



DOUGLAS COUNTY

OFFICE OF ADMINISTRATOR

Ann Doucette

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DOUGLAS COUNTY MISSION STATEMENT

The mission of Douglas County is to provide cost-effective services, with equal access to all citizens; to continue and enhance partnerships; to responsibly manage our resources and plan for the future.

DEPARTMENT MANAGERS MEETING

Tuesday, May 19, 2020

9:30 am

Room 201 Government Center

MINUTES

Present: Candy Anderson, Linda Corbin, Zach DeVoe, Ann Doucette, Tyler Edwards, Mark Fruehauf, Jon Harris, Erick Hudson, Carol Jones, Jason Jackman, Mark Liebaert, Dan Lindberg, Carol Lindegren, Rebecca Lovejoy, Jaime McMeekin, Tracy Middleton, Stacy Minter, Jerry Moe, Mary Pardee, Carolyn Pierce, Susan Sandvick, Pat Schanen, Becky Severson, Dave Sletten, Jenn Stank, Kelly Thimm, Michele Wick, Darrell Witt.

Meeting called to order at 9:30am.

Reopening Strategies/Questions/Concerns: Doucette and Liebaert discuss June 1st as a tentative re-opening date. One door in the Courthouse and one door in the Government Center will be opened for public access. Employees will be allowed to continue to telework where applicable. Sletten brings attention to efforts by Buildings and Grounds to ensure building cleanliness now and after opening to the public. Doucette encourages department managers to reach out to her with questions or concerns.

Capital Projects: Doucette and Liebaert state the capital projects process is on hold until state revenue loss is calculated.

2020/2021 Budget: Doucette acknowledges there will be many unknowns at this time, asks department managers to relay information received from the various groups they may be involved with. Liebaert and Harris confirm timber sale for the 9th.

Health Assessment/Well-Being Activity: Corbin reminds group that employees still have to take part in the health assessment and well-being activity. Currently 42% of employees have completed the program. The deadline is May 30th.

Training: Doucette and Corbin confirm the department manager training retreat is cancelled. Further staff training will be re-evaluated in the fall of 2020.

Other Business: Middleton confirms the 100 year celebration for the Courthouse is cancelled; the Register of Deeds would still like to do a time capsule. Doucette agrees that this can be determined at a future time.

Meeting Adjourned at 10:15 am

Respectfully Submitted,
Melissa Pratt, Recording Secretary