

December 2, 2020

**AGING AND DISABILITY RESOURCE CENTER OF  
DOUGLAS COUNTY - ADVISORY COMMITTEE**

**Wednesday, December 9, 2020, 4:15 p.m.**

**Government Center, Boardroom 201**

**1316 North 14th Street, Superior, Wisconsin**

**OR JOIN BY**

**PHONE: (US) +1 575-305-4523 PIN: 460 350 757#**

**OR VIDEO: <https://meet.google.com/cqk-pdnn-aan>**

**\*Due to COVID-19 concerns, members of the committee and public may attend the meeting remotely.**

Please call Erika Johnson (715-395-7532) or the County Clerk's Office (715-395-1569) if you are unable to attend.

**MEMBERS:** Diane Arnold, Chair    Shawna Anderson, Vice Chair    Rosemary Lear  
Carol Jones                      Tom Karas

**A G E N D A**

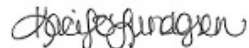
(Committee to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time).

1. Roll call.
2. Approval of minutes from the September 9, 2020, meeting (attached).
3. Dementia Care Specialist introduction – Carrie Myers.
4. Action item: Officer election.
5. Informational items:
  - a. Membership;
  - b. Program update (attached);
  - c. Budget (to be distributed); and
  - d. By-laws.
6. Future agenda items.
7. Adjournment.

cc: Sue Sandvick    Ann Doucette    Shelley Nelson (Telegram)    County Board Supervisors  
Anna Carlson    Erika Johnson    Douglas County Website    Dave Longsdorf

NOTE: Attachments to agenda are available in County Clerk's Office for review or copying. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of any accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request, depending on the amount of notice we received.

Posted: Courthouse, Government Center, Superior Telegram, Superior Public Library



12-2-20

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Name

\_\_\_\_\_  
Date

**AGING AND DISABILITY RESOURCE CENTER OF DOUGLAS COUNTY  
ADVISORY COMMITTEE**

**Wednesday, September 9, 2020, 4:15 p.m.,  
Government Center, Boardroom 201  
1316 North 14<sup>th</sup> Street, Superior, Wisconsin**

Meeting called to order by Chair, Diane Arnold.

**ROLL CALL:** Present – Diane Arnold, Shawna Anderson, Tom Karas (remote), Rosemary Lear (remote), Carol Jones. Others present – Erika Johnson, Kyle Mitchell (remote), Joan Finckler, Anna Carlson, Kaci Lundgren, Committee Clerk.

**APPROVAL OF MINUTES:** Motion by Lear, second Jones, to approve the minutes from the March 11, 2020, meeting. Motion carried.

**INTRODUCTION OF STAFF:** Kyle Mitchell, Information and Assistance Specialist, and Anna Carlson, Health and Human Services Director, introduced.

**INFORMATIONAL ITEMS:**

**Membership:** Recruitment efforts halted due to COVID-19 pandemic.

**Program Update:** Numbers are consistent with last year. Outreach and coalition efforts will be presented virtually due to COVID-19; face-to-face state meeting requirements also suspended. Most follow up with clients done via phone.

**Budget:** Department projected to be under budget in contract spending approximately \$40,000.

**By-laws:** Additional information about statutory meeting requirements requested.

**FUTURE AGENDA ITEMS:** By-laws; membership update; staff introduction; budget; board report. Next meeting: December 9, 2020.

**ADJOURNMENT:** Motion by Lear, second Karas, to adjourn. Motion carried. Meeting adjourned at 4:50 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk

## ADRC Report 2020

**Date: September 2020**

**Submitted by: Erika Johnson, ADRC Director**

Years 2019-2020	Dec 18/19	Jan 19/20	Feb 19/20	Mar 19/20	Apr 19/20	May 19/20	June 19/20	July 19/20	Aug 19/20	Sep 19/20	Oct 19/20	Nov 19/20	Dec 19/20
<b>Referrals by Type</b>													
Long Term Care Functional Screen	13/11	15/17	24/22	24/16	19/13	20/9	21/11	22/13	16/8	11/6	20/13	9/14	11/
MDSQ Referrals (Nursing Home)	3/1	4/0	6/1	6/0	4/0	1/0	0/1	0/1	1/1	0/1	0/x	0/x	1/
<b>Number of Clients Served</b>	<b>Dec 18/19</b>	<b>Jan 19/20</b>	<b>Feb 19/20</b>	<b>Mar 19/20</b>	<b>Apr 19/20</b>	<b>May 19/20</b>	<b>June 19/20</b>	<b>July 19/20</b>	<b>Aug 19/20</b>	<b>Sep 19/20</b>	<b>Oct 19/20</b>	<b>Nov 19/20</b>	<b>Dec 19/20</b>
Elderly Benefit Specialist (EBS)	x/60	55/49	31/x	53/x	43/1	46/5	42/17	30/18	45/19	40/x	60/37	60/36	60/
Disability Benefit Specialist (new cases opened)	4/3	5/11	5/5	6/2	7/0	3/1	13/9	10/7	5/6	5/1	3/4	7/5	3/
Total Number of ADRC Contacts*	367/ 301	499/ 497	414/ 409	431/ 368	460/ 345	439/ 317	440/ 396	469/ 379	462/ 369	404/ 335	459/ 319	382/ 337	301/
Memory Screens	2/2	1/1	2/2	8/2	8/1	3/0	0/0	0/1	2/0	1/0	1/1	1/0	2/
<b>Number Served in Long Term Care Programs</b>	<b>Dec 18/19</b>	<b>Jan 19/20</b>	<b>Feb 19/20</b>	<b>Mar 19/20</b>	<b>Apr 19/20</b>	<b>May 19/20</b>	<b>June 19/20</b>	<b>July 19/20</b>	<b>Aug 19/20</b>	<b>Sep 19/20</b>	<b>Oct 19/20</b>	<b>Nov 19/20</b>	<b>Dec 19/20</b>
Family Care Enrollments	6/6	6/2	5/4	5/7	7/10	10/8	8/12	6/3	5/5	6/3	3/1	6/4	6/
Family Care Disenrollments	12/5	3/5	4/1	3/3	3/1	2/0	3/1	7/1	9/0	2/3	2/3	1/4	5/
IRIS Referrals	1/1	0/3	1/0	1/0	0/0	4/0	0/1	2/2	1/0	2/1	2/x	1/x	1/
IRIS Enrollments	2/5	6/2	2/2	0/0	2/0	0/0	1/2	4/1	2/3	2/0	6/5	2/1	5/
IRIS Disenrollments	0/1	0/0	0/0	2/2	0/1	1/1	1/3	7/0	0/0	0/0	1/0	3/0	1/
Nursing Home Relocations	0/1	2/0	1/1	2/0	0/0	1/0	1/2	0/0	0/0	0/0	1/1	0/x	1/
ADRC Formal Complaints	0/0	1/0	1/0	0/0	0/0	1/0	0/0	0/0	0/0	1/0	0/0	0/0	0/

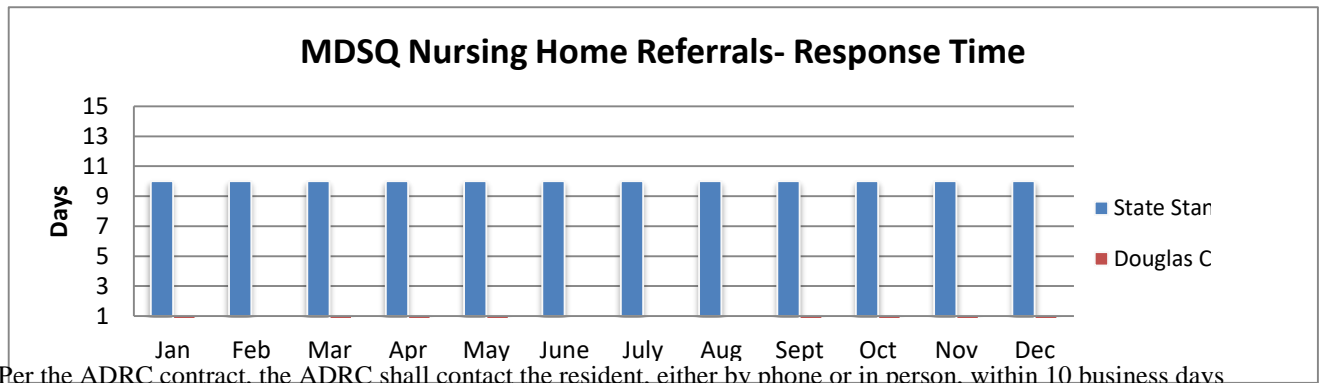
\*ADRC workers are required to record all **Contacts**. A contact represents an individual one-to-one interaction (conversation) that has occurred either in person, at a home visit, ADRC walk-in, telephone, email, or written correspondence where information is exchanged. Each interaction is counted as an encounter and will demonstrate one instance of providing any ADRC activity. A Contact records the **ADRC Outcomes**. An **Outcome** is categorized into the following and must be recorded as such for reimbursement purposes: 1) Provided Information and Assistance 2) Provided Follow Up 3) Provided Options Counseling 4) Administered Long Term Care Functional Screen 5) Provided Assistance with Medicaid Application Process 6) Provided Short Term Service Coordination 7) Provided Enrollment Counseling 8) Provided Disenrollment Counseling 9) Memory Screen 10) Behavioral Mental Health Screens 11) Complaints/Advocacy 12) Community Partners 13) Referral for ADRC

**Disability Benefit Specialist (DBS) Monetary Impact**

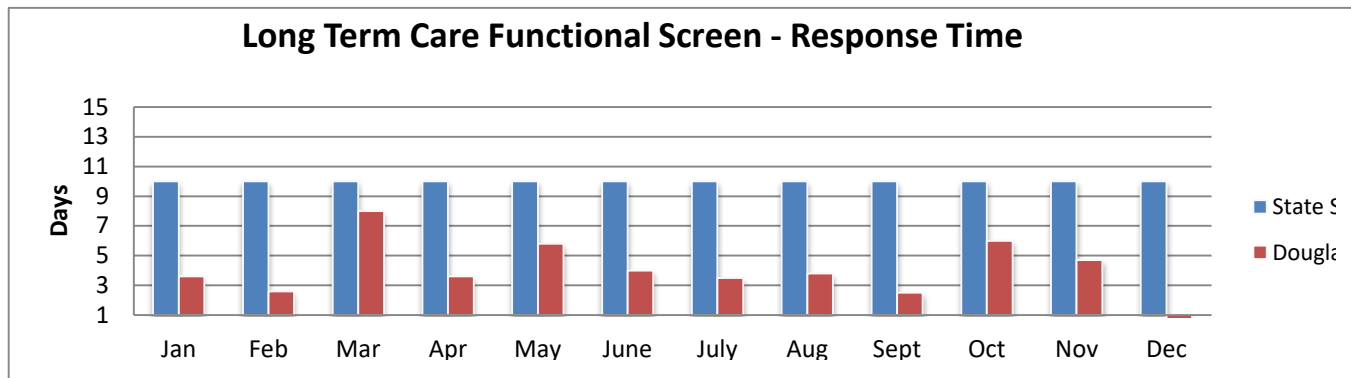
- Monetary Impact of Cases Closed:
  - October \$ 0 (0 cases closed)
  - November \$0 ( cases closed)

**Alzheimer’s Family and Caregiver Support Program (AFCSP)**

AFCSP	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Total Cases Served	9	7	7	10	8	8	6	8	7	14
November 30, 2020										11



Per the ADRC contract, the ADRC shall contact the resident, either by phone or in person, within 10 business days of receiving a referral.



Per the ADRC Contract, the ADRC must initiate the functional screen within 10 calendar days of the time the person requests or accepts the offer of a screen.

Health and Human Services  
ADRC  
December 2020

Activity	Program/ Service	Brief Description	Contact Person	Attachment
Health Fairs/Community Events/Speaking Engagements	ADRC	11/11/2020 ADRC Q&A Live Presentation with Superior Senior High Staff.	Erika Johnson 715-395-7532 <a href="mailto:Erika.johnson@douglascountywi.org">Erika.johnson@douglascountywi.org</a>	No
Outreach/Marketing	ADRC	ADRC ad in Senior Connections Newsletter for September/October & November/December ADRC ad in Senior Reporter Magazine for October/November (Caregiver Kits) ADRC Superior Telegram & TV Guide August 2020 ADRC Superior Telegram Ad (Caregiver Kits) October & November	Erika Johnson 715-395-7532 <a href="mailto:Erika.johnson@douglascountywi.org">Erika.johnson@douglascountywi.org</a>	No
Initiatives	ADRC	<u>Caregiver Coalition</u> - Meetings being done virtually. Working on Douglas County specific dementia resource guide with the assistance of the Dementia Care Specialist serving Douglas County. Virtual Caregiver Conference being planned for March 24 & March 25 2021. Continuing SWOT analysis next steps. <u>Douglas County Community on Transition</u> –	Erika Johnson 715-395-7532 <a href="mailto:Erika.johnson@douglascountywi.org">Erika.johnson@douglascountywi.org</a>	No

Health and Human Services  
ADRC  
December 2020

		<p>11/9/2020 Meeting –Agency Updates &amp; identifying training topics that can be coordinated for families in 2021 with a 1 hour limit.</p> <p><u>Elder Abuse Awareness Planning Committee- Now referred to as the Northland Elder Abuse Awareness Coalition.</u> No meeting in Q4.</p> <p><u>Transportation Network Team</u> – no meeting in Q4.</p>		
COVID -19	ADRC	<p>DHS has suspended the face to face requirement to complete the long-term care functional screen. Screens can be administered over the phone or through a virtual platform. Options counseling and enrollment counseling can also be done over the phone or through a virtual platform.</p> <p>ADRC is still taking walk-ins and office appointments however home visits are only completed with supervisor approval and under special circumstances.</p>	<p>Erika Johnson 715-395-7532 <a href="mailto:Erika.johnson@douglascountywi.org">Erika.johnson@douglascountywi.org</a></p>	No