

**HEALTH AND HUMAN SERVICES BOARD MEETING**  
**Douglas County Board of Supervisors**  
**Tuesday, January 16, 2018, 4:00 p.m., Government Center, Room 204**  
**1316 North 14<sup>th</sup> Street, Superior, Wisconsin**

Meeting called to order by Chair Larry Quam.

**ROLL CALL:** Present – Larry Quam, Jim Bolin, Patricia Ryan, June Farkas, Mark Liebaert. Absent – Alan Jaques, Marvin Finendale, Amida Gallito. Others present – Pat Schanen, Dave Longsdorf, Kathy Ronchi, Joan Finckler, Kaci Lundgren (Committee Clerk).

**APPROVAL OF MINUTES:** Motion by Ryan, second Liebaert, to approve the minutes of the November 9, 2017, meeting. Motion carried.

**ACTION ITEM – Budgetary Transfer Request for First Subscription Payment and Implementation and Training Fees to Expand Use of Management Software System to Public Health Division:** Reserve fund had been created to fund software program update. Program, provided by Champ Software, utilized in other Wisconsin counties with positive feedback. Annual subscription is a lesser cost than current program.

**ACTION (REFERRAL):** Motion by Ryan, second Liebaert, to approve budgetary transfer in the amount of \$23,171, as presented, and refer to Administration Committee. Motion carried.

**FUTURE AGENDA ITEMS:** Well testing.

**ADJOURNMENT:** Motion by Ryan, second Farkas, to adjourn. Motion carried. Meeting adjourned at 4:08 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk