

November 22, 2019

PUBLIC SAFETY COMMITTEE MEETING
Douglas County Board of Supervisors
Wednesday, November 27, 2019, 4:00 p.m., Room 207C, Douglas County Courthouse
1313 Belknap Street, Superior, Wisconsin

Please call the County Clerk's Office (715-395-1483) if you are unable to attend.

MEMBERS: Samuel Pomush, Chair Rosemary Lear, Vice Chair Peter Clark
 Ron Leino Michael Raunio

A G E N D A

(Committee to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time).

1. Roll call.
2. Approval of the October 31, 2019, meeting minutes (attached).
3. Updates and reports (Information only - budget reports attached; all departments listed but may not have any additional reports):
 - a. Child Support;
 - b. Circuit Court Branch I;
 - c. Circuit Court Branch II;
 - d. Clerk of Courts;
 - e. Court Commissioner;
 - f. District Attorney;
 - g. Emergency Management;
 - h. Communications Center;
 - i. Medical Examiner;
 - j. Probate;
 - k. Sheriff – Patrol Division; and
 - l. Sheriff – Jail Division.
4. Action items/referrals: Reliance Systems proposal for upgraded telephone services to include voice/text/video and visitation system (attached).
5. Future agenda items.
6. Adjournment.

ec: County Board Supervisors Ann Doucette Susan Sandvick Candy Holm-Anderson Jaime McMeekin
Kaci Lundgren(website) Tracy Ruppe Carolyn Pierce Shelley Nelson Tom Dalbec
Rebecca Severson Michele Wick Kelly Thimm George Glonek Rebecca Lovejoy
Dave Sletten Mark Fruehauf Jen Stank Darrell Witt Jerry Moe
Tyler Edwards

Note: Attachments to agenda are available in County Clerk's Office for review or copying, and are also available on the county's website www.douglascountywi.org. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of any accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request, depending on the amount of notice we receive.

Posted: Courthouse, Government Center, www.douglascountywi.org
E-mail: Telegram, Superior Library



11-22-2019

Pamela A. Tafelski

PUBLIC SAFETY COMMITTEE MEETING
Douglas County Board of Supervisors
Thursday, October 31, 2019, 4:00 p.m., Room 207C, Douglas County Courthouse
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Chair Sam Pomush.

ROLL CALL: Present - Rosemary Lear, Ron Leino, Michael Raunio, Sam Pomush. Absent – Peter Clark. Others present – Shelley Nelson, Darrell Witt, Tyler Edwards, Tracy Ruppe, Dave Sletten, Rebecca Lovejoy, Rebecca Severin, Ann Doucette, Jerry Moe, Michele Wick, Pam Tafelski (Committee Clerk).

APPROVAL OF MINUTES: Motion by Lear, second Raunio, to approve September 26, 2019, meeting minutes. Motion carried.

UPDATES AND REPORTS: **Child Support** - Will be advertising two positions, one resignation and one upcoming retirement. **Circuit Court Branch I, Circuit Court Branch II, and Court Commissioner** - Lovejoy summarized the problems with outdated audio equipment in all three courtrooms and associated repair costs; most courtrooms have videoteleconferencing. **Clerk of Courts** – Working with IT to develop compatible filing and record systems/specs. per state deadline of December 1st; ten counties will be selected for upgrade by January 1st; two staff starting in November. **Emergency Management** – Closing out grants; rain events caused damage on Nemadji River bridge on CTH W; enhancing EM operations equipment. **Communications Center** – Conducting tower tours; 2 dispatchers starting in 2 weeks; Lead Dispatcher selection underway; panic button system work continues. **Medical Examiner** – No changes. **Sheriff – Patrol Division** – Expenses down \$32,000; revenue up \$43,000; full staff; no major incidents. **Sheriff – Jail Division** – Down one staff; one remains on list; HR to update eligibility list; cell rounds documented; state inspection November 13; automatic door lock system in process; revenues down/over-budget \$99,000.

ACTION ITEMS/REFERRALS:

Courtroom Sound System Replacement and Video Teleconferencing; Judge Thimm Memo; and Duluth-Superior Communications Quotations for Courtrooms 303, 301, 302: All documents attached and reviewed. Proposed equipment will be a savings over the long-term. Some equipment in DSC quotations may be provided by the state.

BUDGETARY TRANSFERS: Courtroom equipment quotations attached/reviewed. Doucette explained funding sources as noted on transfer form.

ACTION (REFERRAL): Motion by Lear, second Raunio, to approve transfer and refer to Administration Committee. Motion carried.

INFORMATIONAL: Amendment to Ordinance #2.0, Civil Service Ordinance for Sheriff's Department - No action; waiting for state legislative decision.

ADJOURNMENT: Motion by Lear, second Leino, to adjourn. Motion carried. Adjourned at 4:36 p.m. Reminder – November meeting is the 27th, not 28th due to Thanksgiving.

Submitted by,
Pamela A. Tafelski,
Committee Clerk



DOUGLAS COUNTY PUBLIC SAFETY COMMITTEE
DEPARTMENT SUMMARY
2019
For The Ten Months Ending
10/31/2019



Department	2018 Actual Amount	2019 Original Budget	2019 Budgetary Transfers	2019 Amended Budget	2019 Amended Budget YTD	Actual Amount YTD	Variance YTD
CHILD SUPPORT	5,976.73	18,346.00	-	18,346.00	(18,078.29)	(40,625.33)	(22,547.04)
CIRCUIT COURT I	62,843.30	66,405.00	-	66,405.00	55,337.49	55,138.38	(199.11)
CIRCUIT COURT II	85,655.50	83,518.00	-	83,518.00	69,598.30	71,853.24	2,254.94
CLERK OF COURTS	213,580.10	233,933.00	-	233,933.00	194,944.16	57,486.83	(137,457.33)
COURT COMMISSIONER	88,186.92	93,559.00	-	93,559.00	77,965.84	85,860.23	7,894.39
DISTRICT ATTORNEY	327,218.68	349,123.00	-	349,123.00	289,602.53	322,966.68	33,364.15
EMERGENCY MANAGEMENT	330,286.35	379,198.00	-	379,198.00	315,795.78	310,022.79	(5,772.99)
COMMUNICATIONS CENTER	1,000,558.60	1,055,403.00	-	1,055,403.00	879,502.48	811,099.38	(68,403.10)
MEDICAL EXAMINER	97,798.50	103,375.00	-	103,375.00	86,145.83	86,010.50	(135.33)
PROBATE	120,738.62	125,454.00	-	125,454.00	104,545.00	99,536.58	(5,008.42)
SHERIFF-PATROL DIVISION	3,832,402.57	4,176,149.00	90,054.00	4,266,203.00	3,570,178.12	3,471,204.99	(98,973.13)
SHERIFF-JAIL DIVISION	4,288,300.61	4,073,696.00	-	4,073,696.00	3,394,746.67	3,483,345.35	88,598.68



DOUGLAS COUNTY PUBLIC SAFETY COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
CHILD SUPPORT
For The Ten Months Ending
10/31/2019



	2018 Actual Amount	2019 Original Budget	2019 Budgetary Transfers	2019 Amended Budget	2019 Amended Budget YTD	Actual Amount YTD	Variance YTD
Revenues							
Taxes	\$ 200,200.00	\$ 200,200.00	\$ -	\$ 200,200.00	200,200.00	\$ 200,200.00	\$ -
Intergovernmental Revenues (Grants)	793,266.96	831,000.00	-	831,000.00	692,500.00	654,091.28	(38,408.72)
Licenses & Permits	-	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-	-
Public Charges For Services	7,904.64	10,000.00	-	10,000.00	8,333.34	11,662.91	3,329.57
Intergovt. Charges For Serv.	-	-	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-	-	-
Revenues	1,001,371.60	1,041,200.00	-	1,041,200.00	901,033.34	865,954.19	(35,079.15)
Expenditures							
Personnel Services (salary & benefits)	857,148.07	860,436.00	-	860,436.00	717,030.04	675,422.97	(41,607.07)
Contractual Services	18,832.63	34,250.00	-	34,250.00	28,541.66	12,342.82	(16,198.84)
Supplies & Expense	29,237.63	30,000.00	-	30,000.00	25,000.01	20,244.07	(4,755.94)
Fixed Charges	75,453.00	107,813.00	-	107,813.00	89,844.17	94,779.00	4,934.83
Grants & Contributions	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Department Allocation	26,677.00	27,047.00	-	27,047.00	22,539.17	22,540.00	0.83
Expenditures	1,007,348.33	1,059,546.00	-	1,059,546.00	882,955.05	825,328.86	(57,626.19)
Net Cost	\$ 5,976.73	\$ 18,346.00	\$ -	\$ 18,346.00	\$ (18,078.29)	\$ (40,625.33)	(22,547.04)



DOUGLAS COUNTY PUBLIC SAFETY COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
CIRCUIT COURT I
For The Ten Months Ending
10/31/2019



	2018 Actual Amount	2019 Original Budget	2019 Budgetary Transfers	2019 Amended Budget	2019 Amended Budget YTD	Actual Amount YTD	Variance YTD
Revenues							
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues (Grants)	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-	-
Public Charges For Services	-	-	-	-	-	-	-
Intergovt. Charges For Serv.	-	-	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-	-	-
Revenues	-	-	-	-	-	-	-
Expenditures							
Personnel Services (salary & benefits)	56,035.44	55,883.00	-	55,883.00	46,569.17	48,853.53	\$ 2,284.36
Contractual Services	1,369.42	3,050.00	-	3,050.00	2,541.66	2,029.03	(512.63)
Supplies & Expense	2,478.44	4,622.00	-	4,622.00	3,851.66	1,872.82	(1,978.84)
Fixed Charges	201.00	250.00	-	250.00	208.33	213.00	4.67
Grants & Contributions	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Department Allocation	2,759.00	2,600.00	-	2,600.00	2,166.67	2,170.00	3.33
Expenditures	62,843.30	66,405.00	-	66,405.00	55,337.49	55,138.38	(199.11)
Net Cost	\$ 62,843.30	\$ 66,405.00	\$ -	\$ 66,405.00	\$ 55,337.49	\$ 55,138.38	(199.11)



DOUGLAS COUNTY PUBLIC SAFETY COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
CIRCUIT COURT II
For The Ten Months Ending
10/31/2019



	2018 Actual Amount	2019 Original Budget	2019 Budgetary Transfers	2019 Amended Budget	2019 Amended Budget YTD	Actual Amount YTD	Variance YTD
Revenues							
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues (Grants)	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-	-
Public Charges For Services	-	-	-	-	-	-	-
Intergovt. Charges For Serv.	-	-	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-	-	-
Revenues	-	-	-	-	-	-	-
Expenditures							
Personnel Services (salary & benefits)	56,422.93	57,805.00	-	57,805.00	48,170.81	47,885.35	\$ (285.46)
Contractual Services	1,742.91	1,000.00	-	1,000.00	833.33	1,530.28	696.95
Supplies & Expense	24,705.66	21,950.00	-	21,950.00	18,291.66	20,090.61	1,798.95
Fixed Charges	249.00	263.00	-	263.00	219.17	267.00	47.83
Grants & Contributions	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Department Allocation	2,535.00	2,500.00	-	2,500.00	2,083.33	2,080.00	(3.33)
Expenditures	85,655.50	83,518.00	-	83,518.00	69,598.30	71,853.24	2,254.94
Net Cost	\$ 85,655.50	\$ 83,518.00	\$ -	\$ 83,518.00	\$ 69,598.30	\$ 71,853.24	2,254.94



DOUGLAS COUNTY PUBLIC SAFETY COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
CLERK OF COURTS
For The Ten Months Ending
10/31/2019



	2018 Actual Amount	2019 Original Budget	2019 Budgetary Transfers	2019 Amended Budget	2019 Amended Budget YTD	Actual Amount YTD	Variance YTD
Revenues							
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues (Grants)	152,364.20	150,500.00	-	150,500.00	125,416.67	152,140.00	26,723.33
Licenses & Permits	-	-	-	-	-	-	-
Fines Forfeits & Penalties	165,796.69	193,300.00	-	193,300.00	161,083.33	160,678.59	(404.74)
Public Charges For Services	175,758.47	164,100.00	-	164,100.00	136,750.02	197,778.76	61,028.74
Intergovt. Charges For Serv.	-	-	-	-	-	-	-
Miscellaneous Revenues	800.04	800.00	-	800.00	666.67	677.15	10.48
Revenues	494,719.40	508,700.00	-	508,700.00	423,916.69	511,274.50	87,357.81
Expenditures							
Personnel Services (salary & benefits)	588,418.06	617,433.00	-	617,433.00	514,527.50	472,677.61	\$ (41,849.89)
Contractual Services	72,021.23	78,375.00	-	78,375.00	65,312.50	59,578.44	(5,734.06)
Supplies & Expense	30,387.13	26,825.00	-	26,825.00	22,354.18	18,991.20	(3,362.98)
Fixed Charges	2,897.64	3,000.00	-	3,000.00	2,500.00	2,899.88	399.88
Grants & Contributions	901.44	-	-	-	-	444.20	444.20
Capital Outlay	-	-	-	-	-	-	-
Department Allocation	13,674.00	17,000.00	-	17,000.00	14,166.67	14,170.00	3.33
Expenditures	708,299.50	742,633.00	-	742,633.00	618,860.85	568,761.33	(50,099.52)
Net Cost	\$ 213,580.10	\$ 233,933.00	\$ -	\$ 233,933.00	\$ 194,944.16	\$ 57,486.83	(137,457.33)



DOUGLAS COUNTY PUBLIC SAFETY COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
COURT COMMISSIONER
For The Ten Months Ending
10/31/2019



	2018 Actual Amount	2019 Original Budget	2019 Budgetary Transfers	2019 Amended Budget	2019 Amended Budget YTD	Actual Amount YTD	Variance YTD
Revenues							
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues (Grants)	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-	-
Public Charges For Services	9,229.20	7,000.00	-	7,000.00	5,833.33	6,310.00	476.67
Intergovt. Charges For Serv.	122,005.79	122,000.00	-	122,000.00	101,666.67	87,840.68	(13,825.99)
Miscellaneous Revenues	-	-	-	-	-	-	-
Revenues	131,234.99	129,000.00	-	129,000.00	107,500.00	94,150.68	(13,349.32)
Expenditures							
Personnel Services (salary & benefits)	195,539.29	198,809.00	-	198,809.00	165,674.18	162,224.25	\$ (3,449.93)
Contractual Services	16,177.56	13,650.00	-	13,650.00	11,375.00	10,817.28	(557.72)
Supplies & Expense	2,927.06	5,300.00	-	5,300.00	4,416.66	2,934.38	(1,482.28)
Fixed Charges	667.00	800.00	-	800.00	666.67	705.00	38.33
Grants & Contributions	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Department Allocation	4,111.00	4,000.00	-	4,000.00	3,333.33	3,330.00	(3.33)
Expenditures	219,421.91	222,559.00	-	222,559.00	185,465.84	180,010.91	(5,454.93)
Net Cost	\$ 88,186.92	\$ 93,559.00	\$ -	\$ 93,559.00	\$ 77,965.84	\$ 85,860.23	7,894.39



DOUGLAS COUNTY PUBLIC SAFETY COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
DISTRICT ATTORNEY
For The Ten Months Ending
10/31/2019



	2018 Actual Amount	2019 Original Budget	2019 Budgetary Transfers	2019 Amended Budget	2019 Amended Budget YTD	Actual Amount YTD	Variance YTD
Revenues							
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues (Grants)	61,418.19	65,000.00	-	65,000.00	54,166.67	42,626.82	(11,539.85)
Licenses & Permits	-	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-	-
Public Charges For Services	9,534.33	10,500.00	-	10,500.00	8,750.00	7,112.26	(1,637.74)
Intergovt. Charges For Serv.	-	-	-	-	-	-	-
Miscellaneous Revenues	700.00	-	-	-	-	450.00	450.00
Revenues	71,652.52	75,500.00	-	75,500.00	62,916.67	50,189.08	(12,727.59)
Expenditures							
Personnel Services (salary & benefits)	354,143.01	384,103.00	-	384,103.00	320,085.85	333,427.53	13,341.68
Contractual Services	10,245.87	12,100.00	-	12,100.00	10,083.35	11,352.69	1,269.34
Supplies & Expense	19,882.23	17,520.00	-	17,520.00	13,266.67	19,682.54	6,415.87
Fixed Charges	1,494.09	2,100.00	-	2,100.00	1,750.00	1,363.00	(387.00)
Grants & Contributions	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Department Allocation	13,106.00	8,800.00	-	8,800.00	7,333.33	7,330.00	(3.33)
Expenditures	398,871.20	424,623.00	-	424,623.00	352,519.20	373,155.76	20,636.56
Net Cost	\$ 327,218.68	\$ 349,123.00	\$ -	\$ 349,123.00	\$ 289,602.53	\$ 322,966.68	33,364.15



DOUGLAS COUNTY PUBLIC SAFETY COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
EMERGENCY MANAGEMENT
For The Ten Months Ending
10/31/2019



	2018 Actual Amount	2019 Original Budget	2019 Budgetary Transfers	2019 Amended Budget	2019 Amended Budget YTD	Actual Amount YTD	Variance YTD
Revenues							
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues (Grants)	93,505.98	77,000.00	-	77,000.00	64,166.67	55,244.41	(8,922.26)
Licenses & Permits	-	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-	-
Public Charges For Services	-	-	-	-	-	-	-
Intergovt. Charges For Serv.	47,969.97	31,900.00	-	31,900.00	26,583.33	16,403.41	(10,179.92)
Miscellaneous Revenues	162,270.76	101,000.00	-	101,000.00	84,166.67	73,753.37	(10,413.30)
Revenues	303,746.71	209,900.00	-	209,900.00	174,916.67	145,401.19	(29,515.48)
Expenditures							
Personnel Services (salary & benefits)	357,191.15	310,155.00	-	310,155.00	258,462.47	278,219.05	19,756.58
Contractual Services	157,427.22	158,500.00	-	158,500.00	132,083.33	125,912.15	(6,171.18)
Supplies & Expense	65,783.36	61,675.00	-	61,675.00	51,395.82	20,387.78	(31,008.04)
Fixed Charges	16,783.00	18,750.00	-	18,750.00	15,624.99	15,675.00	50.01
Grants & Contributions	13,000.00	15,000.00	-	15,000.00	12,500.00	5,000.00	(7,500.00)
Capital Outlay	6,493.00	12,500.00	-	12,500.00	10,416.67	-	(10,416.67)
Department Allocation	17,355.33	12,518.00	-	12,518.00	10,229.17	10,230.00	0.83
Expenditures	634,033.06	589,098.00	-	589,098.00	490,712.45	455,423.98	(35,288.47)
Net Cost	\$ 330,286.35	\$ 379,198.00	\$ -	\$ 379,198.00	\$ 315,795.78	\$ 310,022.79	(5,772.99)



DOUGLAS COUNTY PUBLIC SAFETY COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
COMMUNICATIONS CENTER
For The Ten Months Ending
10/31/2019



	2018 Actual Amount	2019 Original Budget	2019 Budgetary Transfers	2019 Amended Budget	2019 Amended Budget YTD	Actual Amount YTD	Variance YTD
Revenues							
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues (Grants)	-	-	11,450.73	11,450.73	11,450.73	11,450.36	(0.37)
Licenses & Permits	-	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-	-
Public Charges For Services	-	-	-	-	-	-	-
Intergovt. Charges For Serv.	-	-	-	-	-	-	-
Miscellaneous Revenues	23,319.34	20,000.00	-	20,000.00	16,666.67	1,439.69	(15,226.98)
Revenues	23,319.34	20,000.00	11,450.73	31,450.73	28,117.40	12,890.05	(15,227.35)
Expenditures							
Personnel Services (salary & benefits)	879,904.22	898,378.00	354.88	898,732.88	749,003.21	726,178.73	(22,824.48)
Contractual Services	88,626.44	111,500.00	-	111,500.00	92,916.66	45,013.69	(47,902.97)
Supplies & Expense	17,597.28	25,000.00	11,095.85	36,095.85	31,929.18	22,927.01	(9,002.17)
Fixed Charges	3,288.00	5,500.00	-	5,500.00	4,583.33	3,441.00	(1,142.33)
Grants & Contributions	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Department Allocation	34,462.00	35,025.00	-	35,025.00	29,187.50	26,429.00	(2,758.50)
Expenditures	1,023,877.94	1,075,403.00	11,450.73	1,086,853.73	907,619.88	823,989.43	(83,630.45)
Net Cost	\$ 1,000,558.60	\$ 1,055,403.00	\$ -	\$ 1,055,403.00	\$ 879,502.48	\$ 811,099.38	(68,403.10)



DOUGLAS COUNTY PUBLIC SAFETY COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
MEDICAL EXAMINER
For The Ten Months Ending
10/31/2019



	2018 Actual Amount	2019 Original Budget	2019 Budgetary Transfers	2019 Amended Budget	2019 Amended Budget YTD	Actual Amount YTD	Variance YTD
Revenues							
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues (Grants)	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-	-
Public Charges For Services	28,390.00	30,050.00	-	30,050.00	25,041.67	20,480.00	(4,561.67)
Intergovt. Charges For Serv.	-	-	-	-	-	-	-
Miscellaneous Revenues	15.00	-	-	-	-	-	-
Revenues	28,405.00	30,050.00	-	30,050.00	25,041.67	20,480.00	(4,561.67)
Expenditures							
Personnel Services (salary & benefits)	35,845.00	36,201.00	-	36,201.00	30,167.50	33,314.94	3,147.44
Contractual Services	74,625.62	76,184.00	-	76,184.00	63,486.66	61,927.68	(1,558.98)
Supplies & Expense	12,261.88	14,570.00	-	14,570.00	12,141.67	8,972.88	(3,168.79)
Fixed Charges	1,064.00	1,320.00	-	1,320.00	1,100.00	1,105.00	5.00
Grants & Contributions	-	1,000.00	-	1,000.00	833.33	-	(833.33)
Capital Outlay	-	2,750.00	-	2,750.00	2,291.67	-	(2,291.67)
Department Allocation	2,407.00	1,400.00	-	1,400.00	1,166.67	1,170.00	3.33
Expenditures	126,203.50	133,425.00	-	133,425.00	111,187.50	106,490.50	(4,697.00)
Net Cost	\$ 97,798.50	\$ 103,375.00	\$ -	\$ 103,375.00	\$ 86,145.83	\$ 86,010.50	(135.33)



DOUGLAS COUNTY PUBLIC SAFETY COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
PROBATE
For The Ten Months Ending
10/31/2019



	2018 Actual Amount	2019 Original Budget	2019 Budgetary Transfers	2019 Amended Budget	2019 Amended Budget YTD	Actual Amount YTD	Variance YTD
Revenues							
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues (Grants)	44,302.00	44,000.00	-	44,000.00	36,666.67	39,494.00	2,827.33
Licenses & Permits	-	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-	-
Public Charges For Services	29,818.28	34,000.00	-	34,000.00	28,333.33	29,599.10	1,265.77
Intergovt. Charges For Serv.	-	-	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-	-	-
Revenues	74,120.28	78,000.00	-	78,000.00	65,000.00	69,093.10	4,093.10
Expenditures							
Personnel Services (salary & benefits)	120,580.00	123,306.00	-	123,306.00	102,754.99	109,417.94	6,662.95
Contractual Services	64,716.86	66,700.00	-	66,700.00	55,583.34	53,149.97	(2,433.37)
Supplies & Expense	5,305.96	8,700.00	-	8,700.00	7,250.00	2,067.06	(5,182.94)
Fixed Charges	587.08	750.00	-	750.00	625.00	664.71	39.71
Grants & Contributions	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Department Allocation	3,669.00	3,998.00	-	3,998.00	3,331.67	3,330.00	(1.67)
Expenditures	194,858.90	203,454.00	-	203,454.00	169,545.00	168,629.68	(915.32)
Net Cost	\$ 120,738.62	\$ 125,454.00	\$ -	\$ 125,454.00	\$ 104,545.00	\$ 99,536.58	(5,008.42)



DOUGLAS COUNTY PUBLIC SAFETY COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
SHERIFF-PATROL DIVISION
For The Ten Months Ending
10/31/2019



	2018 Actual Amount	2019 Original Budget	2019 Budgetary Transfers	2019 Amended Budget	2019 Amended Budget YTD	Actual Amount YTD	Variance YTD
Revenues							
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues (Grants)	198,866.43	176,594.00	-	176,594.00	147,161.65	180,104.03	32,942.38
Licenses & Permits	-	-	-	-	-	-	-
Fines Forfeits & Penalties	47,275.16	50,000.00	-	50,000.00	41,666.67	44,749.05	3,082.38
Public Charges For Services	41,224.84	63,000.00	-	63,000.00	52,500.00	34,860.45	(17,639.55)
Intergovt. Charges For Serv.	151,884.38	110,500.00	-	110,500.00	92,083.33	137,080.87	44,997.54
Miscellaneous Revenues	60,916.01	61,500.00	-	61,500.00	51,250.01	39,185.08	(12,064.93)
Revenues	500,166.82	461,594.00	-	461,594.00	384,661.66	435,979.48	51,317.82
Expenditures							
Personnel Services (salary & benefits)	3,455,852.01	3,767,669.00	-	3,767,669.00	3,139,724.13	3,091,793.00	(47,931.13)
Contractual Services	276,199.78	253,694.00	-	253,694.00	211,411.67	190,740.86	(20,670.81)
Supplies & Expense	289,180.92	304,850.00	90,054.00	394,904.00	344,095.66	353,135.41	9,039.75
Fixed Charges	58,288.68	61,330.00	-	61,330.00	51,108.33	57,217.25	6,108.92
Grants & Contributions	-	200.00	-	200.00	166.67	10.00	(156.67)
Capital Outlay	150,149.00	150,000.00	-	150,000.00	125,000.00	132,851.95	7,851.95
Department Allocation	102,899.00	100,000.00	-	100,000.00	83,333.32	81,436.00	(1,897.32)
Expenditures	4,332,569.39	4,637,743.00	90,054.00	4,727,797.00	3,954,839.78	3,907,184.47	(47,655.31)
Net Cost	\$ 3,832,402.57	\$ 4,176,149.00	\$ 90,054.00	\$ 4,266,203.00	\$ 3,570,178.12	\$ 3,471,204.99	(98,973.13)



DOUGLAS COUNTY PUBLIC SAFETY COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
SHERIFF-JAIL DIVISION
For The Ten Months Ending
10/31/2019



	2018 Actual Amount	2019 Original Budget	2019 Budgetary Transfers	2019 Amended Budget	2019 Amended Budget YTD	Actual Amount YTD	Variance YTD
Revenues							
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues (Grants)	162,480.48	93,000.00	-	93,000.00	77,500.00	79,253.36	1,753.36
Licenses & Permits	-	-	-	-	-	-	-
Fines Forfeits & Penalties	45,617.63	50,000.00	-	50,000.00	41,666.66	49,107.60	7,440.94
Public Charges For Services	327,894.34	350,600.00	-	350,600.00	292,166.66	230,564.93	(61,601.73)
Intergovt. Charges For Serv.	568,625.50	647,422.00	-	647,422.00	539,518.33	433,651.06	(105,867.27)
Miscellaneous Revenues	1,032.79	1,000.00	-	1,000.00	833.33	512.45	(320.88)
Revenues	1,105,650.74	1,142,022.00	-	1,142,022.00	951,684.98	793,089.40	(158,595.58)
Expenditures							
Personnel Services (salary & benefits)	3,579,451.71	3,514,793.00	-	3,514,793.00	2,928,994.16	2,888,060.03	(40,934.13)
Contractual Services	1,073,255.09	1,028,500.00	-	1,028,500.00	857,083.33	824,952.49	(32,130.84)
Supplies & Expense	206,934.68	170,425.00	(5,000.00)	165,425.00	137,020.82	147,349.49	10,328.67
Fixed Charges	25,656.14	30,000.00	-	30,000.00	25,000.00	23,227.24	(1,772.76)
Grants & Contributions	450.00	-	-	-	-	328.07	328.07
Capital Outlay	16,286.73	20,000.00	5,000.00	25,000.00	21,666.67	18,392.43	(3,274.24)
Department Allocation	491,917.00	452,000.00	-	452,000.00	376,666.67	374,125.00	(2,541.67)
Expenditures	5,393,951.35	5,215,718.00	-	5,215,718.00	4,346,431.65	4,276,434.75	(69,996.90)
Net Cost	\$ 4,288,300.61	\$ 4,073,696.00	\$ -	\$ 4,073,696.00	\$ 3,394,746.67	\$ 3,483,345.35	88,598.68

11/21/2019

The merit of updating our services with Reliance Telephone Inc.

Reliance telephone is providing upgraded additional services that have been developed since our original telephone installation at our new facility back in 2003. The installation and ongoing maintenance of the new services are provided at no cost to Douglas County and are projected to increase Douglas County's Reliance revenue by 100%.

These new services include inmate texting, video visitation, inmate voice, and video calling, and a host of time-saving administrative communications options between staff and inmates through the information center provided as part of the interactive video terminals on the wall and wireless devices. These wall-mounted video terminal and wireless devices allow inmates to send regular requests, grievances, PREA (Prison Rape Elimination Act) complaints, and medical requests and in return allow staff responses to the inmate that is all stored in a secure database for future retrieval.

The new system shall provide expanded software tools for the staff and investigators to review and download telephone calls, text messages, and video recordings. In addition to this, all the communications between staff and inmates through the inmate information center which is available with date and time stamp for our staff's review and also their protection.

Texting and video calling provides additional and more flexible communications with friends and family. This new method of communicating from a jail allows families to communicate less expensively and makes it easier for them to communicate more often. With the demanding schedules of families the inmates struggle to reach their family members sharing a single telephone on the wall. The wireless texting devices allow the inmates and family to leave message for each other that works with the family's schedule. Better communications with the friends, family, and children of the inmates have been proven with these new systems which increase inmate morale and reduces the number of jail incidents and rule violations. This helps reduce recidivism and the increased communication helps the inmate return to a more normal family environment when released.

The new software tools allow Douglas County Detectives and Jail Officers to easily search and sort phone calls, text messages, and video calls which increases their conviction results and increases Jail safety and security. Reliance software tools have been used to solve murders, attempted murder, arson, prostitution rings, drug transaction and all other crimes committed by the inmate and friends of inmates.

These are field-tested and proven patented technologies and are in use in jails all over the upper Midwest. We have a long and positive history with Reliance Telephone and know they are a reputable company to work with, plus all of these services, equipment, software, training, and the installation are provided free by Reliance Telephone.

Respectively,

Tyler Edwards, Jail Operations Lieutenant



Tel. **888.773.6408**
Fax **701.772.3757**

1533 South 42nd Street
Grand Forks, ND 58201

October 30, 2019

Tyler Edwards,
Jail Administrator
Douglas County Sheriff's Office
1310 North 14th St.
Superior, WI 54555-1238

Re: Video Visitation

Dear Tyler;

I have enclosed two new contracts for texting and telephones to address the future changes with the use of iPods and iPads to make voice calls and video calls. The visitation system cost to the facility is only for the **4** visitation stations located in the lobby. All the stations in the inmate housing area will be provided by Reliance Telephone with the new roll out of iPod and iPad, voice and video calling.

The only cost to Douglas County will be the cost of video call lobby stations. The new visitation system will come equipped with the software which includes the visitation setup, visitation monitoring and recording, and Inmate information center. This is all included in the cost as listed below. Scheduling is not part of the cost and I don't see a need for it with all of the methods to make video calls from the jail at the inexpensive rate of \$0.25/minute.

The cost for a Lobby Video Visitation Station

- 4 Video Visitation Stations (iPad technology) @ \$1,200.00 = \$4,800.00
 - 4 Installation of Video Visitation Stations @ \$150.0 = \$600.00
- Total: \$5,400.00

We can use commission funds to pay for the cost of this lobby visitation station.

Please sign the enclosed agreement and send back to Dave at Reliance Telephone of Grand Forks.

Thanks so much for the opportunity to provide this system to you. Thank you for all of the years of service to you.

Sincerely,

Dan Thomas

Approved by: _____

Douglas County, Wisconsin



October 31, 2019

Addendum

Commitments for Douglas County Wisconsin 10/31/2019

1. \$300,000.00 Check payable to Douglas County Wisconsin, to assist them in starting their camera system replacement project paid up front by Reliance Systems and repaid back through cost recovery fees until a zero balance is achieved. Cost Recovery Fees from texting and video calls will be used to repay the balance.
2. Implement debit time with your commissary vendor. Inmate will be able to transfer money from their commissary account to use to make phone calls.
3. Implement the text messaging in the Douglas county jail.
 - a. Texting devices will display the PREA Educational paragraph upon log in and require acknowledgement before inmate can proceed with any other type of communication.
 - b. Texting devices will also be capable of making all traditional phone calls, video calls and on-site visitation.
4. Install a new phone system with the new video kiosks in place of legacy stainless-steel phones. Replace legacy phones and existing visitation stations with Reliance tablet phones for most of the day rooms. In places where there is currently a phone and visitation station in close proximity to each other, one tablet phone will suffice. Our technicians will work with the Jail Administrator to determine exact number of new tablet phones to be installed.
 - a. New phones will be capable of all traditional calling as well as video calls and on site visitation.
 - b. New phones will also facilitate the following functions:
 - Grievance system allowing two-way communication between the inmate and the Douglas county staff with a method of searching inmate history.
 - Provide access to the Douglas county Law Library subscription Lexus Nexus. If a new subscription is required Reliance recommends Fast Case and will initiate a subscription on Douglas County behalf and allow Douglas to pay for the subscription from cost recovery fees.
 - The kiosk will flash with the inmate name alerting him/her that a visit is waiting.



RELIANCE
SYSTEMS

ESTABLISHED IN 1983

Tel. **888.773.6408**

Fax **701.772.3757**

1533 South 42nd Street
Grand Forks, ND 58201

- When a grievance or a request is filed a picture of the inmate will appear identify them as the initiating person. The following defines the types of requests that are needed:
 1. Regular requests – just everyday requests from the inmates on all kinds of issues. Nothing specific. Example: I need a smaller size uniform top. The picture of the inmate is not necessarily require for this one.
 2. Grievances – a complaint from the inmate that needs attention. A picture of the inmate is required for this one.
 3. Medical Requests – These will go to the nurse. Picture required.
 4. PREA – Picture required.
- 5. Install 11 hands free phones in the Receivers to eliminate cart.
- 6. Douglas County has WiFi in the jail to run their Guardian System. We need to work with Douglas IT to determine if we can use the existing system, or provide our own, and also if any additional access points (AP) need to be installed at our expense.

Reliance Telephone - Phone/iPod/iPad Voice call Location Agreement

STATE OF (*Wisconsin*)

COUNTY OF (*Douglas*)

This Inmate Telephone/iPod/iPad Location Agreement made this the _____ day of _____, 2019 by and between, **Douglas County** a body corporate and political, **Superior, Wisconsin** hereinafter called LESSOR and Reliance Telephone of Grand Forks Incorporated, 1533 South 42nd Street, Grand Forks, ND 58201, hereinafter called LESSEE, on the following terms and conditions.

(A) LESSOR, for and inconsideration of the rent hereinafter set out and service provided by LESSEE, does hereby lease to said LESSEE locations upon and within the property known as **Douglas County**, a body *corporate and* political **Superior, Wisconsin** and does hereby grant, an exclusive right and license, for a term of (5) years for the purpose of installing and operating inmate telephones and other inmate devices using a graphical user interface. This agreement shall be automatically renewed on the same terms and conditions for consecutive five (5) year periods, unless a notice is given by either party thirty (30) days prior to the renewal date. The effective start date shall be the install date of _____, day of _____ 2019.

(B) LESSEE shall pay LESSOR a percentage of the gross revenue derived from the operation of the inmate telephones, iPods and iPads in return for the exclusive right to install and operate the inmate telephones and other inmate devices using a graphical user interface on the premises. Payments to LESSOR shall be on a monthly basis within thirty days after the end of each calendar month. The commission payment shall be as per the attached schedule. Gross revenue shall include all of the revenue generated from the actual voice only communication traffic from the facility.

(C) LESSEE shall, at its sole expense, cause collections to be made from the inmate telephones and other inmate devices using a graphical user interface on a regular basis and shall provide LESSOR, a monthly billing and collection report, certified by an officer of LESSEE. Reports shall be in a form and contain sufficient information to allow LESSOR to reasonably monitor and calculate compensation due from LESSEE under the terms of this Agreement.

(D) LESSOR and LESSEE hereby agree that: LESSOR shall notify LESSEE of any malfunction of loss if inmate voice only service and shall allow LESSEE access to LESSOR'S place of business during normal business hours for inmate telephones and other inmate devices using a graphical user interface maintenance. Lessee shall promptly repair or replace faulty equipment and otherwise assure inmate voice only communications service is available at all times.

(E) LESSOR shall exercise reasonable care in preventing damage or destruction to the inmate telephones and other inmate devices using a graphical user interface installed under this Agreement but shall not be liable or responsible for such loss, damage or destruction unless caused by the willful conduct of LESSOR.

(F) All inmate telephones and other inmate devices using a graphical user interface, shall be installed by LESSEE at its expense. LESSEE shall install inmate telephones and other inmate devices using a graphical user interface at locations specified by LESSOR.

(G) All inmate telephones, inmate devices using a graphical user interface and other equipment fixtures and supplies furnished by LESSEE shall remain its property. Upon termination of the Agreement LESSEE shall have the right to enter upon the location to remove all of its property and shall do so upon request of LESSOR.

(H) Reliance Relcore Analytical Software Tools shall be provided as part of this contract for any services provided by Reliance Telephone of Grand Forks Inc. or Reliance Systems Inc.

(I) This is the sole agreement between the parties hereto superseding all previous agreements and shall bind the parties, their successors and assigns. Each acknowledges the receipts and retention of a fully executed copy hereof.

EXECUTED this _____ day of _____, 2019, by the undersigned parties.

LESSOR: **Douglas County, Wisconsin**

BY _____

LESSEE: Reliance Telephone of Grand Forks, Inc.

BY _____

Dave Hangsleben, President

Inmate Phone Rates 2019

Legacy Inmate Telephones

Collect Calling

IA-MN-ND-SD-WI - Local Call Rates

Collect Local \$0.25/Minute

IA-MN-ND-SD-WI - In-State Rates (Intrastate)

Rate per Minute \$0.25/Minute

IA-MN-ND-SD-WI - Out-Of-State Rates (Interstate Rates)

Long Distance Call Costs \$0.25/Minute*

**Includes \$0.04 for the Federal Uniform Service Fund (FUSF). Required by law on all interstate calls.*

Phone Cards/Commissary Phone debit time

IA-MN-ND-SD-WI

Local and In-state Rate/Minute \$0.40/Minute

Interstate Rate/Minute \$0.25/Minutes*

**Includes \$0.04 for the Federal Uniform Service Fund (FUSF). Required by law on all interstate calls.*

iPod-iPad Devices

Inmate Wallet Online Account –Voice only iPod and iPad

IA-MN-ND-SD-WI

Voice Calls: Local, in-state, interstate Rate/Minute \$0.25/Minute

Cost Recovery Fees – 2019

All Collect and Inmate Wallet phone calls: – 35% CRF

Phone Cards Calls:

On line phone cards: 50% CRF

Phone cards sold at the jail through commissary: 30% CRF

Reliance Systems - Inmate Text Message and Video Call Location Agreement

STATE OF (Wisconsin)
COUNTY OF (Douglas)

(A) This Inmate Text Message and Video Call Location Agreement made this the _____ day of _____, 2019 by and between, **Douglas County** hereinafter called LESSOR and Reliance Systems Incorporated with operations located at 1533 South 42nd Street, Grand Forks, ND 58201, hereinafter called LESSEE, with the following terms and conditions.

(B) LESSOR, for and in consideration of the rent hereinafter set out and service provided by LESSEE, does hereby lease to said LESSEE locations upon and within the property known as: **Douglas County, Superior, Wisconsin** and does hereby grant, an exclusive right and license, for a term of (5) years, to install and operate text message and video call devices to provide text message and video call services. This agreement shall be automatically renewed on the same terms and conditions for consecutive five (5) year periods, unless a notice is given by either party thirty (30) days prior to the renewal date. The effective start date shall be the install date of _____, day of _____ 2019.

(C) LESSEE shall pay LESSOR a 35% cost recovery fee calculated from the gross revenue derived from the operation of the text messaging (\$0.09/text message) and video calling (0.25/minute), in return for the exclusive right to install and operate the text message and video equipment on the premises. Payments to LESSOR shall be on a monthly basis within thirty days after the end of each calendar month. Revenue from the rental of the inmate communication device is excluded from the cost recovery fees.

(D) LESSEE shall, at its sole expense, cause collections to be made from the text message and video call services. Lessee shall provide the ability for the LESSOR to monitor and review all communications leaving the jail. Lessee shall provide a detailed report of all of the text messages and video calls that are used to determine gross revenue.

(E) LESSOR and LESSEE hereby agree that: LESSOR shall notify LESSEE of any malfunction or loss of communications and shall allow LESSEE access to LESSOR'S place of business during normal business hours for repair and maintenance. LESSEE shall promptly repair or replace faulty equipment and otherwise assure text message and video call services are available at all times.

(F) LESSOR shall exercise reasonable care in preventing damage or destruction to equipment installed and provided under this Agreement but shall not be liable or responsible for such loss, damage or destruction unless caused by the willful misconduct of LESSOR.

(G) LESSEE is responsible for installation of all equipment, software and training at no cost to the county. All equipment, supplies and software furnished remains the property of the LESSEE.

(H) This is the sole agreement between the parties hereto superseding all previous agreements and shall bind the parties, their successors and assigns. Each acknowledges the receipts and retention of a fully executed copy hereof.

LESSOR: **Douglas County, Wisconsin**

BY _____

LESSEE: Reliance Systems Incorporated.

BY _____

Dave Hangsleben, President