

**AGENDA FOR THE
DOUGLAS COUNTY BOARD OF SUPERVISORS
Tuesday, October 27, 2020, 6:00 p.m., Board Room, Second Floor, Government Center
1316 North 14th Street, Superior, Wisconsin**

***OR JOIN BY PHONE: (US) +1 413-497-4128 PIN: 183 991 236#**

OR VIDEO: <https://meet.google.com/qs-a-tinr-abv>

***Due to COVID-19 concerns, members of the board and public may attend the meeting remotely.**

(County Board to maintain a two-hour meeting limit or take action to continue meeting beyond that time.)

Meeting called to order by Chairman Mark Liebaert.

Pledge of Allegiance to be recited.

Roll call taken by County Clerk Susan T. Sandvick.

PUBLIC COMMENT

Public comment will be allowed on items listed on the agenda. All comments shall be limited to three minutes in length unless otherwise directed by the board.

RESOLUTIONS

#51-20: Resolution by the Administration Committee authorizing Senior Connections to apply for Transportation Services Grant.

#52-20: Resolution by the Administration Committee designating banking depositories.

#53-20: Resolution by the Administration Committee establishing health insurance premiums for 2021.

#54-20: Resolution by the Administration Committee authorizing new positions/reclassifications for 2021.

PRESENTATIONS

Ann Doucette, County Administrator, and Candy Holm-Anderson, Finance Director – Presentation and Review of 2021 budget.

2021 BUDGET RESOLUTIONS

#55-20: Resolution by the Administration Committee recommending the sum of \$459,187.00 be levied for the purpose of paying special charges.

#56-20: Resolution by the Administration Committee recommending the sum of \$17,720,521.00 be levied for the purpose of paying general property taxes.

DOUGLAS COUNTY MISSION STATEMENT

The mission of Douglas County is to provide cost-effective services, with equal access to all citizens; to continue and enhance partnerships; to responsibly manage our resources and plan for the future.

#57-20: Resolution by the Administration Committee recommending the sum of \$58,813,402.00 be budgeted for the operation of all county departments for 2021.

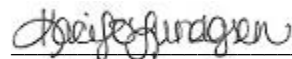
ADJOURNMENT: Next regularly scheduled meeting – Thursday, November 19, 2020.

Submitted by,

Susan T. Sandvick
Douglas County Clerk

NOTE: Attachments to agenda available in County Clerk's Office for viewing or copying, or on county's website www.douglascountywi.org. Action may be taken on items on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice we receive. TDD (715) 395-7521.

Posted: Douglas County Courthouse; Government Center; www.douglascountywi.org
E-mailed: Superior Telegram

 10-15-2020
Kaci Jo Lundgren Date

Roll Call		
District Number	Yes	No
1. Pomush		
2. Bong		
3. Certa-Werner		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Raunio		
9. Jaques		
10. Peterson		
11. McGillis		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Moen		
19. Long		
20. Borgeson		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 8-20-20		

RESOLUTION #51-20
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Transportation Services Grant

WHEREAS, Section 85.21 of the Wisconsin Statutes authorizes the Wisconsin Department of Transportation to annually grant financial aid to counties for the purposes of assisting them in providing specialized transportation services to the elderly and the disabled, and

WHEREAS, each grant must be matched with a local share of not less than 20% times the amount of the grant which is \$131,431.00, and

WHEREAS, this body considers that the provision of specialized transportation services would improve and promote the maintenance of human dignity and self-sufficiency of the elderly and the disabled.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors on this 27th day of October, 2020, authorizes Senior Connections, in coordination with Douglas County, to prepare and submit to the Wisconsin Department of Transportation an application for assistance during 2021 under Section 85.21 of the Wisconsin Statutes, in conformance with the requirements issued by that Department and also authorizes the obligation of county funds in the amount of \$26,286.00 in order to provide the required local match of \$26,286.00.

BE IT FURTHER RESOLVED that the Douglas County Board of Supervisors authorizes Senior Connections to execute a state aid contract with the Wisconsin Department of Transportation under Section 85.21 of the Wisconsin Statutes on behalf of Douglas County.

Dated this 27th day of October, 2020.

(Committee Action: Unanimous)
(Fiscal Note: Within 2021 proposed budget)

Roll Call		
District Number	Yes	No
1. Pomush		
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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____		
Passed _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 8-20-20		

**RESOLUTION #52-20
RESOLUTION BY THE ADMINISTRATION COMMITTEE**

Subject: Designation of Banking Depositories

RESOLVED that the following banking institutions:

BMO Harris Bank, Superior
National Bank of Commerce, Superior and Solon Springs
Associated Bank, Superior
Security State Bank
State Investment Pool
Chippewa Valley Bank
Bank First
Superior Choice Credit Union
Superior Savings Bank

of the State of Wisconsin, qualified as public depositories under Chapter 34 of the Wisconsin Statutes, shall be and are hereby designated until further action, as public depositories for all public monies coming into the hands of the Treasurer of the County of Douglas, State of Wisconsin.

BE IT FURTHER RESOLVED that withdrawal of disbursements from any one of the above-named depositories shall be by order check or wire transfer as provided in Section 66.0607(3) of the Wisconsin Statutes and that in accordance therewith all order checks shall be signed by the following persons:

Susan T. Sandvick, County Clerk, or
Cheryl L. Westman, Deputy County Clerk

and

Carol Jones, Treasurer, or
Theresa McLellan, Deputy Treasurer

and shall be so honored.

BE IT STILL FURTHER RESOLVED that there will be a limit of \$5,000,000.00 of County of Douglas funds in any depository, with the exception of the State Investment Pool, or banking institutions offering full insurance and/or collateralization at any one point in time and that funds can be deposited in money markets, checking accounts, U.S. Treasury Notes, U. S. Treasury Bills, Treasury Bonds, Re-purchasable agreements, Federal Home Loan Bank Bonds, and Certificates of Deposit.

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Rev. 8-20-20		

BE IT STILL FURTHER RESOLVED that all financial institutions desiring to serve as public depositories for the County of Douglas must provide the following information on a quarterly basis: the profit record for the most recent quarter and a copy of the annual report; and the County of Douglas will determine the propriety of depositing money in each institution on a quarterly basis.

BE IT STILL FURTHER RESOLVED that Douglas County also maintains the following bank accounts, with authorized signatories listed:

- (1) Clerk of Courts - One checking account at National Bank of Commerce; Michele Wick, Char Kastern, Carol Jones, authorized signatories; One money market account at National Bank of Commerce; Michele Wick, Char Kastern, Carol Jones, authorized signatories;
- (2) Douglas County Rural Housing Authority account at Superior Choice Credit Union; Zach DeVoe, Tessah Behlings, Patricia Ryan and Diane Zimmerman, authorized signatories;
- (3) Jail Inmate account at National Bank of Commerce; Tyler Edwards, Richard Davidson, Daniel Nichols, Randi Burnap, Mark Zimmerman, James Lemieux, Carol Jones, Laura Wickersham, Stacey Minter, Johnathan Ondrik, Michael McIlvain, authorized signatories;
- (4) Checking account at BMO Harris Bank, Superior, for Register of Deeds; Tracy A. Middleton and Pat Van Halen, authorized signatories.

BE IT STILL FURTHER RESOLVED that a certified copy of this resolution shall be delivered to each of the above-named depositories and said depositories may rely on this resolution until changed by lawful resolution and a certified copy of such resolution has been given to the cashier of the respective above-named depositories.

Dated this 27th day of October, 2020.

(Committee Action: Unanimous)
(Fiscal Note: None)

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Rev. 8-20-20		

RESOLUTION #53-20
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Health Insurance Premiums 2021

RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Administration Committee and approves the following 2021 health insurance premiums:

Monthly 2021 Proposed Premium Contribution Levels

*HDHP/HSA PLAN LEVEL 1	RATE	COUNTY CONTRIBUTION (85%)	EMPLOYEE CONTRIBUTION (15%)
Single	758.00	644.00	114.00
Employee + one	1897.00	1597.00	282.00
Family	2548.00	2166.00	382.00

*1500 Individual/3000 Employee +1 and Family Deductible

**HDHP/HSA PLAN LEVEL 2	RATE	COUNTY CONTRIBUTION (85%)	EMPLOYEE CONTRIBUTION (15%)
Single	669.00	569.00	100.00
Employee + one	1653.00	1405.00	248.00
Family	2241.00	1905.00	336.00

**3000 Individual/6000 Employee +1 and Family Deductible

Dated this 27th day of October, 2020.

(Committee Action: Unanimous)
 (Fiscal Note: Within 2021 proposed budget)

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Rev. 8-20-20		

RESOLUTION #54-20
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: New Positions and Reclassifications 2021

RESOLVED that the Douglas County Board of Supervisors accept the recommendations of the Administration Committee and approves the following new positions and reclassifications for 2021:

- (1) Department: Buildings & Grounds
New Position: Custodial/Maintenance Asst.
Request: Grade E
Cost: \$56,355
Net Cost: \$1,335
Committee Action: Unanimous

- (2) Department: Highway
New Position: Custodial/Maintenance Asst.
Request: Grade E
Cost: \$56,355
Net Cost: \$29,335
Committee Action: Unanimous

- (3) Department: Administration
New Position: Office Associate II
Request: Grade E
Cost: \$52,445
Net Cost: (\$5,215)
Committee Action: Unanimous

- (4) Department: County Clerk
New Position: Web/Technology Specialist
Request: Grade H
Cost: \$63,526
Net Cost: (\$612)
Committee Action: Unanimous

- (5) Department: Land Services
Position: Zoning Inspector
Request: Reclassify from GIS Technician Grade I to Grade J
Cost: \$64,031
Net Cost: \$1,919
Committee Action: Unanimous

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- (6) Department: Sheriff/Jail Division
 Position: Administrative Jailer
 Request: Reclassify from Office Associate IV Grade G to Grade I
 Cost: \$85,631
 Net Cost: \$9,750
 Committee Action: Unanimous
- (7) Department: Sheriff/Patrol Division
 Position: Legal Specialist
 Request: Reclassify from Office Associate III Grade F; Step 6+ to Grade G; Step 4
 Cost: \$1,257
 Net Cost: \$1,257
 Committee Action: Unanimous
- (8) Department: Health & Human Services/
 Human Services Division
 Position: Working Supervisor
 Request: Reclassify from Social Worker Grade L to Grade N; Step 2
 Cost: \$7,987
 Net Cost: \$7,987
 Committee Action: Unanimous
- (9) Department: Health & Human Services/
 Health Division
 Position: Health Officer
 Request: Reclassify from Grade O; Step 6 to Grade P; Step 5
 Cost: \$2,225
 Net Cost: \$2,225
 Committee Action: Unanimous
- (10) Department: Finance/ IT
 Position: IT Manager
 Request: Reclassify IT Analyst Grade M; Step 2 to Grade P; Step 1
 Cost: \$9,750
 Net Cost: \$9,750
 Committee Action: Unanimous

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Rev. 8-20-20		

BE IT FUTHER RESOLVED that the new positions and reclassifications are effective as of January 1, 2021.

Dated this 27th of October, 2020.

(Committee Action: Unanimous)
 (Fiscal Note: Adjustment to personnel services \$165,954; Buildings & Grounds by \$56,335; Highway Department by \$56,335; Administration by \$52,445; Land Services \$1,919; Health & Human Services \$10,212; Sheriff's Department \$11,007; Finance/IT \$9,750; County Clerk (\$612); and Extension (\$31,437). Decrease contracted services by \$82,000; Buildings & Grounds \$55,000 and Highway \$27,000. Increase miscellaneous revenue in Administration \$26,223)

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Rev. 8-20-20		

RESOLUTION #55-20
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Special Charges Levy

RESOLVED that the Douglas County Board of Supervisors levy the sum of \$459,187.00 as apportioned on taxable property in Douglas County for the year 2020, for the purpose of paying special charges in 2021, as follows:

Recycling/Solid Waste Management	\$ 74,300.00
City of Superior & Adjacent County Libraries	384,887.00
Total 2020 Special Charges	<u>\$ 459,187.00</u>

Dated this 27th day of October, 2020.

(Committee Action: Unanimous)

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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 8-20-20		

RESOLUTION #56-20
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: General Property Tax Levy

RESOLVED that the Douglas County Board of Supervisors levy the sum of \$17,720,521.00 (\$459,187.00 for special charges; \$17,261,334.00 for all other taxes) as apportioned on taxable property in Douglas County for the year 2020, for the purpose of paying general property taxes in 2021.

Dated this 27th day of October, 2020.

(Committee Action: Unanimous)

(Administrative Note: Two-thirds vote of board-elect required)

Roll Call		
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Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 8-20-20		

RESOLUTION #57-20
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Budget for 2021

RESOLVED that the Douglas County Board of Supervisors approve the sum of \$58,813,402.00 (\$58,600,265.00 for operating expenditures; \$213,137.00 for capital outlay) as the budget for all departments for the year 2021.

Dated this 27th day of October, 2020.

(Committee Action: Unanimous)