

**HEALTH AND HUMAN SERVICES BOARD MEETING**  
**Douglas County Board of Supervisors**  
**Thursday, March 8, 2018, 4:30 p.m., Courthouse, Room 207C**  
**1313 Belknap Street, Superior, Wisconsin**

Meeting called to order by Chair Larry Quam.

**ROLL CALL:** Present – Larry Quam, Alan Jaques (left at 5:30 p.m.), Jim Bolin, Patricia Ryan, June Farkas (left at 5:45 p.m.), Marvin Finendale, Amida Gallito. Others present - Mark Liebaert, Erika Leif, Doreen Wehmas, Dave Longsdorf, Kristen Sherlock, Cary Breitlow, Brian Erickson, Joan Finckler, Kaci Lundgren (Committee Clerk).

**APPROVAL OF MINUTES:** Motion by Farkas, second Ryan, to approve the minutes of the January 16, 2018, meeting. Motion carried.

**Introduction of New Staff:** Kristen Sherlock (Intake and Assessment Unit), introduced.

**ACTION ITEMS:**

**Authorization for Veteran Outreach and Recovery Program (VORP) to Utilize and Operate from Douglas County Veteran Service Office:** Wisconsin Department of Veteran Affairs (WDVA) runs VORP program. WDVA rarely visits north; Superior office would benefit veterans in the area.

**ACTION:** Motion by Jaques, second Finendale, to authorize use of Veteran Service Office by VORP, if there are no concerns from Corporation Counsel. Motion carried.

**Capital Projects Request – Funding for Reconstruction of Veteran Service Office:** VORP utilization of office needs private space for work; quotes to be requested from additional contractors for reconstruction.

**ACTION (REFERRAL):** Motion by Jaques, second Bolin, to approve request to fund reconstruction of Veteran Service Office out of the 2018 capital improvement fund, contingent on approval of Senate Bill 666 providing VORP funding, and refer to Administrator and Administration Committee. Motion carried.

**Request to Release Funds from the Veteran Service Office Outreach Donation Account for Veteran Trip to Boundary Waters Canoe Area:** Donation of \$4,000 received from PIGS; group agreed to use portion of funds for trip.

**ACTION:** Motion by Ryan, second Finendale, to approve request to release funds from the outreach donation account in the amount of \$2,500, to fund veteran trip to the Boundary Waters Canoe Area. Motion carried.

**UPDATES AND REPORTS:** Included with agenda; reviewed.

**INFORMATIONAL ITEMS:**

**Land Conservation Grant:** 97 out of 100 wells tested returned results; 5 unsafe wells immediately notified. Meeting will be held March 28, 2018, in Solon Springs to present results. Land Conservation will request funding to test more wells due to success of program.

**Comprehensive Community Services (CCS):** Plan draft to be submitted; edit requests will be received from state with final plan due end of December. Strict billing practices will require use of special software available from vendor in Kenosha County; to meet with vendor on creation of Douglas County reporting system.

**CY 2017 and CY 2018 Budget Updates:** Distributed; both health and human services areas were over budget in 2017.

**FUTURE AGENDA ITEMS:** Land Conservation grant.

**ADJOURNMENT:** Motion by Ryan, second Finendale, to adjourn. Motion carried. Meeting adjourned at 5:57 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk