

AGING AND DISABILITY RESOURCE CENTER OF DOUGLAS COUNTY
ADVISORY COMMITTEE
Wednesday, March 8, 2023, 4:15 p.m.
Government Center, Boardroom 201
1316 North 14th Street, Superior, Wisconsin

Meeting called to order by Chair Shawna Anderson.

1. ROLL CALL

Present – Shawna Anderson, Carol Jones, Rosemary Lear (remote), Char Kastern, Tom Karas.
Others Present – Erika Johnson, Lexi Scanlon, Committee Clerk.

2. APPROVAL OF MINUTES

Motion by Jones, second Karas, to approve minutes from the September 14, 2022, meeting. Motion carried.

3. ACTION ITEM

- a. Officer Election:** Annual officer election.

ACTION: Motion by Jones, second Kastern, to nominate and elect Anderson as Chair and cast unanimous ballot. Motion carried.

ACTION: Motion by Anderson, second Kastern, to nominate and elect Jones as Vice Chair and cast unanimous ballot. Motion carried.

ACTION: Motion by Kastern, second Karas to approve officer election.

4. INFORMATIONAL ITEMS

- a. Program Update:** Included in agenda.

b. Conflict of Interest policy: Policy shared with agenda and reviewed. Signatures not needed by committee members.

c. 2023 Scope of Services: Services offered stay the same. Clarification of written language to be provided.

d. Budget: 2022 year-end budget not finalized, projected to be under budget. 2023 budget on track.

5. FUTURE AGENDA ITEMS

2023 Scope of Services, introduction of new staff, program updates, confirm updates on conflict of interest policy, membership, marketing summary for 2022, projected marketing and future events.

6. ADJOURNMENT

Motion by Jones, second Kastern, to adjourn. Motion carried. Meeting adjourned at 4:38 p.m.

Submitted by,

Lexi Scanlon, Committee Clerk