

TRANSPORTATION & INFRASTRUCTURE COMMITTEE MEETING
Douglas County Board of Supervisors
Wednesday, April 3, 2019, 9:30 a.m., Highway Department Office
7417 S. County Road E, Hawthorne, Wisconsin

Meeting called to order by Chair Baker.

ROLL CALL: Present – Nick Baker, Pat Ryan, Marvin Finendale. Absent – Scott Luostari, Jim Borgeson. Others present – Eric Shaffer, Brett Corlett, Dave Wicklund, Jake Engelman, Ann Doucette, Juliana Polson, Dan Corbin, Ryan Haworth, Craig Tyson, Kevin Schmid, Jason Jackman, Mark Liebaert, Cheryl Westman, Committee Clerk.

APPROVAL OF MINUTES: Motion by Finendale, second Ryan, to approve the minutes from the March 6, 2019, meeting. Motion carried.

ACTION ITEMS/REFERRALS:

Capital Project Requests: Reviewed.

ACTION (REFERRAL): Motion by Finendale, second Ryan, to reprioritize items as follows: 1) Design Services to complete HVAC upgrade for shop and vehicle storage areas; 2) Fuel System Upgrade; 3) Snapon Scanner; 4) Pattison Salt Shed Roof; 5) Riding Lawn Mower; 6) Service Truck; 7) Shuttlelift Crane; 8) Used Lowboy Truck.

Submit Haw Roof Replacement as separate request for future bonding, and forward to Administration Committee. Motion carried.

Budget Transfer: Carryover request reviewed by Polson. Correct language on \$121,000.00 line item to reflect 2018 “equipment” budget carryover.

ACTION (REFERRAL): Motion by Ryan, second Finendale, to approve summary of carryover requests for 2018 as presented, and forward to Administration Committee. Motion carried.

2019 Equipment List: Revised list distributed.

ACTION (REFERRAL): Motion by Finendale, second Ryan, to approve revised equipment list, and forward to Administration Committee. Motion carried.

INFORMATIONAL ITEMS/CORRESPONDENCE/UPDATES/REPORTS:

Designated Snowmobile Routes: Jackman is drafting ordinance for review at future meeting, as a required step in the process to make these legal designated snowmobile routes. Route sections would also require appropriate signage.

Business 53 (CTH A to the North 375 Feet): Section identified in red is area up for discussion.

CTH Y (East Mail Road to Barron Drive, ¼ Mile): Maps in packet.

ATV Policy Update; Temporary Routes: Current policy, route application and Northwest Trails Agreement distributed for review. Provide any comments to Jackman who is working on updating all three documents. Language needs to be included for requirements in approving temporary routes for special events.

Jurisdictional Transfer: Awaiting feedback from the CN railroad on language in the Request for Proposals for design services drafted by Jackman.

Administrative: Jackman reported the Regional Highway Commissioner/Committee Member meeting is scheduled for May 23, 2019, at 9:00 a.m., Veterans Center in Hayward; hiring 8 seasonal employees; asphalt bids due April 11th at 10:00 a.m.; HWY Z and CN overpass detection system looking for additional funding to complete project.

Maintenance Projects: Haworth reported currently brushing and working on spray patching; screening sand and moving treated sand inside; starting to work four tens on April 22nd.

Equipment: Tyson reported prepping equipment for spring.

Budget: Polson distributed and reviewed budget for the time period ending January 31, 2019.

Future Agenda Items: ATV policy update; snowmobile route ordinance; fee schedule for recyclables.

ADJOURNMENT: Motion by Ryan, second Finendale, to adjourn. Motion carried. Meeting adjourned at 11:01 a.m.

Submitted by,

Cheryl Westman, Committee Clerk