

CANCELLED

September 25, 2020

**ADMINISTRATION COMMITTEE
Douglas County Board of Supervisors
Thursday, October 1, 2020, 9:30 a.m., Government Center Boardroom 201
1316 N. 14th Street, Superior, Wisconsin
OR JOIN BY**

**PHONE: (US) +1 971-716-1977 PIN: 294 898 039#
OR VIDEO: <https://meet.google.com/eww-vdbr-tsa>**

***Due to COVID-19 concerns, members of the committee and public may attend the meeting remotely.**

Please call the County Clerk's Office (715-395-1569) if you are unable to attend.

MEMBERS: Alan Jaques, Chair Rosemary Lear, Vice Chair Nick Baker
 Mary Lou Bergman Samuel Pomush Joseph Moen
 Mark Liebaert Scott Luostari Pat Ryan

A G E N D A

(Committee to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time).


1. Roll call.
2. Approval of the September 3, 2020, meeting minutes (attached).
3. Departmental financial reports and goals/objectives for 2020 (budget reports attached; all areas will be listed, although there may not be additional report from each):
 - a. Administration/Human Resources;
 - b. Buildings and Grounds;
 - c. Corporation Counsel;
 - d. County Clerk;
 - e. Finance/Information Services;
 - f. Register of Deeds;
 - g. Treasurer.
 - (1) Investments; and
 - (2) Account balances.
4. Action items/Referrals:
 - a. 2019 Audit report – Rob Ganschow, Wipfli CPA's and Consultants (to be distributed); and
 - b. Budgetary transfers (to be distributed).
5. Future agenda items.
6. Adjournment.

NOTE: A quorum of the Executive Committee, Health and Human Services Board, Transportation and Infrastructure Committee and Zoning Committee will be present at this meeting due to memberships of this committee's members on those Boards/committees.

Copied: County Board Supervisors Department Managers

Posted: Courthouse, Government Center, Superior Telegram, Superior Public Library

Agenda and attachments are available in County Clerk's Office for viewing or at www.douglascountywi.org. Action may be taken on items on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice we receive.

 9/25/2020

Name

Date

ADMINISTRATION COMMITTEE
Douglas County Board of Supervisors
Thursday, September 3, 2020, 9:30 a.m., Government Center, Boardroom 201
1316 North 14th Street, Superior, Wisconsin

Meeting called to order by Chair Alan Jaques.

ROLL CALL: Present – Alan Jaques, Mary Lou Bergman, Mark Liebaert, Samuel Pomush, Scott Luostari, Nick Baker (remote), Pat Ryan. Absent – Rosemary Lear, Joseph Moen. Others present – Shelley Nelson (remote), Linda Corbin, Dave Sletten, Candy Holm Anderson, Carol Jones, Ann Doucette, Carolyn Pierce, Zach DeVoe, Tracy Middleton, Dave Longsdorf (remote), Sue Sandvick, Kaci Lundgren (Committee Clerk).

APPROVAL OF MINUTES: Motion by Ryan, second Pomush, to approve August 6, 2020, minutes. Motion carried.

DEPARTMENTAL FINANCIAL REPORTS AND GOALS/OBJECTIVES FOR 2020:
Administration/Human Resources: August sales tax similar to 2019; budget meetings held with department managers; position recruitment underway in multiple departments. **Buildings and Grounds:** LTE custodian hired to replace contracted cleaning company; expansion of Public Defender office will provide additional revenue. **Corporation Counsel:** Fully staffed; assisting with various department needs. **County Clerk:** LTE Web/Technology Specialist hired; two pending lawsuits regarding candidate ballot status may require ballots to be reprinted at an additional cost. **Finance/Information Services:** Staff creating JD Edwards training videos to assist users; beginning inventory of IT items. **Register of Deeds:** Refinancing abundant due to low interest rates; highest number of documents ever recorded in July. **Treasurer:** Tax certificate issuance, abstract cards and tax deeds taken all lower than last year.

ACTION ITEMS/REFERRALS:

Position/Reclassification Requests - Zoning & Land Information Offices – Eliminate GIS Tech I Position and Create Full-time Zoning Inspector: Over 900 permits issued within last year; additional staff needed in Zoning to assist with inspections, permitting and sanitary systems. Back up of GIS duties can be done by other persons in department without full-time position at this time, with second GIS position to be addressed at time of future retirement; cost remains the same.

ACTION (REFERRAL): Motion by Baker, second Ryan, to approve elimination of GIS Tech I and creation of full-time Zoning Inspector and refer to 2021 budget session. Motion carried.

Health Department – Health Officer Moved to Pay Grade P: Original classification did not consider pandemic involvement or authority necessary as Health Officer; reclassification request review by McGrath recommended position move to Grade P.

ACTION (REFERRAL): Motion by Ryan, second Bergman, to approve Health Officer position adjustment to Grade P in the wage scale and refer to 2021 budget session. Motion carried.

Departmental Requested 2021 Budgets - County Board: Decrease in Health Insurance.

ACTION (REFERRAL): Motion by Ryan, second Pomush, to approve proposed 2021 County Board budget as presented and refer to 2021 budget session. Motion carried.

Administration: Increase in budget due to new position of full-time receptionist in Administration; 50% paid by city, 50% by county. Monies in Extension budget for Superior Days will be used for position.

ACTION (REFERRAL): Motion by Baker, second Bergman, to approve proposed 2021 Administration budget as presented and refer to 2021 budget session. Motion carried.

Buildings and Grounds: Increase due to personnel costs.

ACTION (REFERRAL): Motion by Bergman, second Ryan, to approve proposed 2021 Buildings and Grounds budget as presented and refer to 2021 budget session. Motion carried.

Corporation Counsel: Increase due to hire of full-time attorney; additional revenue will be acquired with the extra staff.

ACTION (REFERRAL): Motion by Ryan, second Bergman, to approve proposed 2021 Corporation Counsel budget as presented and refer to 2021 budget session. Motion carried.

County Clerk/Supply: Decrease due to change in information services allocation.

ACTION (REFERRAL): Motion by Baker, second Pomush, to approve proposed 2021 County Clerk/Supply budget as presented and refer to 2021 budget session. Motion carried.

Finance: Increase due to personnel costs.

ACTION (REFERRAL): Motion by Ryan, second Bergman, to approve proposed 2021 Finance budget as presented and refer to 2021 budget session. Motion carried.

Information Services: Increase due to personnel costs.

ACTION (REFERRAL): Motion by Pomush, second Baker, to approve proposed 2021 Information Services budget as presented and refer to 2021 budget session. Motion carried.

Register of Deeds: Decrease due to change in information services allocation.

ACTION (REFERRAL): Motion by Ryan, second Bergman, to approve proposed 2021 Register of Deeds budget as presented and refer to 2021 budget session. Motion carried.

Treasurer: Increase due to personnel costs.

ACTION (REFERRAL): Motion by Bergman, second Baker, to approve proposed 2021 Treasurer budget as presented and refer to 2021 budget session. Motion carried.

Debt Service 2021 Budget: 6% increase due to large bonding payments; no cap; separate from operating levy.

ACTION (REFERRAL): Motion by Ryan, second Pomush, to approve proposed 2021 Debt Service budget as presented and refer to 2021 budget session. Motion carried.

Worker's Compensation 2021 Budget: Decrease due to change in department allocation; funds left over from department collection in previous years put in reserves; approximately \$2,191,317.00 in reserve fund.

ACTION (REFERRAL): Motion by Baker, second Ryan, to approve proposed 2021 Worker's Compensation budget as presented and refer to 2021 budget session. Motion carried.

Health Insurance 2021 Budget and Rates: Proposal of 7.5% increase in premiums for 2021;

large reserve necessary; approximately \$1,626,346.00 in reserve fund.

ACTION (REFERRAL): Motion by Bergman, second Ryan, to approve proposed 2021 Health Insurance budget as presented and refer to 2021 budget session. Motion carried.

Budgetary Transfers: Distributed; additional transfer from Forestry Department to acquire land in Village of Solon Springs.

ACTION (RESOLUTION): Motion by Ryan, second Baker, to approve budgetary transfers as presented and refer to County Board. Motion carried unanimously.

FUTURE AGENDA ITEMS: Capital projects.

ADJOURNMENT: Motion by Pomush, second Ryan, to adjourn. Motion carried. Adjourned 10:14 a.m.

Submitted by,

Kaci Jo Lundgren
Committee Clerk



DOUGLAS COUNTY ADMINISTRATION COMMITTEE
DEPARTMENT SUMMARY



2020

Transactions posted as of printing date

9/24/2020

Department	Prior Year Actual	Original Budget	Amended Budget	Budget through Current Month	Actual Amount	Variance Amount
COUNTY BOARD OF SUPERVISORS	178,875.71	199,803.00	199,803.00	149,852.25	101,253.45	48,598.80
ADMINSTRATION	321,949.54	382,181.00	382,181.00	286,635.75	255,725.91	30,909.84
CORPORATION COUNSEL	48,577.34	92,336.00	92,336.00	69,252.00	45,289.83	23,962.17
REGISTER OF DEEDS	(14,538.20)	(36,437.00)	(36,437.00)	(27,327.75)	(34,778.55)	7,450.80
COUNTY CLERK	177,808.89	246,459.60	246,459.60	184,844.70	134,148.95	50,695.75
COUNTY TREASURER	233,106.36	216,397.00	216,397.00	162,297.75	147,543.04	14,754.71
FINANCE	364,439.14	364,878.00	364,878.00	273,658.50	270,795.35	2,863.15
BUILDING AND GROUNDS	259,120.41	275,753.00	275,753.00	206,814.75	205,375.95	1,438.80
INFORMATION SERVICES	(3,210.00)	-	-	-	66,328.84	(66,328.84)



DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
COUNTY BOARD OF SUPERVISORS
 Transactions posted as of printing date
 9/24/2020



	Prior Year Actual	2020 Original Budget	2020 Amended Budget	Budget through Current Month	2020 Actual Amount	Variance Amount
Revenues						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-
Public Charges For Services	-	-	-	-	-	-
Intergovt. Charges For Serv.	-	-	-	-	16.00	(16.00)
Miscellaneous Revenues	1,057.23	-	-	-	300.00	(300.00)
Other Financing Sources	-	-	-	-	-	-
Revenues	1,057.23	-	-		316.00	(316.00)
Expenditures						
Personnel Services	122,110.06	128,353.00	128,353.00	96,264.75	71,421.93	24,842.82
Contractual Services	152.41	900.00	900.00	675.00	48.40	626.60
Supplies & Expense	56,005.47	65,500.00	65,500.00	49,125.00	27,498.12	21,626.88
Intra Country Charges	-	-	-	-	-	-
Fixed Charges	789.00	2,000.00	2,000.00	1,500.00	823.00	677.00
Debt Service	-	-	-	-	-	-
Grants & Contributions	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Department Allocation	876.00	3,050.00	3,050.00	2,287.50	1,778.00	509.50
Expenditures	179,932.94	199,803.00	199,803.00	149,852.25	101,569.45	48,282.80
Net Cost	\$ 178,875.71	\$ 199,803.00	\$ 199,803.00	\$ 149,852.25	\$ 101,253.45	\$ 48,598.80



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
ADMINISTRATION**



Transactions posted as of printing date
9/24/2020

	Prior Year Actual	2020 Original Budget	2020 Amended Budget	Budget through Current Month	2020 Actual Amount	Variance Amount
Revenues						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-
Public Charges For Services	843.52	3,000.00	3,000.00	2,250.00	759.90	(1,490.10)
Intergovt. Charges For Serv.	41,103.00	47,500.00	47,500.00	35,625.00	-	(35,625.00)
Miscellaneous Revenues	568.00	-	-	-	7.50	7.50
Other Financing Sources	-	-	-	-	-	-
Revenues	42,514.52	50,500.00	50,500.00	37,875.00	767.40	(37,107.60)
Expenditures						
Personnel Services	323,092.34	389,439.00	389,439.00	292,079.25	236,011.59	56,067.66
Contractual Services	34,791.73	36,490.00	36,490.00	27,367.50	29,155.42	(1,787.92)
Supplies & Expense	27,837.35	43,402.00	43,402.00	32,551.50	10,008.73	22,542.77
Intra Country Charges	-	-	-	-	-	-
Fixed Charges	1,364.00	1,450.00	1,450.00	1,087.50	1,482.00	(394.50)
Debt Service	-	-	-	-	-	-
Grants & Contributions	300.00	600.00	600.00	450.00	450.00	-
Capital Outlay	-	-	-	-	-	-
Department Allocation	(22,921.36)	(38,700.00)	(38,700.00)	(29,025.00)	(20,614.43)	(8,410.57)
Expenditures	364,464.06	432,681.00	432,681.00	324,510.75	256,493.31	68,017.44
Net Cost	\$ 321,949.54	\$ 382,181.00	\$ 382,181.00	\$ 286,635.75	\$ 255,725.91	\$ 30,909.84



DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
BUILDING AND GROUNDS
 Transactions posted as of printing date
 9/24/2020



	Prior Year Actual	2020 Original Budget	2020 Amended Budget	Budget through Current Month	2020 Actual Amount	Variance Amount
Revenues						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-
Public Charges For Services	-	-	-	-	-	-
Intergovt. Charges For Serv.	6,491.35	6,000.00	6,000.00	4,500.00	-	(4,500.00)
Miscellaneous Revenues	324,018.96	323,400.00	323,400.00	242,550.00	177,088.80	(65,461.20)
Other Financing Sources	-	-	-	-	-	-
Revenues	330,510.31	329,400.00	329,400.00	247,050.00	177,088.80	(69,961.20)
Expenditures						
Personnel Services	367,347.99	410,594.00	410,594.00	307,945.50	300,951.06	6,994.44
Contractual Services	822,657.11	785,450.00	785,450.00	589,087.50	492,148.72	96,938.78
Supplies & Expense	62,873.62	56,750.00	56,750.00	42,562.50	64,726.97	(22,164.47)
Fixed Charges	47,893.00	66,000.00	66,000.00	49,500.00	51,732.00	(2,232.00)
Debt Service	-	-	-	-	-	-
Grants & Contributions	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Department Allocation	(711,141.00)	(713,641.00)	(713,641.00)	(535,230.75)	(527,094.00)	(8,136.75)
Expenditures	589,630.72	605,153.00	605,153.00	453,864.75	382,464.75	71,400.00
Net Cost	\$ 259,120.41	\$ 275,753.00	\$ 275,753.00	\$ 206,814.75	\$ 205,375.95	\$ 1,438.80



DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
CORPORATION COUNSEL
 Transactions posted as of printing date
 9/24/2020



	Prior Year Actual	2020 Original Budget	2020 Amended Budget	Budget through Current Month	2020 Actual Amount	Variance Amount
Revenues						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-
Public Charges For Services	-	-	-	-	-	-
Intergovt. Charges For Serv.	214,280.23	200,000.00	200,000.00	150,000.00	156,284.34	6,284.34
Miscellaneous Revenues	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-
Revenues	214,280.23	200,000.00	200,000.00	150,000.00	156,284.34	6,284.34
Expenditures						
Personnel Services	249,002.18	274,270.00	274,270.00	205,702.50	194,636.49	11,066.01
Contractual Services	3,805.52	5,550.00	5,550.00	4,162.50	426.08	3,736.42
Supplies & Expense	4,069.87	5,945.00	5,945.00	4,458.75	2,190.60	2,268.15
Intra Country Charges	-	-	-	-	-	-
Fixed Charges	964.00	900.00	900.00	675.00	1,010.00	(335.00)
Debt Service	-	-	-	-	-	-
Grants & Contributions	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Department Allocation	5,016.00	5,671.00	5,671.00	4,253.25	3,311.00	942.25
Expenditures	262,857.57	292,336.00	292,336.00	219,252.00	201,574.17	17,677.83
Net Cost	\$ 48,577.34	\$ 92,336.00	\$ 92,336.00	\$ 69,252.00	\$ 45,289.83	\$ 23,962.17



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
COUNTY CLERK**



Transactions posted as of printing date
9/24/2020

	Prior Year Actual	2020 Original Budget	2020 Amended Budget	Budget through Current Month	2020 Actual Amount	Variance Amount
Revenues						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	45,614.30	45,614.30
Licenses & Permits	13,315.00	12,300.00	12,300.00	9,225.00	9,565.00	340.00
Fines Forfeits & Penalties	-	-	-	-	-	-
Public Charges For Services	17,969.22	16,630.00	16,630.00	12,472.50	5,540.80	(6,931.70)
Intergovt. Charges For Serv.	28,138.49	34,690.00	34,690.00	26,017.50	24,538.98	(1,478.52)
Miscellaneous Revenues	56,950.31	37,215.40	37,215.40	27,911.55	50,647.76	22,736.21
Other Financing Sources	-	-	-	-	-	-
Revenues	116,373.02	100,835.40	100,835.40	75,626.55	135,906.84	60,280.29
Expenditures						
Personnel Services	236,118.46	242,670.00	242,670.00	182,002.50	160,613.84	21,388.66
Contractual Services	8,875.40	21,540.00	21,540.00	16,155.00	24,909.76	(8,754.76)
Supplies & Expense	39,493.55	63,710.00	63,710.00	47,782.50	72,866.19	(25,083.69)
Intra Country Charges	-	-	-	-	-	-
Fixed Charges	1,365.50	1,800.00	1,800.00	1,350.00	1,338.69	11.31
Debt Service	-	-	-	-	-	-
Grants & Contributions	45.00	-	-	-	79.31	(79.31)
Capital Outlay	-	-	-	-	-	-
Department Allocation	8,284.00	17,575.00	17,575.00	13,181.25	10,248.00	2,933.25
Expenditures	294,181.91	347,295.00	347,295.00	260,471.25	270,055.79	(9,584.54)
Net Cost	\$ 177,808.89	\$ 246,459.60	\$ 246,459.60	\$ 184,844.70	\$ 134,148.95	\$ 50,695.75



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
FINANCE**



Transactions posted as of printing date
9/24/2020

	Prior Year Actual	2020 Original Budget	2020 Amended Budget	Budget through Current Month	2020 Actual Amount	Variance Amount
Revenues						
Taxes	\$ 122.27	\$ -	\$ -	\$ -	\$ 92.65	\$ 92.65
Intergovernmental Revenues	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-
Public Charges For Services	587.00	-	-	-	288.00	288.00
Intergovt. Charges For Serv.	218,506.30	262,252.00	262,252.00	196,689.00	190,386.86	(6,302.14)
Miscellaneous Revenues	23.00	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-
Revenues	219,238.57	262,252.00	262,252.00	196,689.00	190,767.51	(5,921.49)
Expenditures						
Personnel Services	480,322.02	492,380.00	492,380.00	369,285.00	373,302.87	(4,017.87)
Contractual Services	65,480.45	69,900.00	69,900.00	52,425.00	59,656.72	(7,231.72)
Supplies & Expense	25,125.24	40,050.00	40,050.00	30,037.50	13,209.27	16,828.23
Intra Country Charges	-	-	-	-	-	-
Fixed Charges	1,987.00	2,100.00	2,100.00	1,575.00	2,150.00	(575.00)
Debt Service	-	-	-	-	-	-
Grants & Contributions	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Department Allocation	10,763.00	22,700.00	22,700.00	17,025.00	13,244.00	3,781.00
Expenditures	583,677.71	627,130.00	627,130.00	470,347.50	461,562.86	8,784.64
Net Cost	\$ 364,439.14	\$ 364,878.00	\$ 364,878.00	\$ 273,658.50	\$ 270,795.35	\$ 2,863.15



DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
INFORMATION SERVICES
 Transactions posted as of printing date
 9/24/2020



	Prior Year Actual	2020 Original Budget	2020 Amended Budget	Budget through Current Month	2020 Actual Amount	Variance Amount
Revenues						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-
Public Charges For Services	-	-	-	-	-	-
Intergovt. Charges For Serv.	940,817.43	965,366.00	965,366.00	724,024.50	556,774.60	(167,249.90)
Miscellaneous Revenues	1,417.50	-	-	-	-	-
Other Financing Sources	-	-	-	-	41,590.00	41,590.00
Revenues	942,234.93	965,366.00	965,366.00	724,024.50	598,364.60	(125,659.90)
Expenditures						
Personnel Services	184,263.38	202,511.00	202,511.00	151,883.25	139,129.69	12,753.56
Contractual Services	593,313.64	576,000.00	576,000.00	432,000.00	477,712.66	(45,712.66)
Supplies & Expense	66,084.79	69,605.00	69,605.00	52,203.75	10,506.57	41,697.18
Fixed Charges	95,363.12	117,250.00	117,250.00	87,937.50	37,344.52	50,592.98
Debt Service	-	-	-	-	-	-
Grants & Contributions	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Department Allocation	-	-	-	-	-	-
Expenditures	939,024.93	965,366.00	965,366.00	724,024.50	664,693.44	59,331.06
Net Cost	\$ (3,210.00)	\$ -	\$ -	\$ -	\$ 66,328.84	\$ (66,328.84)



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
REGISTER OF DEEDS**



Transactions posted as of printing date
9/24/2020

	Prior Year Actual	2020 Original Budget	2020 Amended Budget	Budget through Current Month	2020 Actual Amount	Variance Amount
Revenues						
Taxes	\$ 124,164.48	\$ 150,000.00	\$ 150,000.00	\$ 112,500.00	\$ 107,582.85	\$ (4,917.15)
Intergovernmental Revenues	-	-	-	-	-	-
Licenses & Permits	4,965.00	4,100.00	4,100.00	3,075.00	2,910.00	(165.00)
Fines Forfeits & Penalties	-	-	-	-	-	-
Public Charges For Services	189,496.10	190,000.00	190,000.00	142,500.00	142,322.04	(177.96)
Intergovt. Charges For Serv.	-	-	-	-	-	-
Miscellaneous Revenues	1.00	25.00	25.00	18.75	-	(18.75)
Other Financing Sources	-	-	-	-	-	-
Revenues	318,626.58	344,125.00	344,125.00	258,093.75	252,814.89	(5,278.86)
Expenditures						
Personnel Services	261,455.53	270,100.00	270,100.00	202,575.00	192,298.65	10,276.35
Contractual Services	21,590.80	20,400.00	20,400.00	15,300.00	18,302.22	(3,002.22)
Supplies & Expense	6,249.41	8,450.00	8,450.00	6,337.50	1,852.37	4,485.13
Intra Country Charges	-	-	-	-	-	-
Fixed Charges	3,051.64	3,100.00	3,100.00	2,325.00	2,335.10	(10.10)
Debt Service	-	-	-	-	-	-
Grants & Contributions	(1.00)	75.00	75.00	56.25	-	56.25
Capital Outlay	-	-	-	-	-	-
Department Allocation	11,742.00	5,563.00	5,563.00	4,172.25	3,248.00	924.25
Expenditures	304,088.38	307,688.00	307,688.00	230,766.00	218,036.34	12,729.66
Net Cost	\$ (14,538.20)	\$ (36,437.00)	\$ (36,437.00)	\$ (27,327.75)	\$ (34,778.55)	\$ 7,450.80



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
COUNTY TREASURER**



Transactions posted as of printing date
9/24/2020

	Prior Year Actual	2020 Original Budget	2020 Amended Budget	Budget through Current Month	2020 Actual Amount	Variance Amount
Revenues						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	31,125.60	33,100.00	33,100.00	24,825.00	30,416.86	5,591.86
Licenses & Permits	-	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-	-
Public Charges For Services	30,224.24	24,000.00	24,000.00	18,000.00	16,762.59	(1,237.41)
Intergovt. Charges For Serv.	12,801.00	12,000.00	12,000.00	9,000.00	-	(9,000.00)
Miscellaneous Revenues	4.05	3,786.00	3,786.00	2,839.50	3,220.29	380.79
Other Financing Sources	-	-	-	-	-	-
Revenues	74,154.89	72,886.00	72,886.00	54,664.50	50,399.74	(4,264.76)
Expenditures						
Personnel Services	202,441.77	206,063.00	206,063.00	154,547.25	152,963.92	1,583.33
Contractual Services	10,909.49	19,020.00	19,020.00	14,265.00	2,438.65	11,826.35
Supplies & Expense	10,081.20	14,550.00	14,550.00	10,912.50	6,212.62	4,699.88
Intra Country Charges	-	-	-	-	-	-
Fixed Charges	22,783.36	19,200.00	19,200.00	14,400.00	18,561.59	(4,161.59)
Debt Service	-	-	-	-	-	-
Grants & Contributions	29,424.43	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Department Allocation	31,621.00	30,450.00	30,450.00	22,837.50	17,766.00	5,071.50
Expenditures	307,261.25	289,283.00	289,283.00	216,962.25	197,942.78	19,019.47
Net Cost	\$ 233,106.36	\$ 216,397.00	\$ 216,397.00	\$ 162,297.75	\$ 147,543.04	\$ 14,754.71

INVESTMENTS

MONTH/YEAR- JULY 2020						
BANK	RATE	BEG BALANCE	PURCHASE	RETIRE	END BALANCE	
SCCU Savings	0.000%	57.93	0.00	0.00	57.93	
BMO BANK CKG2 - ANALYSIS CHARGES	0.200%	0.00	1,060.76	1,060.76	-	
BMO BANK MM	0.200%	1,601,568.87	2,117.83	0.00	1,603,686.70	
NBC MM	0.150%	527,292.08	270,775.67	2,465.30	795,602.45	
TIMBERWOOD nka BANKFIRST MM	0.400%	155,220.57	52.73	0.00	155,273.30	
ASSOCIATED BANK MM	0.010%	300,013.28	2.54	0.00	300,015.82	
ST POOL GENERAL	0.140%	10,043,776.26	16,501,606.76	0.00	26,545,383.02	
ST POOL HIGHWAY BOND	0.140%	5,000,098.12	601.78	0.00	5,000,699.90	
SUBTOTAL		17,628,027.11	16,776,218.07	3,526.06	34,400,719.12	
CD - AB19-1	0.750%	0.00	0.00	0.00	0.00	
CD - AB20-1	1.200%	500,000.00	0.00	0.00	500,000.00	
CD - CVB16-1	2.000%	258,649.05	0.00	0.00	258,649.05	
CD - CVB17-1	1.100%	100,650.82	0.00	0.00	100,650.82	
CD - CVB17-2	1.260%	101,508.34	0.00	0.00	101,508.34	
CD - CVB17-3	1.510%	57,883.00	0.00	0.00	57,883.00	
CD - CVB18-1	2.304%	125,000.00	0.00	0.00	125,000.00	
CD - NBC17-1	1.700%	600,000.00	0.00	0.00	600,000.00	
CD - NBC18-1	3.000%	500,000.00	0.00	0.00	500,000.00	
CD - NBC19-1	2.000%	2,000,000.00	0.00	0.00	2,000,000.00	
CD - NBC19-2	1.610%	619,175.26	0.00	0.00	619,175.26	
CD - SCCU	1.200%	256,774.26	418.20	0.00	257,192.46	
CD - Security State Bank 19-1	2.451%	650,000.00	0.00	0.00	650,000.00	
CD - Security State Bank 19-2	2.451%	350,000.00	0.00	0.00	350,000.00	
CD-TIMBERWOOD3	1.7500%	0.00	0.00	0.00	0.00	
CD-TIMBERWOOD19-1	2.2500%	250,000.00	1,389.93	1,389.93	250,000.00	
CD-TIMBERWOOD 20-1	1.2000%	500,000.00	0.00	0.00	500,000.00	
CD-BankFirst20-2 (fnaTIMBERWOOD) 5/25	0.7000%	265,698.81	0.00	0.00	265,698.81	
CD's SubTotals		7,135,339.54	1,808.13	1,389.93	7,135,757.74	
SUBTOTAL		24,763,366.65	16,778,026.20	4,915.99	41,536,476.86	
CD-BMO17-3	1.7000%	0.00	0.00	0.00	0.00	
CD-BMO17-10	1.7500%	248,000.00	0.00	0.00	248,000.00	
CD-BMO17-11	1.9500%	248,000.00	0.00	0.00	248,000.00	
CD-BMO17-12	1.9500%	248,000.00	0.00	0.00	248,000.00	
CD-BMO17-13	1.9000%	200,000.00	0.00	0.00	200,000.00	
CD-BMO18-1	2.5000%	248,000.00	0.00	0.00	248,000.00	
CD-BMO18-2	2.3000%	248,000.00	468.82	468.82	248,000.00	
CD-BMO18-3	2.9000%	248,000.00	0.00	0.00	248,000.00	
CD-BMO18-4	2.7480%	0.00	0.00	0.00	0.00	
CD-BMO18-5	2.6500%	200,000.00	0.00	0.00	200,000.00	
CD-BMO18-6	2.8000%	200,000.00	460.27	460.27	200,000.00	
CD-BMO18-7	2.9500%	248,000.00	601.32	601.32	248,000.00	
CD-BMO19-1	2.4990%	248,000.00	0.00	0.00	248,000.00	
CD-BMO19-2	2.6000%	248,000.00	0.00	0.00	248,000.00	
CD-BMO20-1	1.5500%	248,000.00	315.95	315.95	248,000.00	
CD-BMO20-2	1.3500%	247,000.00	0.00	0.00	247,000.00	
CD-BMO20-3	1.0500%	248,000.00	0.00	0.00	248,000.00	
BMO CD's SubTotals		3,575,000.00	1,846.36	1,846.36	3,575,000.00	
SUBTOTAL	Next Call Maturity	28,338,366.65	16,779,872.56	6,762.35	45,111,476.86	
BMO STEP UP AGCY BOND 16-1 cusip*TY	1.4200%	0.00	0.00	0.00	0.00	
BMO AGCY BOND 18-2 cusip*F28 call cont	2.7400%	0.00	0.00	0.00	0.00	
BMO AGCY BOND 19-1 (2/25/20) Aug/Feb	2.4500%	0.00	0.00	0.00	0.00	
BMO AGCY BOND 19-3 (2/23/23) Aug/Feb	2.0000%	0.00	0.00	0.00	0.00	
StepUps SubTotals		-	-	-	-	
SUBTOTAL		28,338,366.65	16,779,872.56	6,762.35	45,111,476.86	
ST POOL W/C	0.140%	952,306.19	114.61	0.00	952,420.80	
ST POOL HLTH INS	0.140%	1,286,596.38	154.85	0.00	1,286,751.23	
TOTAL		30,577,269.22	16,780,142.02	6,762.35	47,350,648.89	

INTEREST ON INVESTMENTS					
MONTH/YEAR- JULY 2020					
BANK		BEG BALANCE	EARNED	RECEIVED	END BALANCE
SCCU Savings		0.00	0.00	0.00	-
BMO BANK CKG2 - INTEREST EARNED		0.00	267.24	267.24	-
BMO BANK MM		0.00	271.47	271.47	-
NBC MM		0.00	84.75	84.75	-
TIMBERWOOD nka BANKFIRST MM		0.00	52.73	52.73	-
ASSOCIATED BANK		0.00	2.54	2.54	-
ST POOL GENERAL		0.00	1,606.76	1,606.76	0.00
ST POOL HIGHWAY BOND		(0.00)	601.78	601.78	(0.00)
SUBTOTAL		(0.00)	2,887.27	2,887.27	0.00
CD - AB19-1		0.00	0.00	0.00	0.00
CD - AB20-1		1,824.66	509.59	0.00	2,334.25
CD - CVB16-1		9,642.37	439.35	0.00	10,081.72
CD - CVB17-1		3,067.15	191.48	0.00	3,258.63
CD - CVB17-2		1,944.76	193.12	0.00	2,137.86
CD - CVB17-3		2,509.53	74.23	0.00	2,583.75
CD - CVB18-1		7,109.20	244.60	0.00	7,353.81
CD - NBC17-1		28,504.14	866.30	0.00	29,370.44
CD - NBC18-1		25,191.77	1,273.97	0.00	26,465.74
CD - NBC19-1		3,011.19	3,397.26	0.00	6,408.45
CD - NBC19-2		8,248.10	846.66	0.00	9,094.75
CD - SCCU		48.62	436.87	418.20	67.29
CD - Security State Bank 19-1		2,007.82	1,353.09	0.00	3,360.90
CD - Security State Bank 19-2		9,683.11	728.58	0.00	10,411.69
CD-TIMBERWOOD3		0.00	0.00	0.00	0.00
CD-TIMBERWOOD19-1		1,110.41	477.74	1,389.93	198.22
CD-TIMBERWOOD20-1		345.21	509.59	0.00	854.80
CD-BankFirst20-2 (fnaTIMBERWOOD)		168.15	157.96	0.00	326.12
CD's SubTotals		104,416.15	11,700.40	1,808.13	114,308.39
SUBTOTAL		104,416.15	2,887.27	4,695.40	114,308.39
CD-BMO17-3		0.00	0.00	0.00	0.00
CD-BMO17-10		951.12	368.60	0.00	1,319.72
CD-BMO17-11		874.44	410.73	0.00	1,285.17
CD-BMO17-12		847.95	410.73	0.00	1,258.68
CD-BMO17-13		635.06	322.74	0.00	957.80
CD-BMO18-1		2,463.09	526.58	0.00	2,989.67
CD-BMO18-2		125.01	484.45	468.82	140.64
CD-BMO18-3		985.21	610.83	0.00	1,596.05
CD-BMO18-4		(0.00)	0.00	0.00	(0.00)
CD-BMO18-5		2,178.14	450.14	0.00	2,628.28
CD-BMO18-6		199.44	475.62	460.27	214.79
CD-BMO18-7		400.80	621.36	601.32	420.84
CD-BMO19-1		2,184.91	526.36	0.00	2,711.27
CD-BMO19-2		1,748.92	547.64	0.00	2,296.56
CD-BMO20-1		200.09	326.48	315.95	210.61
CD-BMO20-2		840.48	283.20	0.00	1,123.68
CD-BMO20-3		585.01	221.16	0.00	806.16
BMO CD's SubTotals		15,219.72	6,586.61	1,846.36	19,959.99
SUBTOTAL		119,635.87	21,174.28	6,541.76	134,268.39
BMO STEP UP AGENCY BOND 16-1		0.00	0.00	0.00	0.00
BMO AGENCY BOND 18-2		(0.00)	0.00	0.00	(0.00)
BMO AGCY BOND 19-1		0.00	0.00	0.00	0.00
BMO AGCY BOND 19-3		0.00	0.00	0.00	0.00
StepUps SubTotals		0.00	0.00	0.00	0.00
SUBTOTAL		119,635.87	21,174.28	6,541.76	134,268.39
ST POOL W/C		0.00	114.61	114.61	0.00
ST POOL HLTH INS		0.00	154.85	154.85	0.00
TOTAL		119,635.87	21,443.74	6,811.22	134,268.39



**DOUGLAS COUNTY, WISCONSIN
TREASURER'S MONTHLY REPORT
ACCOUNT BALANCES
As of 07/31/20**



ACCOUNT	PRINCIPAL 2020	PRINCIPAL 2019	INTEREST 2020	INTEREST 2019
CASH AND INVESTMENTS				
Cash:				
Cash on Hand	\$ 5,432	\$ 31,169		
Petty Cash	9,415	9,415		
Checking:				
General Fund--M & I	\$ 3,717,305	\$ 4,865,976	3,357	6,472
Payroll--NBC	3,670	1,752		
Forestry--NBC	362,121	413,654	21	29
Short Term Investments				
State Trust Fund	26,545,383	22,247,773	22,961	130,763
General Fund CDs	10,710,758	11,485,117	129,420	110,375
StepUps CDs	-	1,954,067	9,924	24,915
General Fund Savings Account	58	58	-	-
General Fund Money Markets	2,854,578	4,230,731	7,264	42,197
Rural Housing	38,368	32,027		
CASH AND INVESTMENTS	\$ 44,247,088	\$ 45,271,739	\$ 172,947	\$ 314,751
RESTRICTED CASH AND INVESTMENTS				
Checking:				
Huber Law Trust	\$ -	\$ 22,451		
Clerk of Court Trust	2,000	100		
Short Term Investments:				
State Trust Fund - Health Insurance	1,286,751	1,270,783	5,688	17,939
Clerk of Courts	506,909	710,450	413	451
Drug Investigation	179,039	185,534		
Land Conservation	121,455	117,056	102	98
Long Term Investments:				
Money-Market - Workers' Compensation	952,421	940,601	4,210	13,278
CD-Land Conservation	250,000	250,000	3,162	3,151
Certificates of Deposit - Worker's Comp	-	-		-
RESTRICTED CASH AND INVESTMENTS	\$ 3,298,575	\$ 3,496,975	\$ 13,575	\$ 34,917
OUTSTANDING LONG-TERM DEBT				
General Obligation Debt Payable	\$ 25,564,467	\$ 29,242,276		
Note Payable-(Unfunded Pension Liability)				
Liability Accrued Compensated Absences	2,018,142	1,966,609		
OUTSTANDING LONG-TERM DEBT	\$ 27,582,609	\$ 31,208,885		



DOUGLAS COUNTY, WISCONSIN
TREASURER'S MONTHLY REPORT
ACCOUNT BALANCES
As of 07/31/20
(Continued)



ACCOUNT	2020	2019
RECEIVABLES		
Tax Certificates and Deeds:		
Tax Certificate - Current Year		
Delinquent Real Estate Taxes 2008-Sale of 2009	791	791
Delinquent Real Estate Taxes 2009-Sale of 2010	819	819
Delinquent Real Estate Taxes 2010-Sale of 2011	866	866
Delinquent Real Estate Taxes 2011-Sale of 2012	863	863
Delinquent Real Estate Taxes 2012-Sale of 2013	853	853
Delinquent Real Estate Taxes 2013-Sale of 2014	856	856
Delinquent Real Estate Taxes 2014-Sale of 2015	848	5,068
Delinquent Real Estate Taxes 2015-Sale of 2016	6,073	30,086
Delinquent Real Estate Taxes 2016-Sale of 2017	37,157	391,832
Delinquent Real Estate Taxes 2017-Sale of 2018	393,910	846,594
Delinquent Real Estate Taxes 2018-Sale of 2019	771,910	
Forest and Cropland Taxes	2,357	1,273
Allowance for Uncollectable Taxes	(10,000)	(10,000)
Tax Clearing	-	-
Real Estate-Charge Backs		
Tax Deeds Receivable	210,595	114,777
Allowance for Uncollectable Tax Deeds	(148,823)	(69,699)
Tax Certificates and Deeds	1,269,075	1,314,979
Property Tax	3,872,166	4,129,075
Assessments	971,245	941,442
Accounts	13,474,131	12,710,545
Tax Installment Contracts		
Due from other Governments	2,688,784	3,505,481
Accrued Interest	170,072	178,504
RECEIVABLES	\$ 22,445,473	\$ 22,780,026