

**EMPLOYEE RELATIONS COMMITTEE
DOUGLAS COUNTY
Tuesday, March 13th, 2018, 9:30 a.m., Courthouse Room 207-C
1313 Belknap Street, Superior, Wisconsin**

Meeting was called to order at 9:30 a.m. by Oaks.

Present: Ellen Oaks, Steve Rannenberg, Marvin Finendale, Mark Hager, Holly Mortenson, Tracy Ruppe, Lisa Freier, Kaci Lundgren and Cheryl Hanson.

Absent without Alternate: Charlie Glazman, Bob Hanson, Cory Knutson, Tiffany Jenner and Michael Stein (Ashley Engelman).

REVIEW OF DECEMBER 2017 MINUTES

No revisions; minutes accepted.

REVIEW CONSTRUCTION/PARKING PLAN

Oaks stated construction for the middle part of Belknap Street will begin next week and asked if anybody had any updates regarding the parking plan. Rannenberg stated Dave Sletten and Keith Kesler will be attending a DOT construction meeting next Thursday (March 22, 2018) to discuss timeline. There was discussion to come up with ideas to help ease parking. Finendale called Mark Liebaert for an update to which Liebaert suggested that the Employee Relations Committee send a written request to the Admin Committee for options. Oaks will write a letter to the Admin Committee with the following four options: partial paving of county lots, suggestion to have the city move their vehicles to the city garage during construction, speak with Enbridge for potential to utilize spaces in its lot and to take down the calendar parking on Cummings Avenue during construction.

REWARD SYSTEM REVAMP/EMPLOYEE RECOGNITION

Oaks asked Mortenson how many employees were nominated for employee of the quarter. Mortenson said we have eight nominations and that Fregard has put notice in County newsletter which may have helped generate more interest.

COUNTY PICNIC

Frier asked if there was a date set yet. The Committee discussed creating a poll to all employees suggesting the third weekend in September possibly to be held at Amnicon Falls or Pattison Park. Finendale will check to see if the \$5 parking fee can be waived for the day of the picnic. Oaks stated a poll will be sent out to all employees for the third weekend in September at either Amnicon Falls or Pattison Park.

FUTURE AGENDA ITEMS

Review of March, 2018 minutes
Review construction/parking plan
Reward system revamp/Employee recognition
County Picnic
Employee questionnaire update

EMPLOYEE OF THE QUARTER

Present members signed up for employee of the quarter nomination selection. Ruppe recommended to change the wording in nomination form as department managers cannot be nominated.

Next meeting June 12th, 2018 at 9:30 a.m. in Courthouse Room 207-C.
Meeting was adjourned at 10:14 a.m. by Oaks.

Respectfully submitted,

Holly Mortenson
Human Resource Department Representative/Recording Secretary