

September 5, 2018

CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE
Douglas County Health and Human Services Department
Wednesday, September 12, 2018, 2:00 p.m., Courthouse Room 207C,
1313 Belknap Street, Superior, Wisconsin

If you are unable to attend, please call the County Clerk's Office (715-395-1569) prior to meeting.

MEMBERS: Debora Carroll, Chair
Susan Hendrickson, Vice Chair
Kristina Lampi
Shari Piore
Paulette Alseth
June Finsland
Kelly Schoen

A G E N D A

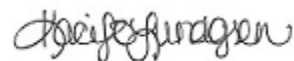
(Committee to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time).

1. Roll call.
2. Approval of minutes from the June 13, 2018, meeting (attached).
3. Introduction of new staff.
4. Informational items - updates:
 - a) Program;
 - b) Budget (attached);
 - c) Respite care provider partnerships; and
 - d) Membership.
5. Future agenda items.
6. Adjournment.

cc: Ann Doucette Susan Sandvick Douglas County Website
Pat Schanen Erika Leif Shelley Nelson (Telegram)
County Board Supervisors Samantha Roark Shena Gerchman
Michelle Bittinat

Note: Attachments to agenda are available in County Clerk's Office for review or copying, and are also available on the county's website www.douglascountywi.org. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of any accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request, depending on the amount of notice we receive.

Posted: Courthouse, Government Center, Telegram copied



9-5-18

Name

Date

CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE
Douglas County Health and Human Services Department
Wednesday, June 13, 2018, 2:00 p.m., Room 207C
Douglas County Courthouse, 1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Chair Debora Carroll.

ROLL CALL: Present – Debora Carroll, Susan Hendrickson, June Finsland (arrived 2:01 p.m.), Shari Pioro (arrived 2:09 p.m.), Paulette Alseth (arrived 2:02 p.m.). Absent – Kelly Schoen, Kristina Lampi. Others present – Samantha Roark, Erika Leif, Shena Gerchman, Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Hendrickson, second Finsland, to approve minutes from the March 14, 2018, meeting. Motion carried.

INFORMATIONAL ITEMS:

Updates – Program: 55 individuals on program; 10 on waitlist. Office workers continue to transition individuals so waitlist can be eliminated.

Policy: List of services added to policy. Policy and by-law amendments will go through Health and Human Services Board for review. Board to also review potential annual reserve.

Budget: In line with projected budget; no concerns.

Membership: Birth-to-three Coordinator retired, creating another vacancy on committee; representation from Health or Human Services Department needed. To continue current recruitment efforts for new members.

FUTURE AGENDA ITEMS: Program; policy; budget; membership; respite care (providers).

ADJOURNMENT: Motion by Hendrickson, second Pioro, to adjourn. Motion carried. Meeting adjourned at 2:41 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk

Douglas County Wisconsin
Department of Health and Human Services
Through July 2018

CCOP	2017 Budget	2017 Actual	2018 Budget	2018 Actual	
Revenues					
Taxes	-	-	-	-	
Intergovernmental Revenues	(48,000)	(45,601)	(153,778)	(15,338)	
Fines, Forfeits & Penalties	-	-	-	-	
Public Charges for Services	-	-	-	-	
Intergovt. Charges for Services	-	-	-	-	
Interdepartmental Personnel	-	-	-	-	
Miscellaneous Revenues	-	-	-	-	
Other Financing Sources	-	-	-	-	
Revenues	<u>(48,000)</u>	<u>(45,601)</u>	<u>(153,778)</u>	<u>(15,338)</u>	9.97%
Expenses					
Personnel	13,005	6,620	10,968	1,692	
Contractual Services	43,200	14,924	43,200	13,646	
Supplies & Expense	-	70	100	-	
Fixed Charges	-	-	-	-	
Grants & Contributions	-	-	-	-	
Capital Outlay	-	-	-	-	
Department Allocation	-	-	-	-	
Expenses	<u>56,205</u>	<u>21,614</u>	<u>54,268</u>	<u>15,338</u>	28.26%
Net Cost	<u>8,205</u>	<u>(23,987)</u>	<u>(99,510)</u>	<u>0</u>	