



DOUGLAS COUNTY

OFFICE OF ADMINISTRATOR

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DOUGLAS COUNTY MISSION STATEMENT

The mission of Douglas County is to provide cost-effective services, with equal access to all citizens; to continue and enhance partnerships; to responsibly manage our resources and plan for the future.

DEPARTMENT MANAGERS MEETING

**Tuesday, May 22, 2018, 9:00 a.m., Courthouse, Room 207C
1313 Belknap Street, Superior, Wisconsin**

Present: Candy Holm Anderson, Linda Corbin, Ann Doucette, Brian Erickson, Mark Fruehauf, Jon Harris, Bob Galovich, Jon Harris, Carol Jones, Jason Jackman, Lisa Johnson, Keith Kesler, Mark Liebaert, Jaime McMeekin, Tracy Middleton, Gerald Moe, James Anderson, Steve Rannenber, Susan Sandvick, Michele Wick, Darrell Witt. Others present: Doreen Wehmas and Aaron Fregard.

Meeting called to order by Ann Doucette.

Proclamation: Mark Liebaert presented a proclamation at the County Board meeting yesterday to recognize the efforts of Douglas County employees during the Husky refinery fire incident. Buildings and Grounds will visibly display the proclamation in the building.

Capital Projects: All requests were passed at the County Board meeting as presented. Funding for the projects to be released by Finance as needed.

Merit Reward Letters: Letters will be sent out to department managers shortly. The deadline to complete the forms and return back to Human Resources is June 8. Rewards will be available to employees on the June 29th payday.

McGrath Update: McGrath is still working on Phase 3 of the compensation study. They will present their recommendations to the June 7th Administration Committee.

COOP Update: Some departments are looking more closely at what they submitted and making edits if needed. A county-wide plan is expected to get done by the end September.

Health Assessment & Well-Being: The deadline for the assessment is May 31; well-being program due by September 30.

Department Managers Retreat: Monday, June 18 at the Solon Springs Community Center. Several speakers are lined up. Retreat is projected to start around 8:30 a.m. and end at 3:30 p.m.

Other business: The County-City Committee is asking departments to look at ways to save money. Please submit your suggestions to administration by the end of July.

Topics for future meetings: No new topics were introduced.

ADJOURNMENT: Meeting adjourned at 9:33 a.m.

Submitted by,

Aaron Fregard
Administrative Assistant