

December 5, 2018

CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE
Douglas County Health and Human Services Department
Wednesday, December 12, 2018, 2:00 p.m., Courthouse Room 207C,
1313 Belknap Street, Superior, Wisconsin

If you are unable to attend, please call the County Clerk's Office (715-395-1569) prior to meeting.

MEMBERS: Debora Carroll, Chair
Susan Hendrickson, Vice Chair
Kristina Lampi
Shari Piore
Paulette Alseth
June Finsland
Kelly Schoen

A G E N D A

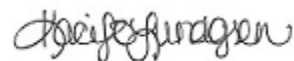
(Committee to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time).

1. Roll call.
2. Approval of minutes from the September 12, 2018, meeting (attached).
3. Action item: Officer election.
4. Informational items - updates:
 - a. Program;
 - b. Budget (attached);
 - c. Annual update;
 - d. Respite services; and
 - e. Membership.
5. Future agenda items.
6. Adjournment.

cc: Ann Doucette Susan Sandvick Douglas County Website
Pat Schanen Erika Leif Shelley Nelson (Telegram)
County Board Supervisors Samantha Roark Shena Gerchman
Michelle Bittinat Dave Longsdorf

Note: Attachments to agenda are available in County Clerk's Office for review or copying, and are also available on the county's website www.douglascountywi.org. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of any accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request, depending on the amount of notice we receive.

Posted: Courthouse, Government Center, Telegram copied



12-5-18

Name

Date

**CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE
Douglas County Health and Human Services Department
Wednesday, September 12, 2018, 2:00 p.m., Room 207C
Douglas County Courthouse, 1313 Belknap Street, Superior, Wisconsin**

Meeting called to order by Chair Debora Carroll.

ROLL CALL: Present – Debora Carroll, Susan Hendrickson, June Finsland, Shari Piore (arrived 2:07 p.m.), Paulette Alseth. Absent – Kelly Schoen, Kristina Lampi. Others present – Erika Johnson, Michelle Bittinat, Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Hendrickson, second Alseth, to approve minutes from the June 13, 2018, meeting. Motion carried.

INTRODUCTION OF NEW STAFF: Michelle Bittinat, social worker, introduced.

INFORMATIONAL ITEMS:

Updates – Program: 53 individuals on program; 16 on waitlist. Office workers continue to transition individuals so waitlist can be eliminated. 59 individuals need to be enrolled in program for transition plan to be complete; case managing 2 individuals from other counties, with 1 to be added. Policy was amended by Health and Human Services Board to add paragraph to reallocate funds if not used.

Budget: In line with projected budget; no concerns.

Respite Care Provider Partnerships: Intent is to talk to respite providers and see what committee can do to help. Families should also be included to voice their concerns on issues with recruiting and other difficulties encountered. Case workers should collect information from families and bring back to committee for discussion with providers.

Membership: Recruitment letter drafted; committee supported letter and its distribution.

FUTURE AGENDA ITEMS: Program; budget; membership; respite care (providers).

ADJOURNMENT: Motion by Hendrickson, second Alseth, to adjourn. Motion carried. Meeting adjourned at 2:51 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk

Douglas County Wisconsin
Department of Health and Human Services
Through October 2018

CCOP	2017 Budget	2017 Actual	2018 Budget	2018 Actual	
Revenues					
Taxes	-	-	-	-	
Intergovernmental Revenues	(48,000)	(45,601)	(153,778)	(19,957)	
Fines, Forfeits & Penalties	-	-	-	-	
Public Charges for Services	-	-	-	-	
Intergovt. Charges for Services	-	-	-	-	
Interdepartmental Personnel	-	-	-	-	
Miscellaneous Revenues	-	-	-	-	
Other Financing Sources	-	-	-	-	
Revenues	<u>(48,000)</u>	<u>(45,601)</u>	<u>(153,778)</u>	<u>(19,957)</u>	12.98%
Expenses					
Personnel	13,005	6,620	10,968	2,060	
Contractual Services	43,200	14,924	43,200	17,897	
Supplies & Expense	-	70	100	-	
Fixed Charges	-	-	-	-	
Grants & Contributions	-	-	-	-	
Capital Outlay	-	-	-	-	
Department Allocation	-	-	-	-	
Expenses	<u>56,205</u>	<u>21,614</u>	<u>54,268</u>	<u>19,957</u>	36.77%
Net Cost	<u>8,205</u>	<u>(23,987)</u>	<u>(99,510)</u>	<u>0</u>	