

**TRANSPORTATION & INFRASTRUCTURE COMMITTEE MEETING**  
**Douglas County Board of Supervisors**  
**March 4, 2020, 9:30 a.m., Highway Department Office**  
**7417 S. County Road E, Hawthorne, Wisconsin**

Meeting called to order by Chair Baker.

**ROLL CALL:** Present – Nick Baker, Mark McGillis, Pat Ryan, Scott Luostari. Absent – Jim Borgeson. Others present – Craig Tyson, Ryan Haworth, Mark Liebaert, Jason Jackman, Shelley Nelson, Cheryl Westman, Committee Clerk.

**APPROVAL OF MINUTES:** Motion by Ryan, second McGillis, to approve the minutes from the January 9, 2020, meeting. Motion carried

**INFORMATIONAL ITEMS/CORRESPONDENCE/UPDATES/REPORTS:**

**Mailbox Replacement Policy:** A “no mailbox replacement policy” passed by committee years ago and currently in place. New driver recently hit four mailboxes. Highway Department strongly emphasizes drivers avoid hitting mailboxes and drive carefully, watching speeds for conditions. Swing style mailboxes are encouraged.

**Single/Multiple Trip Permit Fees:** Packet of various permit types and current fees distributed. Comparing fees to other counties suggested, and bring back proposed fee schedule to committee at future meeting.

**Design/Consultant Projects:** Jackman reported SEH starting project design work for CTH H; and pushing for a January 2020 let for the Sjoberg/Wasko Roads project. The overhead detection system project on the bridge on CTH Z will not be moving forward due to a lack of state funding. CTH D project completed unsatisfactorily and several options remain: continue contract as is, change management, or close out and open new project. Jackman working with WisDOT and will keep committee informed. Awaiting funding news for the CTH C project; and CTH Z to commence in 2022 having secured MLS funding of \$1 million.

**Reports:**

**Administrative:** Jackman distributed new concepts for CTH K and CTH C intersection grade crossing improvements: current concrete median installation in place not working well; new concept favorable to committee and to be reviewed by Town of Parkland. Once CN Railroad receives go ahead, county will apply for grant funding and partner with CN. HVAC project is complete and running well. Todd Gehl, mechanic, retired after almost 34 years; working with HR to choose replacement.

**Maintenance Projects:** Haworth reported activities in progress include: patching, deadfall cleanup, ongoing steaming, water and ice issues, screening, stock piling and hauling materials, and building maintenance at Hawthorne. Newly purchased snow-blower used on Hwy 2 (high state reimbursement).

**Equipment:** Tyson reported 2 new tractors received today; still waiting for new trucks.

**Budget:** Polson reviewed budget for the time period ending December 31, 2019. Carryover requests reviewed.

**Future Agenda Items:** Single/multiple permit fees; summer construction projects; capital projects.

**ADJOURNMENT:** Motion by Ryan, second McGillis, to adjourn. Motion carried. Meeting adjourned at 10:28 a.m.

Submitted by,

Cheryl Westman, Committee Clerk