

**PLANNING & ZONING COMMITTEE  
PUBLIC HEARING AND REGULAR MEETING  
Douglas County Board of Supervisors  
Wednesday, January 9, 2019, 9:00 a.m., Government Center Board Room  
1316 North 14th Street, Superior, Wisconsin**

Meeting called to order by Chair Mary Lou Bergman.

**ROLL CALL:** Present – Mary Lou Bergman, Patricia Ryan, Nick Baker, Charlie Glazman. Absent – Jim Borgeson. Others present – Sue Radzak, Keith Wiley, Zach DeVoe, Matt Johnson, Randy Jones, Marissa Hanson, Robin Schaffer, Diane Zimmerman, Charlie Cleaver, Cade Musch, Shelley Nelson, Joseph Germane, Mark Liebaert, Dan Corbin, Kaci Lundgren (Committee Clerk).

**APPROVAL OF MINUTES:** Motion by Baker, second Glazman, to approve minutes from the December 12, 2018, meeting. Motion carried.

**PUBLIC HEARING:**

**Amendment to Douglas County Zoning Ordinance 8.0:**

**Petition No. 18-15: Town of Superior – Pt SE1/4-SE1/4 - TS-030-00373-00 and part of SE1/4 – TS-030-00371-01 owned by Jeffrey Heifner; (proposed certified survey map; 1.92 acres), Section 16, T47N-R14W; (5997S State Highway 35), Town of Superior – from the A-1: Agricultural zoning district to the C-1: Commercial zoning district, (proposed use: fire hall), filed December 11, 2018 in the County Clerk’s Office.**

Applicant representative present; correspondence received from Town of Superior with no objections.

**ACTION:** Motion by Ryan, second Baker, to approve application as presented. Motion carried.

**Conditional-Use Permits:**

**Town of Superior – fire hall - Pt SE1/4-SE1/4 - TS-030-00373-00 and part of SE1/4 – TS-030-00371-01 owned by Jeffrey Heifner; (proposed certified survey map; 1.92 acres), Section 16, T47N-R14W; (5997S State Highway 35), Town of Superior.**

Applicant representative present; correspondence received from Town of Superior with no objections.

**ACTION:** Motion by Ryan, second Baker, to approve application as presented. Motion carried.

**Charles Cleaver, Jr., Poplar, WI – hobby farm (up to 6 horses)– Pt SE1/4-NE1/4, Section 21, T47N-R11W; (6185S Deleo Ln; HA-014-00389-01), Town of Hawthorne.**

Applicant present; correspondence received from Town of Hawthorne with no objections.

**ACTION:** Motion by Glazman, second Baker, to approve application with limit of 6 horses. Motion carried.

**Conditional-Use Permit Renewal:**

**Trusty Trucking Inc, Iron River, WI (owner/operator) – non-metallic mine permit #16758 – N1/2-SE1/4-SE1/4 & Pt NE1/4-SE1/4, Section 21, T48N-R10W; (3825S Clevedon Rd; BR-006-00710-00; 00706-01), Town of Brule.**

Applicant present; correspondence received from Town of Brule with no objections.

**ACTION:** Motion by Baker, second Ryan, to approve application as presented with conditions as placed on previous permit. Motion carried.

**Recap of Zone Change Recommendations to the County Board:** 1 zone change.

**DEPARTMENT REPORTS:**

**Planning and Zoning/Board of Adjustment:** Numbers aren't final, but currently 2.8% above revenue goal; acquired server to host GCS which allows database tracking for POWTS.

**Land Conservation:** New Land Conservationist begins January 28. Army Corps of Engineers responded to submission with letter indicating more work necessary on Wetland Mitigation Reserve Program.

**Surveyor:** Continuing work on records for corners that have been collected through the summer and fall.

**Land Records:** Marissa Hanson, Land Information Specialist, introduced. Ward boundaries have been submitted to state; 2019 grant was accepted, providing approximately \$93,000 to use in various projects.

**Real Property Lister:** Attempting to forward tax bills returned due to bad addresses.

**Register of Deeds:** 534 documents recorded in December.

**ACTION ITEM:**

**2019-2021 Land Information Plan:** Plan was approved by Land Information Council and submitted to state for grant opportunity.

**ACTION (RESOLUTION):** Motion by Ryan, second Glazman, to approve plan as presented and refer to County Board. Motion carried unanimously.

**INFORMATIONAL ITEMS:**

**Review of Conditional-Use Permit #25248 Approved January 10, 2018, for Lorne and Billie Jo Wendt for an Assisted Living Home, Located in Pt NW1/4-NE1/4, Section 36, T48N-R13W, Town of Parkland:** Condition of approval required review in one year; no concerns.

**Private Onsite Wastewater Treatment Systems (POWTS) Maintenance Project Update:** State requiring all counties to inventory all septic systems and implement a tracking program by October 2019. There are over 8,000 systems in Douglas County; inspection of systems for tracking purposes will be rolled out in 3 phases: southern portion of county in 2019, middle portion of county in 2020, and northern portion of county in 2021. Property owners will have 3

years from initial notification to get system inspected and report complete; citations may be given if property owner is out of compliance.

**Proposed Changes to Zoning Ordinance 8.0:** Changes distributed; amendments allow dwellings to be issued a regular permit from Zoning Department versus requiring a conditional-use permit application by Zoning Committee.

**ADJOURNMENT:** Motion by Ryan, second Baker, to adjourn. Motion carried. Meeting adjourned at 9:54 a.m.

Submitted by,

Kaci Lundgren, Committee Clerk