONAL ITEMS:**

**Updates – Program:** 55 individuals on program; 10 on waitlist. Office workers continue to transition individuals so waitlist can be eliminated.

**Policy:** List of services added to policy. Policy and by-law amendments will go through Health and Human Services Board for review. Board to also review potential annual reserve.

**Budget:** In line with projected budget; no concerns.

**Membership:** Birth-to-three Coordinator retired, creating another vacancy on committee; representation from Health or Human Services Department needed. To continue current recruitment efforts for new members.

**FUTURE AGENDA ITEMS:** Program; policy; budget; membership; respite care (providers).

**ADJOURNMENT:** Motion by Hendrickson, second Pioro, to adjourn. Motion carried. Meeting adjourned at 2:41 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk