

**EMPLOYEE RELATIONS COMMITTEE
DOUGLAS COUNTY
Tuesday, June 12th, 2018, 9:30 a.m., Courthouse Room 207-C
1313 Belknap Street, Superior, Wisconsin**

Meeting was called to order at 9:35 a.m. by Oaks.

Present: Ellen Oaks, Steve Rannenberg, Charlie Glazman, Peter Clark, Alex Rowe, Holly Mortenson, Tracy Ruppe, Lisa Freier, Kaci Lundgren, Lisa Freier, Cheryl Hanson, Mark Liebaert, Ann Doucette, and Linda Corbin.

Absent: Bob Hanson, Cory Knutson, Tiffany Jenner and Michael Stein (Ashley Engelman).

REVIEW OF MARCH 2018 MINUTES

No revisions; minutes accepted.

REVIEW CONSTRUCTION/PARKING PLAN

Liebaert stated there will be additional parking.

REWARD SYSTEM REVAMP/EMPLOYEE RECOGNITION

Discussion took place on the employee of the quarter selection process. Mortenson stated Human Resources received 16 nominations for the second quarter employee of the quarter.

COUNTY PICNIC

Oaks stated using survey monkey was too expensive. Lundgren suggested creating a poll on the Douglas County website. Lundgren will post the following information: if there is interest in having a county picnic, which dates would work best for employees, a suggested location, if employees would prefer an afternoon (grilling out in the parking lot for example) or to have it on a weekend day at a county park such as Anna Gene or Gordon Dam.

EMPLOYEE QUESTIONNAIRE UPDATE

Doucette stated no employee is receiving a deduction in pay. Liebaert stated after the first compensation study was done, there were questions and it was recommended the county hire a different company to conduct the second compensation study. Hanson said she has not seen results of the compensation study. Corbin said it would be with the minutes from the Administration Committee meeting.

FUTURE AGENDA ITEMS

New Member
Picnic Update
Holiday Planning
Parking Update

EMPLOYEE OF THE QUARTER

Mortenson stated we received 16 nominations; however only 4 people total were nominated.

Next meeting September 2018 at 9:30 a.m. in Courthouse Room 207-C.

Meeting was adjourned at 10:06 a.m. by Oaks.

Respectfully submitted,

Holly Mortenson

Human Resource Department Representative/Recording Secretary