

December 4, 2018

CRIMINAL JUSTICE COORDINATING COUNCIL
Douglas County Board of Supervisors
Thursday, December 13, 2018, 12:00 p.m., Courthouse Room 207C
1313 Belknap Street, Superior, Wisconsin

Please call the County Clerk's Office (715-395-1483) if you are unable to attend.

MEMBERS:	Aaron Lenmark, Chair	Judge Thimm, Vice Chair	Judge Glonek
	Rebecca Lovejoy	Ann Doucette	Tom Dalbec, DCSD
	Robert Galovich	Nick Alexander, SPD	Mark Liebaert
	Michele Wick	Mark Fruehauf	Leslie Dollen
	Frog Prell	Pat Schanen	Jen Stank
	Carolyn Pierce	Carolyn Jones	Donna Stone

A G E N D A

(Council to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time)

1. Roll call.
2. Approval of October 11, 2018, meeting minutes (attached).
3. Action items/Referrals:
 - a. Referral from Executive Committee - Amendments to By-Laws (attached);
 - b. 2018 goals update:
 - (1) Priority #1 – “Warrant Resolution Day” wrap-up/future plans; and
 - (2) Priority #2 – 2018-2019 Community Service Work Program proposed program - Stank, Thimm, Fruehauf, Stone;
 - c. 2019 goals development; and
 - d. Nominations/voting – 2019 Council Chair and Vice Chair.
4. Meeting dates – 2019.
5. Future agenda items.
6. Adjournment: Next meeting date to be announced.

ec: Sue Sandvick County Board Supervisors Shelley Nelson (Telegram) Kaci Lundgren (website)

Note: Attachments to agenda are available in County Clerk's Office for review or copying, and are also available on the county's website www.douglascountywi.org. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of any accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request, depending on the amount of notice we receive.

Posted: Courthouse, Government Center, Telegram copied.



12-04-2018

Pamela A. Tafelski

CRIMINAL JUSTICE COORDINATING COUNCIL
Douglas County Board of Supervisors
Thursday, October 11, 2018, 12:00 p.m., Courthouse Room 207C
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Chair Aaron Lenmark.

ROLL CALL: Present - Nick Alexander, Mark Liebaert, Mark Fruehauf, Leslie Dollen, Pat Schanen, Jen Stank, Carolyn Jones, Donna Stone, Aaron Lenmark, Judge Thimm (12:34 p.m.), Judge Glonek (12:36 p.m.). Absent – Rebecca Lovejoy, Ann Doucette, Tom Dalbec, Robert Galovich, Michele Wick, Frog Prell, Carolyn Pierce. Others present – Shelley Nelson, Tommy Gubbin (State courts system), Pam Tafelski (Committee Clerk).

APPROVAL OF MINUTES: Motion by Alexander, second Liebaert, to approve July 12, 2018, meeting minutes. Motion carried.

HEROIN DIVERSION GRANT (UPDATE AND ROLLOUT): Press conference today; launching of program tomorrow, October 12. Options for various participation levels based on eligibility criteria. Qualified participants have the opportunity to work with Douglas County Health and Human Services treatment programs. Persons on probation/parole may qualify to participate.

GOALS FOR 2018:

Priority #1 – “Warrant Resolution Day” Work Group Report: Initial run-through will be October 17, 12 noon, Government Center Room 270; Warrant Resolution Day, October 23, 1:00 to 4:30, same location. Event flyers distributed. Probation and Parole Department will check eligibility of DOC warrants. Clerk of Courts to notify other counties of this event.

Priority #2 – 2018-2019 Community Service Work Program (CSWP) for Douglas County Work Group Report: Agencies willing to serve as work sites include Salvation Army, Habitat for Humanity, Northwest Community Services, and Solid Rock. Three avenues for potential community service: 1) Ordered by judge; 2) Deferred judgement by District Attorney; and, 3) Pre-charging for low level misdemeanors by D.A. Ordinance violations might be considered for the program. A model “Work Ethic Program” in Rock County may offer other suggestions.

MISDEMEANOR THC POSSESSION ORDINANCE: Superior City Council adopted ordinance that 25 grams or less of THC for first offense is a misdemeanor referred to City Attorney for disposition. Public needs to understand it does not legalize possession.

FUTURE AGENDA ITEMS: ByLaws amendments; Warrant Resolution Day and Community Service Work Program reports; 2019 meeting dates and goals.

ADJOURNMENT: Motion by Fruehauf, second Dollen, to adjourn. Motion carried. Adjourned at 12:40 p.m. Next meeting December 13, 2018.

Submitted by,
Pamela A. Tafelski
Committee Clerk

DOUGLAS COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

BY-LAWS

ARTICLE I: NAME

The name of this Council shall be the Douglas County Criminal Justice Coordinating Council (CJCC). It will be referred to as the Council throughout these by-laws.

ARTICLE II: CREATION

The Council is created by resolution as adopted by the Douglas County Board of Supervisors.

ARTICLE III: MISSION

The mission of the Douglas County Criminal Justice Coordinating Council (CJCC) is to collaborate between stakeholders to improve the effectiveness of Douglas County's criminal justice system.

ARTICLE IV: STRUCTURE

Section A: Membership

The Council shall consist of ~~both~~ voting and non-voting members. All members listed below, except the citizen members, shall be permanent members of this Council. ~~The seventeen (17)~~ Voting members of the Council include:

- All Circuit Court Judges of Douglas County
- Court Commissioner
- County Administrator or designee
- Sheriff or designee
- Jail Administrator
- Chief of Police – Superior Police Department
- Chair, County Board of Supervisors or designee
- Clerk of Courts
- Department of Corrections, Division of Community Corrections Supervisor for Douglas County
- District Attorney
- Defense Attorney
- City of Superior Attorney
- Department of Health and Human Services Director **or designee**
- Victim/Witness Coordinator
- Corporation Counsel
- **State Public Defender**
- Two (2) Douglas County Resident Citizen members*

* ~~Representatives~~ **Citizen members** will be appointed by the ~~Council~~ **County Board** Chair ~~in consultation with the Executive Committee and~~ subject to approval by the Council.

~~All Douglas County circuit court judges, except for the Presiding Judge, shall serve as non-voting members of the Council.~~

Citizen members serve two-year terms commencing at the January 2018 Council meeting. A citizen member may resign by submitting notice of resignation to the Chair.

In the event of a vacancy of a Council member, excluding appointed members, the outgoing Council member or his or her organization may designate in writing a representative from that organization to serve until such time as the position is filled.

Section B: Authority of the Council

The Council holds no legal authority to order changes to Douglas County's criminal justice system but it may bring about changes through consensus by the participating agencies or departments of county government. The Council reviews and makes recommendations to the stakeholders for review and implementation. Such recommendations may include, but not be limited to the creation, elimination or modification of programs, policies, procedures and budgets that reflect the Douglas County criminal justice system mission.

1. Council

- a. Develop Council meeting agendas and ensure assignments are completed and prepared for Council meetings.
- b. ~~Propose to the Council the formation~~ **Establish** Work Groups.
- c. ~~Recommend to the Council~~ individuals to serve as chairs and members of the Work Groups.
- d. Report annually to the Douglas County Board of Supervisors.
- e. Recommend appointed members of the Council for nomination by the Chair.
- f. Review and propose budget recommendations for the Criminal Justice Collaboration Division under the County Department of Administration.
- g. Review and propose criminal justice system change priorities for the Council's vote.

2. Work Groups

The council may authorize the formation of Work Groups to deal with specific problems or issues. Work Groups shall report their information and recommendations to the Council.

~~Section C: Committees~~

~~2. Executive Committee~~

~~The Executive Committee consists of five (5) members including the County Administrator or designee, the County Board Chair or designee as approved by the County Board chair, the Presiding Judge, and two stakeholders from the Council's voting membership. The Executive Committee will nominate the two stakeholder members and the Council will vote to confirm at the last scheduled Council meeting of the year. Any member of the Council may attend and participate in the Executive Committee meetings. The Executive Committee shall be responsible for the following:~~

Section D C: Meetings

1. Meetings of the Council shall be set by the Council, the Chair, or upon petition by any four (4) members of the Council. Notice of the Council, ~~Executive Committee~~, and Work Group meeting times and locations shall be provided to all members. The public shall be provided notice of Council ~~and Executive Committee~~ meetings in accordance with the provisions of Section 19.84 of the Wisconsin Statutes.
2. Minutes of the Council ~~and Executive Committee~~ meetings shall be ~~recorded~~ **taken by an assigned member of the County Clerk's staff, be** ~~and~~ distributed to all members of the Council, and be **posted on the Douglas County website www.douglascountywi.org** available for public review. ~~The Chair shall designate responsibility for drafting minutes.~~
3. A quorum is a simple majority of the membership **as** described in Section A.
4. ~~It is the intent that~~ Recommendations **and/or actions** by the Council may be made by consensus. If consensus cannot be reached, **action recommendations shall be made approved** by a **simple majority roll call vote of council members present.** ~~vote of the Council members.~~

ARTICLE V: OFFICERS

Section A: Officers

~~The officers of the Council shall be a Chair and Vice Chair~~ **Chair and Vice Chair of the Criminal Justice Coordinating Council shall be elected annually by consensus or majority vote of Council members present during the last meeting of the calendar year, to serve a term of one calendar year commencing in January.** ~~The Vice Chair will succeed the Chair the subsequent year. Council leadership. The Executive Committee shall recommend to the Council a Chair and Vice Chair for the Council to elect at the last Council meeting of the year. The term of the Chair and Vice Chair shall be one calendar year commencing in January.~~

Section B: Duties of Officers

The Chair shall preside at all meetings of the Council. ~~and Executive Committee.~~ The Vice-Chair shall preside in the absence of the Chair.

ARTICLE VI: CHANGE IN BY-LAWS

Proposed amendments to the by-laws shall be included on the **Council meeting agenda and shall require two-thirds vote of members present for adoption. By-laws changes become effective immediately upon adoption,** or in accordance with the timeframe approved by the Council. ~~an Executive Committee meeting. The proposal shall be forwarded to the Council for approval. Any action taken by the Council in response to the proposed by laws changes by the Council shall become effective immediately~~