

July 26, 2018

ADMINISTRATION COMMITTEE
Douglas County Board of Supervisors
Thursday, August 2, 2018, 9:30 a.m., Courthouse Room 207C
1313 Belknap Street, Superior, Wisconsin

Please call the County Clerk's Office (715-395-1483) if you are unable to attend.

MEMBERS:	Alan Jaques, Chair	Larry Quam, Vice Chair	Nick Baker
	Mary Lou Bergman	Marvin Finendale	Douglas Finn
	Rosemary Lear	Scott Luostari	Pat Ryan

A G E N D A

(Committee to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time).

1. Roll call.
2. Approval of the June 7, 2018, Administration Committee meeting minutes (attached).
3. Departmental financial reports and goals/objectives for 2018 (budget reports attached; all areas will be listed, although there may not be additional report from each):
 - a. Administration/Human Resources;
 - b. Buildings & Grounds
 - c. Corporation Counsel;
 - d. County Clerk
 - e. Finance/Information Services;
 - f. Register of Deeds;
 - g. Treasurer.
4. Action items/referrals:
 - a. Dark Store tax loophole resolution authorizing referendum (attached);
 - b. Resolution on levy increase authority for Health and Human Services (attached);
 - c. Budgetary transfers (to be distributed at meeting, if any);
 - d. Establish 2019 Administration Committee budget meeting dates (attached); and
 - e. 2019 health and dental rates (attached).
5. Informational: Quarterly staffing report (attached).
6. Future agenda items.
7. Adjournment.

NOTE: A quorum of the County Board, Executive Committee, Health and Human Services Board, Public Safety Committee, Transportation and Infrastructure Committee and Zoning Committee will be present at this meeting due to memberships of this committee's members on those Boards/committees.

ec: County Board Supervisors Department Managers Shelley Nelson (Telegram) DC website

Agenda and attachments are available in County Clerk's Office for viewing or at www.douglascountywi.org. Action may be taken on items on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice we receive.

Posted: Courthouse, Government Center, Douglas County website

 07-26-2018

Pamela A. Tafelski

ADMINISTRATION COMMITTEE
Douglas County Board of Supervisors
Thursday, June 7, 2018, 9:30 a.m., Government Center Conference Room 270
1316 North 14th Street, Superior, Wisconsin

Meeting was called to order by Chair Alan Jaques.

ROLL CALL: Present - Larry Quam, Nick Baker, Marvin Finendale, Douglas Finn, Rosemary Lear, Scott Luostari, Alan Jaques, Pat Ryan (arrived 9:42 a.m.) Absent – Mary Lou Bergman. Others present – Rob Ganschow (Wipfli LLP), Keith Wiley, Aaron Fregard, Shelley Nelson (Telegram), Linda Corbin, Malayna Maes (McGrath), Lisa Johnson, Tami Long, Brian Erickson, Jon Harris, Candy Holm Anderson, Char Kastern, Ann Doucette, Mark Liebaert, Joan Finckler, Juliana Polson, Tracy Ruppe, Michele Wick, Pat Schanen, Keith Kesler, Sam Pomush, Sue Sandvick, Pam Tafelski (Committee Clerk).

APPROVAL OF MINUTES: Motion by Finendale, second Luostari, to approve April 5, 2018, Administration Committee adding Mark Liebaert as attendee, and May 1, 2018, Joint Administration and Executive Committee meeting minutes. Motion carried.

DEPARTMENTAL FINANCIAL REPORTS AND GOALS/OBJECTIVES FOR 2018: Budget reports attached/reviewed. **Administration/Human Resources:** Working on some internal issues in Administration. **Buildings and Grounds:** HVAC work has uncovered unexpected need for 20 additional frequency controllers; staff working on plan to complete in-house to extent possible. **Finance/Information Services:** Indirect costs plan to begin with consultant this month.

ACTION ITEMS/REFERRALS:

Lease of Veterans Services Office Space to State of Wisconsin, Department of Administration for Department of Veterans Affairs: Erickson and Corporation Counsel approved revisions included in revised document provided.

ACTION (RESOLUTION): Motion by Finendale, second Lear, to approve and forward to County Board. Motion carried unanimously.

From the Energy Committee – Incentive Dollars received from Energy Projects be Earmarked for Future Energy Projects: No action needed; use of these funds as requested, can follow established process.

From the Forest, Parks and Recreation Committee – Increase in Department Fees: Attached information reviewed; will match fees at Lucius Woods and Mooney Dam.

ACTION (RESOLUTION): Motion by Lear, second Luostari, to approve and forward to County Board. Motion carried unanimously.

Amend Douglas County Board Rules of Procedure #1, Changing Date of Annual Budget Planning Meeting to Occur “prior to September 1st”: State information not received until August; will allow for better information at meeting.

ACTION (RESOLUTION): Motion by Quam, second Lear, to approve and forward to County Board. Motion carried unanimously.

Budgetary Transfers: Attached/reviewed.

ACTION (RESOLUTION): Motion by Ryan, second Finn, to approve and forward to County Board. Motion carried unanimously.

New Positions: Memos with justification for four Social Worker positions summarized by Pat Schanen.

ACTION (REFERRAL): Motion by Quam, second Baker, to approve the four positions as requested and refer to budget process, contingent upon funding. Motion carried.

McGrath Wage and Salary Market Study and Compensation Plan, Phase 3 and Phase 4, Executive Report: Malayna Maes presented a powerpoint review of the study's Phases 1 and 2 (which have been completed); and presentation of Phases 3 and 4 report. Phase 3 recommendations include 21 placement changes within the salary schedule, 4 new titles and re-alignment of titles. Majority of positions impacted: Administration/Department Support; Accounting/Fiscal Support; and Maintenance/Custodial Support. Phase 4 recommendation is for 17 positions identified from Phase 1 to be moved to their final pay grade. In addition, County Administrator position is under market by 15% and needs adjustment prior to recruitment. Implementation recommended to occur in 2019 and 2020. Also recommended is that a study of comparable organizations be made for next market upgrade; and review of external markets in 3 to 5 years. Classification and compensation spreadsheet distributed.

ACTION (REFERRAL): Motion by Lear, second Baker, to approve Phase 3 and Phase 4 as presented and refer to budget process. Motion carried.

2017 Audit Report – Rob Ganchow, Wipfli, CPA's & Consultants: Report distributed; financial status reviewed. Disclosure letter reflected no issues with accounting practices, policies; no material control deficiencies. Total net position from operations increased by \$2,537,801. Net position remains strong in all proprietary fund types.

ACTION: Motion by Baker, second Quam, to allow meeting to go beyond the 2 hours. Motion carried.

Fund balance and G. O. debt outstanding from six comparable surrounding counties shows strength of Douglas County's fiscally sound position. Committee requested Wipfli include Bayfield County information if possible.

ACTION: Motion by Baker, second Luostari to accept 2017 Audit Report as presented and place on file. Motion carried.

FUTURE AGENDA ITEMS: Resolution on levy increase authority for Health and Human Services budgets.

ADJOURNMENT: Motion by Ryan, second Luostari, to adjourn. Motion carried. Adjourned at 11:37 a.m.

Submitted by,

Pamela A. Tafelski
Committee Clerk



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
DEPARTMENT SUMMARY
2018**



**Transactions posted as of printing date
7/26/2018**

Department	Prior Year Actual	Amended Budget	Budget through Current Month	Actual Amount	Variance Amount
COUNTY BOARD OF SUPERVISORS	122,565.66	230,765.00	134,612.92	73,544.07	61,068.85
ADMINSTRATION	177,235.09	353,974.00	206,484.83	120,700.67	85,784.16
CORPORATION COUNSEL	26,826.34	103,127.00	60,157.42	22,626.73	37,530.69
REGISTER OF DEEDS	4,243.57	(31,468.00)	(18,356.33)	12,106.34	(30,462.67)
COUNTY CLERK	101,399.45	233,773.00	136,367.58	85,721.09	50,646.49
COUNTY TREASURER	60,986.54	203,332.00	118,610.33	73,361.75	45,248.58
FINANCE	209,267.99	403,078.00	235,128.83	166,173.99	68,954.84
BUILDING AND GROUNDS	112,037.92	289,981.00	169,155.58	81,905.81	87,249.77
INFORMATION SERVICES	33,468.92	0.00	0.00	(14,225.52)	14,225.52



DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
COUNTY BOARD OF SUPERVISORS
 Transactions posted as of printing date
 7/26/2018



	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	-	-	-	-	-
Intergovt. Charges For Serv.	-	-	-	-	-
Miscellaneous Revenues	500.00	-	-	150.00	(150.00)
Other Financing Sources	-	-	-	-	-
Revenues	500.00	-		150.00	(150.00)
Expenditures					
Personnel Services	42,012.00	110,315.00	64,350.42	45,748.57	18,601.85
Contractual Services	18.71	900.00	525.00	288.86	236.14
Supplies & Expense	20,764.95	65,500.00	38,208.33	26,386.64	11,821.69
Intra Country Charges	-	-	-	-	-
Fixed Charges	-	2,000.00	1,166.67	-	1,166.67
Debt Service	-	-	-	-	-
Grants & Contributions	59,000.00	49,000.00	28,583.33	-	28,583.33
Capital Outlay	-	-	-	-	-
Department Allocation	1,270.00	3,050.00	1,779.17	1,270.00	509.17
Expenditures	123,065.66	230,765.00	134,612.92	73,694.07	60,918.85
Net Cost	\$ 122,565.66	\$ 230,765.00	\$ 134,612.92	\$ 73,544.07	\$ 61,068.85



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
ADMINISTRATION**



Transactions posted as of printing date
7/26/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	728.12	3,000.00	1,750.00	518.34	(1,231.66)
Intergovt. Charges For Serv.	-	69,000.00	40,250.00	-	(40,250.00)
Miscellaneous Revenues	545.00	-	-	-	-
Other Financing Sources	-	-	-	-	-
Revenues	1,273.12	72,000.00	42,000.00	518.34	(41,481.66)
Expenditures					
Personnel Services	164,465.20	361,188.00	210,693.00	108,381.76	102,311.24
Contractual Services	12,600.77	38,775.00	22,618.75	14,549.35	8,069.40
Supplies & Expense	11,754.89	59,061.00	34,452.25	8,860.90	25,591.35
Intra Country Charges	-	-	-	-	-
Fixed Charges	25.00	1,100.00	641.67	-	641.67
Debt Service	-	-	-	-	-
Grants & Contributions	150.00	600.00	350.00	150.00	200.00
Capital Outlay	-	-	-	-	-
Department Allocation	(10,487.65)	(34,750.00)	(20,270.83)	(10,723.00)	(9,547.83)
Expenditures	178,508.21	425,974.00	248,484.83	121,219.01	127,265.82
Net Cost	\$ 177,235.09	\$ 353,974.00	\$ 206,484.83	\$ 120,700.67	\$ 85,784.16



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
BUILDING AND GROUNDS**



Transactions posted as of printing date
7/26/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	-	-	-	-	-
Intergovt. Charges For Serv.	-	5,000.00	2,916.67	-	(2,916.67)
Miscellaneous Revenues	99,199.82	310,100.00	180,891.67	93,594.50	(87,297.17)
Other Financing Sources	-	-	-	-	-
Revenues	99,199.82	315,100.00	183,808.33	93,594.50	(90,213.83)
Expenditures					
Personnel Services	174,308.16	387,542.00	226,066.17	147,558.86	78,507.31
Contractual Services	323,469.97	769,500.00	448,875.00	263,202.88	185,672.12
Supplies & Expense	14,237.61	58,130.00	33,909.17	13,895.57	20,013.60
Fixed Charges	-	65,400.00	38,150.00	-	38,150.00
Debt Service	-	-	-	-	-
Grants & Contributions	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Department Allocation	(300,778.00)	(675,491.00)	(394,036.42)	(249,157.00)	(144,879.42)
Expenditures	211,237.74	605,081.00	352,963.92	175,500.31	177,463.61
Net Cost	\$ 112,037.92	\$ 289,981.00	\$ 169,155.58	\$ 81,905.81	\$ 87,249.77



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
CORPORATION COUNSEL**



Transactions posted as of printing date
7/26/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	-	-	-	-	-
Intergovt. Charges For Serv.	88,084.59	168,000.00	98,000.00	75,727.82	(22,272.18)
Miscellaneous Revenues	-	-	-	-	-
Other Financing Sources	-	-	-	-	-
Revenues	88,084.59	168,000.00	98,000.00	75,727.82	(22,272.18)
Expenditures					
Personnel Services	109,967.58	253,482.00	147,864.50	95,108.66	52,755.84
Contractual Services	770.30	5,550.00	3,237.50	131.54	3,105.96
Supplies & Expense	1,983.05	5,945.00	3,467.92	749.35	2,718.57
Intra Country Charges	-	-	-	-	-
Fixed Charges	-	900.00	525.00	-	525.00
Debt Service	-	-	-	-	-
Grants & Contributions	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Department Allocation	2,190.00	5,250.00	3,062.50	2,365.00	697.50
Expenditures	114,910.93	271,127.00	158,157.42	98,354.55	59,802.87
Net Cost	\$ 26,826.34	\$ 103,127.00	\$ 60,157.42	\$ 22,626.73	\$ 37,530.69



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
COUNTY CLERK**



Transactions posted as of printing date
7/26/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	3,980.00	11,250.00	6,562.50	4,265.00	(2,297.50)
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	5,175.78	17,150.00	10,004.17	7,452.34	(2,551.83)
Intergovt. Charges For Serv.	12,560.02	33,140.00	19,331.67	21,111.21	1,779.54
Miscellaneous Revenues	15,177.55	23,870.00	13,924.17	10,778.77	(3,145.40)
Other Financing Sources	-	-	-	-	-
Revenues	36,893.35	85,410.00	49,822.50	43,607.32	(6,215.18)
Expenditures					
Personnel Services	98,671.04	223,474.00	130,359.83	91,502.94	38,856.89
Contractual Services	12,200.88	22,940.00	13,381.67	10,089.24	3,292.43
Supplies & Expense	20,676.52	55,034.00	32,103.17	20,629.87	11,473.30
Intra Country Charges	-	-	-	-	-
Fixed Charges	104.36	1,800.00	1,050.00	131.36	918.64
Debt Service	-	-	-	-	-
Grants & Contributions	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Department Allocation	6,640.00	15,935.00	9,295.42	6,975.00	2,320.42
Expenditures	138,292.80	319,183.00	186,190.08	129,328.41	56,861.67
Net Cost	\$ 101,399.45	\$ 233,773.00	\$ 136,367.58	\$ 85,721.09	\$ 50,646.49



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
FINANCE**



Transactions posted as of printing date
7/26/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ 50.00	\$ -	\$ -	\$ 50.00	\$ 50.00
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	828.00	-	-	146.00	146.00
Intergovt. Charges For Serv.	68,624.99	217,904.00	127,110.67	78,088.88	(49,021.79)
Miscellaneous Revenues	37.36	-	-	-	-
Other Financing Sources	-	-	-	-	-
Revenues	69,540.35	217,904.00	127,110.67	78,284.88	(48,825.79)
Expenditures					
Personnel Services	214,476.03	505,482.00	294,864.50	183,679.37	111,185.13
Contractual Services	45,516.83	69,400.00	40,483.33	45,047.79	(4,564.46)
Supplies & Expense	10,440.48	24,000.00	14,000.00	6,901.71	7,098.29
Intra Country Charges	-	-	-	-	-
Fixed Charges	-	2,000.00	1,166.67	-	1,166.67
Debt Service	-	-	-	-	-
Grants & Contributions	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Department Allocation	8,375.00	20,100.00	11,725.00	8,830.00	2,895.00
Expenditures	278,808.34	620,982.00	362,239.50	244,458.87	117,780.63
Net Cost	\$ 209,267.99	\$ 403,078.00	\$ 235,128.83	\$ 166,173.99	\$ 68,954.84



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
INFORMATION SERVICES**



Transactions posted as of printing date
7/26/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	-	-	-	-	-
Intergovt. Charges For Serv.	328,469.42	938,139.00	547,247.75	337,734.28	(209,513.47)
Miscellaneous Revenues	-	-	-	60.00	60.00
Other Financing Sources	-	-	-	-	-
Revenues	328,469.42	938,139.00	547,247.75	337,794.28	(209,453.47)
Expenditures					
Personnel Services	59,302.59	127,884.00	74,599.00	65,752.66	8,846.34
Contractual Services	229,783.17	592,620.00	345,695.00	223,788.09	121,906.91
Supplies & Expense	28,169.09	82,875.00	48,343.75	13,180.21	35,163.54
Fixed Charges	44,683.49	134,760.00	78,610.00	20,847.80	57,762.20
Debt Service	-	-	-	-	-
Grants & Contributions	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Department Allocation	-	-	-	-	-
Expenditures	361,938.34	938,139.00	547,247.75	323,568.76	223,678.99
Net Cost	\$ 33,468.92	\$ -	\$ -	\$ (14,225.52)	\$ 14,225.52



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
REGISTER OF DEEDS**



Transactions posted as of printing date
7/26/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ 37,588.62	\$ 147,106.00	\$ 85,811.83	\$ 44,387.52	\$ (41,424.31)
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	1,886.00	4,100.00	2,391.67	1,660.00	(731.67)
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	72,581.46	180,120.00	105,070.00	61,722.52	(43,347.48)
Intergovt. Charges For Serv.	-	-	-	-	-
Miscellaneous Revenues	2.80	25.00	14.58	-	(14.58)
Other Financing Sources	-	-	-	-	-
Revenues	112,058.88	331,351.00	193,288.08	107,770.04	(85,518.04)
Expenditures					
Personnel Services	106,296.59	259,304.00	151,260.67	107,561.03	43,699.64
Contractual Services	2,023.57	18,454.00	10,764.83	6,965.71	3,799.12
Supplies & Expense	2,575.47	8,450.00	4,929.17	2,300.91	2,628.26
Intra Country Charges	-	-	-	-	-
Fixed Charges	991.82	3,000.00	1,750.00	728.73	1,021.27
Debt Service	-	-	-	-	-
Grants & Contributions	-	75.00	43.75	-	43.75
Capital Outlay	-	-	-	-	-
Department Allocation	4,415.00	10,600.00	6,183.33	2,320.00	3,863.33
Expenditures	116,302.45	299,883.00	174,931.75	119,876.38	55,055.37
Net Cost	\$ 4,243.57	\$ (31,468.00)	\$ (18,356.33)	\$ 12,106.34	\$ (30,462.67)



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
COUNTY TREASURER**



Transactions posted as of printing date
7/26/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	24,446.88	27,700.00	16,158.33	25,223.04	9,064.71
Licenses & Permits	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	14,731.08	23,000.00	13,416.67	8,432.55	(4,984.12)
Intergovt. Charges For Serv.	-	12,000.00	7,000.00	-	(7,000.00)
Miscellaneous Revenues	2,065.66	-	-	3,052.17	3,052.17
Other Financing Sources	-	-	-	-	-
Revenues	41,243.62	62,700.00	36,575.00	36,707.76	132.76
Expenditures					
Personnel Services	77,937.82	192,237.00	112,138.25	85,966.86	26,171.39
Contractual Services	1,752.27	15,520.00	9,053.33	1,747.39	7,305.94
Supplies & Expense	3,883.55	13,400.00	7,816.67	4,015.05	3,801.62
Intra Country Charges	-	-	-	-	-
Fixed Charges	7,206.52	17,200.00	10,033.33	7,165.71	2,867.62
Debt Service	-	-	-	-	-
Grants & Contributions	-	200.00	116.67	(910.50)	1,027.17
Capital Outlay	-	-	-	-	-
Department Allocation	11,450.00	27,475.00	16,027.08	12,085.00	3,942.08
Expenditures	102,230.16	266,032.00	155,185.33	110,069.51	45,115.82
Net Cost	\$ 60,986.54	\$ 203,332.00	\$ 118,610.33	\$ 73,361.75	\$ 45,248.58

INVESTMENTS

MONTH/YEAR- MAY 2018

BANK	RATE	BEG BALANCE	PURCHASE	RETIRE	END BALANCE
SCCU Savings	0.000%	57.86	0.00	0.00	57.86
BMO BANK CKG2 - ANALYSIS CHARGES	0.300%	0.00	867.66	867.66	-
BMO BANK MM	1.730%	968,349.35	508,146.15	496,000.00	980,495.50
NBC MM	0.150%	1,128,084.81	594,783.28	1,378,375.00	344,493.09
TIMBERWOOD MM	0.350%	152,423.82	45.31	0.00	152,469.13
HUNTINGTON MM	1.400%	1,036,445.29	1,232.38	0.00	1,037,677.67
ST POOL GENERAL	1.810%	12,463,911.53	19,115.87	0.00	12,483,027.40
ST POOL HIGHWAY BOND	1.810%	1,176,443.44	1,804.31	0.00	1,178,247.75
SUBTOTAL		16,925,716.10	1,125,994.96	1,875,242.66	16,176,468.40
CD - CVB16-1	8/18/18 0.850%	255,013.95	0.00	0.00	255,013.95
CD - CVB17-1	2/18/19 1.100%	99,000.00	0.00	0.00	99,000.00
CD - CVB17-2	8/18/19 1.260%	99,000.00	0.00	0.00	99,000.00
CD - CVB17-3	8/18/20 1.510%	57,883.00	0.00	0.00	57,883.00
CD - CVB18-1	1/11/21 2.304%	125,000.00	0.00	0.00	125,000.00
CD - 1stMERIT16-1	8/19/19 0.750%	500,000.00	0.00	0.00	500,000.00
CD - NBC15-2	10/26/18 callable quart 1.200%	500,000.00	0.00	0.00	500,000.00
CD - NBC16-2	6/04/19 1.210%	2,000,000.00	0.00	0.00	2,000,000.00
CD - NBC16-3	9/02/19 1.050%	600,000.00	0.00	0.00	600,000.00
CD - NBC17-1	9/14/20 1.700%	600,000.00	0.00	0.00	600,000.00
CD - SCCU	4/10/19 0.750%	245,000.00	0.00	0.00	245,000.00
CD-TIMBERWOOD1	1/23/18 0.6500%	250,000.00	609.59	609.59	250,000.00
CD-TIMBERWOOD3	5/24/18 0.8% / 1.75%	252,445.18	256,512.70	252,445.18	256,512.70
CD's SubTotals		5,583,342.13	257,122.29	253,054.77	5,587,409.65
SUBTOTAL		22,509,058.23	1,383,117.25	2,128,297.43	21,763,878.05
CD-BMO16-1	2/18 2% & 8/3 Interest 2 year CD 1.1500%	0.00	0.00	0.00	0.00
CD-BMO16-5	05/11/18 5/11 & 11/11 Interest 2 year C 1.0000%	248,000.00	1,229.81	249,229.81	0.00
CD-BMO16-6	05/23/18 2 year CD 1.0000%	248,000.00	203.84	248,203.84	0.00
CD-BMO16-9	07/27/18 2 yr CD 0.9000%	200,000.00	0.00	0.00	200,000.00
CD-BMO16-10	07/27/18 2 yr CD 0.9000%	200,000.00	147.95	147.95	200,000.00
CD-BMO16-11	08/19/18 2 yr CD 1.0500%	248,000.00	656.35	656.35	248,000.00
CD-BMO16-12	11/02/18 2 yr CD 1.2000%	248,000.00	1,475.77	1,475.77	248,000.00
CD-BMO16-13	11/02/18 2 yr CD 1.2000%	248,000.00	1,475.77	1,475.77	248,000.00
CD-BMO17-1	1/31/19 2 yr CD 1.4500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-2	2/01/19 2 yr CD 1.5500%	248,000.00	315.95	315.95	248,000.00
CD-BMO17-3	4/03/20 3 yr CD 1.7000%	248,000.00	346.52	346.52	248,000.00
CD-BMO17-4	4/08/19 2 yr CD 1.5000%	248,000.00	305.75	305.75	248,000.00
CD-BMO17-5	11/18/19 2-1/2 yr CD 1.6000%	248,000.00	1,967.69	1,967.69	248,000.00
CD-BMO17-6	06/28/19 2 yr CD 1.6500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-7	07/08/19 2 yr CD 1.6500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-8	02/15/19 1-1/2 yr CD 1.5500%	248,000.00	315.95	315.95	248,000.00
CD-BMO17-9	08/23/19 2 yr CD 1.6500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-10	10/13/20 3 yr CD 1.7500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-11	10/25/20 3 yr CD 1.9500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-12	10/27/20 3 yr CD 1.9500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-13	11/02/20 3 yr CD 1.9000%	200,000.00	1,884.38	1,884.38	200,000.00
CD-BMO17-14	2/2/18 cancelled 3 yr CD 2.1000%	0.00	0.00	0.00	0.00
CD-BMO18-1	2/8/21 3 yr CD 2.5000%	248,000.00	0.00	0.00	248,000.00
CD-BMO18-2	10/23/20 2.5 yr CD 2.3000%	248,000.00	468.82	468.82	248,000.00
CD-BMO18-3	05/11/21 3 yr CD 2.9000%	0.00	248,000.00	0.00	248,000.00
CD-BMO18-4	05/29/20 2 yr CD 2.7500%	0.00	248,000.00	0.00	248,000.00
BMO CD's SubTotals		5,312,000.00	506,794.55	506,794.55	5,312,000.00
SUBTOTAL	Next Call Maturity	27,821,058.23	1,889,911.80	2,635,091.98	27,075,878.05
BMO AGCY BOND 13-3	cusip*3D3 2/27/18 (2/27/18) 1.0000%	0.00	0.00	0.00	0.00
BMO AGCY BOND 16-1	cusip*TY5 1X03/30/17 (3/30/20) 1.4200%	250,000.00	0.00	0.00	250,000.00
BMO AGCY BOND 16-2	cusip*J00 call 10/5/16 (7/05/18) 0.7500%	400,000.00	0.00	0.00	400,000.00
BMO AGCY BOND 16-3	cusip*SD8 call 8/23/17 (8/23/19) 1.1300%	350,000.00	0.00	0.00	350,000.00
BMO AGCY BOND 18-1	cusip*DL6 call 8/25/18 (8/23/23) 3.0000%	715,000.00	0.00	0.00	715,000.00
StepUps SubTotals		1,715,000.00	-	-	1,715,000.00
SUBTOTAL		29,536,058.23	1,889,911.80	2,635,091.98	28,799,878.05
ST POOL W/C	1.810%	914,571.65	1,402.68	0.00	915,974.33
ST POOL HLTH INS	1.810%	1,235,615.87	1,895.06	0.00	1,237,510.93
TOTAL		31,686,245.75	1,893,209.54	2,635,091.98	30,944,363.31

MONTH/YEAR- MAY 2018

INTEREST ON INVESTMENTS

BANK	BEG BALANCE	EARNED	RECEIVED	END BALANCE
SCCU Savings	0.00	0.00	0.00	-
BMO BANK CKG2 - INTEREST EARNED	0.00	669.86	669.86	-
BMO BANK MM	0.00	1,351.60	1,351.60	-
NBC MM	0.00	150.98	150.98	-
TIMBERWOOD MM	0.00	45.31	45.31	-
HUNTINGTON MM	0.00	1,232.38	1,232.38	-
ST POOL GENERAL	0.00	19,115.87	19,115.87	(0.00)
ST POOL HIGHWAY BOND	0.00	1,804.31	1,804.31	0.00
SUBTOTAL	(0.00)	24,370.31	24,370.31	(0.00)
CD - CVB16-1	2,957.00	184.10	0.00	3,141.10
CD - CVB17-1	763.79	92.49	0.00	856.28
CD - CVB17-2	867.95	105.10	0.00	973.05
CD - CVB17-3	613.02	74.23	0.00	687.26
CD - CVB18-1	860.05	244.60	0.00	1,104.66
CD - 1stMERIT16-1	6,359.59	318.49	0.00	6,678.08
CD - NBC15-2	49.31	509.59	0.00	558.90
CD - NBC16-2	3,996.15	2,055.34	0.00	6,051.50
CD - NBC16-3	10,442.47	535.07	0.00	10,977.54
CD - NBC17-1	6,371.50	866.30	0.00	7,237.81
CD - SCCU	2,905.35	249.70	0.00	3,155.04
CD-TIMBERWOOD1	367.31	343.50	609.59	101.22
CD-TIMBERWOOD3	4,009.47	218.88	4,067.52	160.83
CD's SubTotals	40,562.94	5,797.41	4,677.11	41,683.23
SUBTOTAL	40,562.94	30,167.72	29,047.42	41,683.23
CD-BMO16-1	0.00	0.00	0.00	0.00
CD-BMO16-5	1,161.85	67.96	1,229.81	0.00
CD-BMO16-6	54.30	149.54	203.84	0.00
CD-BMO16-9	463.58	152.88	0.00	616.46
CD-BMO16-10	14.75	152.88	147.95	19.68
CD-BMO16-11	443.28	221.16	656.35	8.09
CD-BMO16-12	1,459.45	252.76	1,475.77	236.44
CD-BMO16-13	1,459.45	252.76	1,475.77	236.44
CD-BMO17-1	876.84	305.41	0.00	1,182.25
CD-BMO17-2	315.90	326.48	315.95	326.43
CD-BMO17-3	288.73	358.07	346.52	300.28
CD-BMO17-4	224.16	315.95	305.75	234.36
CD-BMO17-5	1,782.85	337.01	1,967.69	152.17
CD-BMO17-6	1,378.91	347.54	0.00	1,726.44
CD-BMO17-7	1,300.43	347.54	0.00	1,647.96
CD-BMO17-8	315.88	326.48	315.95	326.41
CD-BMO17-9	997.74	347.54	0.00	1,345.27
CD-BMO17-10	225.88	368.60	0.00	594.48
CD-BMO17-11	66.20	410.73	0.00	476.93
CD-BMO17-12	39.71	410.73	0.00	450.44
CD-BMO17-13	1,884.35	322.74	1,884.38	322.70
CD-BMO17-14	0.00	0.00	0.00	0.00
CD-BMO18-1	1,409.86	526.58	0.00	1,936.44
CD-BMO18-2	125.02	484.45	468.82	140.64
CD-BMO18-3	0.00	394.08	0.00	394.08
CD-BMO18-4	0.00	18.68	0.00	18.68
BMO CD's SubTotals	16,289.14	7,198.53	10,794.55	12,693.17
SUBTOTAL	56,852.08	37,366.25	39,841.97	54,376.40
BMO AGENCY BOND 13-3	0.00	0.00	0.00	0.00
BMO AGENCY BOND 16-1	320.98	301.51	0.00	622.49
BMO AGENCY BOND 16-2	1,037.93	278.58	0.00	1,316.51
BMO AGENCY BOND 16-3	753.05	335.90	0.00	1,088.95
BMO AGENCY BOND 18-1	3,643.56	1,821.78	0.00	5,465.34
StepUps SubTotals	5,755.53	2,737.77	0.00	8,493.30
SUBTOTAL	62,607.62	40,104.02	39,841.97	62,869.70
ST POOL W/C	0.00	1,402.68	1,402.68	0.00
ST POOL HLTH INS	0.00	1,895.06	1,895.06	0.00
TOTAL	62,607.62	43,401.76	43,139.71	62,869.70

INVESTMENTS

MONTH/YEAR- JUNE 2018

BANK	RATE	BEG BALANCE	PURCHASE	RETIRE	END BALANCE
SCCU Savings	0.000%	57.86	0.00	0.00	57.86
BMO BANK CKG2 - ANALYSIS CHARGES	0.480%	0.00	946.06	946.06	-
BMO BANK MM	1.810%	980,495.50	5,338.96	300,000.00	685,834.46
NBC MM	0.150%	344,493.09	301,361.93	369,000.00	276,855.02
TIMBERWOOD MM	0.350%	152,469.13	42.40	0.00	152,511.53
HUNTINGTON MM 1/2 MONTH EACH RATE	1.40%/ 1.70%	1,037,677.67	1,330.50	0.00	1,039,008.17
ST POOL GENERAL	1.880%	12,483,027.40	19,261.41	0.00	12,502,288.81
ST POOL HIGHWAY BOND	1.880%	1,178,247.75	1,818.05	0.00	1,180,065.80
SUBTOTAL		16,176,468.40	330,099.31	669,946.06	15,836,621.65
CD - CVB16-1	8/18/18 0.850%	255,013.95	0.00	0.00	255,013.95
CD - CVB17-1	2/18/19 1.100%	99,000.00	0.00	0.00	99,000.00
CD - CVB17-2	8/18/19 1.260%	99,000.00	0.00	0.00	99,000.00
CD - CVB17-3	8/18/20 1.510%	57,883.00	0.00	0.00	57,883.00
CD - CVB18-1	1/11/21 2.304%	125,000.00	0.00	0.00	125,000.00
CD - 1stMERIT16-1	8/19/19 0.750%	500,000.00	0.00	0.00	500,000.00
CD - NBC15-2	10/26/18 callable quart 1.200%	500,000.00	0.00	0.00	500,000.00
CD - NBC16-2	6/04/19 1.210%	2,000,000.00	6,049.32	6,049.32	2,000,000.00
CD - NBC16-3	9/02/19 1.050%	600,000.00	0.00	0.00	600,000.00
CD - NBC17-1	9/14/20 1.700%	600,000.00	0.00	0.00	600,000.00
CD - SCCU	4/10/19 0.750%	245,000.00	0.00	0.00	245,000.00
CD-TIMBERWOOD1	1/23/18 0.6500%	250,000.00	0.00	0.00	250,000.00
CD-TIMBERWOOD3	5/24/18 0.8000%	256,512.70	0.00	0.00	256,512.70
CD's SubTotals		5,587,409.65	6,049.32	6,049.32	5,587,409.65
SUBTOTAL		21,763,878.05	336,148.63	675,995.38	21,424,031.30
CD-BMO16-1	3/18 2/5 & 8/3 Interest 2 year CD 1.1500%	0.00	0.00	0.00	0.00
CD-BMO16-5	05/11/18 5/11 & 11/11 Interest 2 year CD 1.0000%	0.00	0.00	0.00	0.00
CD-BMO16-6	05/13/18 2 year CD 1.0000%	0.00	0.00	0.00	0.00
CD-BMO16-9	07/27/18 2yr CD 0.9000%	200,000.00	0.00	0.00	200,000.00
CD-BMO16-10	07/27/18 2yr CD 0.9000%	200,000.00	152.88	152.88	200,000.00
CD-BMO16-11	08/19/18 2yr CD 1.0500%	248,000.00	0.00	0.00	248,000.00
CD-BMO16-12	11/02/18 2 yr CD 1.2000%	248,000.00	0.00	0.00	248,000.00
CD-BMO16-13	11/02/18 2 yr CD 1.2000%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-1	1/31/19 2 yr CD 1.4500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-2	2/01/19 2 yr CD 1.5500%	248,000.00	326.48	326.48	248,000.00
CD-BMO17-3	4/03/20 3 yr CD 1.7000%	248,000.00	358.07	358.07	248,000.00
CD-BMO17-4	4/08/19 2 yr CD 1.5000%	248,000.00	315.95	315.95	248,000.00
CD-BMO17-5	11/18/19 2-1/2 yr CD 1.6000%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-6	06/28/19 2 yr CD 1.6500%	248,000.00	2,040.39	2,040.39	248,000.00
CD-BMO17-7	07/08/19 2 yr CD 1.6500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-8	02/15/19 1-1/2 yr CD 1.5500%	248,000.00	326.48	326.48	248,000.00
CD-BMO17-9	08/23/19 2 yr CD 1.6500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-10	10/13/20 3 yr CD 1.7500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-11	10/25/20 3 yr CD 1.9500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-12	10/27/20 3 yr CD 1.9500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-13	11/02/20 3 yr CD 1.9000%	200,000.00	0.00	0.00	200,000.00
CD-BMO17-14	2/2/18 cancelled 3 yr CD 2.1000%	0.00	0.00	0.00	0.00
CD-BMO18-1	2/8/21 3 yr CD 2.5000%	248,000.00	0.00	0.00	248,000.00
CD-BMO18-2	10/23/20 2.5 yr CD 2.3000%	248,000.00	484.45	484.45	248,000.00
CD-BMO18-3	05/11/21 3 yr CD 2.9000%	248,000.00	0.00	0.00	248,000.00
CD-BMO18-4	05/29/20 2 yr CD 2.7500%	248,000.00	0.00	0.00	248,000.00
BMO CD's SubTotals		5,312,000.00	4,004.70	4,004.70	5,312,000.00
SUBTOTAL	Next Call Maturity	27,075,878.05	340,153.33	680,000.08	26,736,031.30
BMO AGCY BOND 13-3	cusip*3D3 2/27/18 (2/27/18) 1.0000%	0.00	0.00	0.00	0.00
BMO AGCY BOND 16-1	cusip*TY5 1X 03/30/17 (3/30/20) 1.4200%	250,000.00	0.00	0.00	250,000.00
BMO AGCY BOND 16-2	cusip*U0 call 10/5/16 (7/05/18) 0.7500%	400,000.00	0.00	0.00	400,000.00
BMO AGCY BOND 16-3	cusip*SD8 call 8/23/17 (8/23/19) 1.1300%	350,000.00	0.00	0.00	350,000.00
BMO AGCY BOND 18-1	cusip*DL6 call 8/25/18 (8/23/23) 3.0000%	715,000.00	0.00	0.00	715,000.00
StepUps SubTotals		1,715,000.00	-	-	1,715,000.00
SUBTOTAL		28,790,878.05	340,153.33	680,000.08	28,451,031.30
ST POOL W/C	1.880%	915,974.33	1,413.36	0.00	917,387.69
ST POOL HLTH INS	1.880%	1,237,510.93	1,909.49	0.00	1,239,420.42
TOTAL		30,944,363.31	343,476.18	680,000.08	30,607,839.41

INTEREST ON INVESTMENTS

MONTH/YEAR- JUNE 2018

BANK	BEG BALANCE	EARNED	RECEIVED	END BALANCE
SCCU Savings	0.00	0.00	0.00	-
BMO BANK CKG2 - INTEREST EARNED	0.00	582.95	582.95	-
BMO BANK MM	0.00	1,334.26	1,334.26	-
NBC MM	0.00	50.81	50.81	-
TIMBERWOOD MM	0.00	42.40	42.40	-
HUNTINGTON MM	0.00	1,330.50	1,330.50	-
ST POOL GENERAL	0.00	19,261.41	19,261.41	(0.00)
ST POOL HIGHWAY BOND	0.00	1,818.05	1,818.05	0.00
SUBTOTAL	(0.00)	24,420.38	24,420.38	(0.00)
CD - CVB16-1	3,141.10	178.16	0.00	3,319.26
CD - CVB17-1	856.28	89.51	0.00	945.78
CD - CVB17-2	973.05	101.71	0.00	1,074.76
CD - CVB17-3	687.26	71.84	0.00	759.09
CD - CVB18-1	1,104.66	236.71	0.00	1,341.37
CD - 1stMERIT16-1	6,678.08	308.22	0.00	6,986.30
CD - NBC15-2	558.90	493.15	0.00	1,052.05
CD - NBC16-2	6,051.50	1,989.04	6,049.32	1,991.22
CD - NBC16-3	10,977.54	517.81	0.00	11,495.35
CD - NBC17-1	7,237.81	838.36	0.00	8,076.16
CD - SCCU	3,155.04	241.64	0.00	3,396.69
CD-TIMBERWOOD1	101.22	205.48	0.00	306.70
CD-TIMBERWOOD3	160.83	368.96	0.00	529.78
CD's SubTotals	41,683.24	5,640.61	6,049.32	41,274.49
SUBTOTAL	41,683.24	30,060.99	30,469.70	41,274.49
CD-BMO16-1	0.00	0.00	0.00	0.00
CD-BMO16-5	0.00	0.00	0.00	0.00
CD-BMO16-6	0.00	0.00	0.00	0.00
CD-BMO16-9	616.46	147.95	0.00	764.40
CD-BMO16-10	19.68	147.95	152.88	14.74
CD-BMO16-11	8.09	214.03	0.00	222.12
CD-BMO16-12	236.44	244.60	0.00	481.04
CD-BMO16-13	236.44	244.60	0.00	481.04
CD-BMO17-1	1,182.25	295.56	0.00	1,477.81
CD-BMO17-2	326.43	315.95	326.48	315.89
CD-BMO17-3	300.28	346.52	358.07	288.73
CD-BMO17-4	234.36	305.75	315.95	224.16
CD-BMO17-5	152.17	326.13	0.00	478.29
CD-BMO17-6	1,726.44	336.33	2,040.39	22.38
CD-BMO17-7	1,647.96	336.33	0.00	1,984.29
CD-BMO17-8	326.41	315.95	326.48	315.87
CD-BMO17-9	1,345.27	336.33	0.00	1,681.60
CD-BMO17-10	594.48	356.71	0.00	951.19
CD-BMO17-11	476.93	397.48	0.00	874.41
CD-BMO17-12	450.44	397.48	0.00	847.92
CD-BMO17-13	322.70	312.33	0.00	635.03
CD-BMO17-14	0.00	0.00	0.00	0.00
CD-BMO18-1	1,936.44	509.59	0.00	2,446.03
CD-BMO18-2	140.64	468.82	484.45	125.02
CD-BMO18-3	394.08	591.12	0.00	985.21
CD-BMO18-4	18.68	560.55	0.00	579.23
BMO CD's SubTotals	12,693.12	7,508.04	4,004.70	16,196.51
SUBTOTAL	54,376.36	37,569.03	34,474.40	57,471.01
BMO AGENCY BOND 13-3	0.00	0.00	0.00	0.00
BMO AGENCY BOND 16-1	622.49	291.78	0.00	914.27
BMO AGENCY BOND 16-2	1,316.51	269.59	0.00	1,586.10
BMO AGENCY BOND 16-3	1,088.95	325.07	0.00	1,414.02
BMO AGENCY BOND 18-1	5,465.34	1,763.01	0.00	7,228.36
StepUps SubTotals	8,493.30	2,649.45	0.00	11,142.75
SUBTOTAL	62,869.66	40,218.48	34,474.40	68,613.76
ST POOL W/C	0.00	1,413.36	1,413.36	0.00
ST POOL HLTH INS	0.00	1,909.49	1,909.49	0.00
TOTAL	62,869.66	43,541.33	37,797.25	68,613.76



**DOUGLAS COUNTY, WISCONSIN
TREASURER'S MONTHLY REPORT
ACCOUNT BALANCES
As of 05/31/18**



ACCOUNT	PRINCIPAL 2018	PRINCIPAL 2017	INTEREST 2018	INTEREST 2017
CASH AND INVESTMENTS				
Cash:				
Cash on Hand	\$ 19,255	\$ 39,744		
Petty Cash	9,415	9,365		
Checking:				
General Fund--M & I	\$ 1,555,782	\$ 1,602,839	3,183	4,363
Payroll--NBC	571,254	5,209		
Forestry--NBC	294,062	544,316	27	28
Short Term Investments				
State Trust Fund	12,483,027	8,950,361	72,609	18,974
General Fund CDs	11,937,087	11,570,184	60,080	47,558
StepUps CDs	1,715,000	1,715,079	11,009	7,450
General Fund Savings Account	58	58	-	-
General Fund Money Markets	1,477,458	4,848,220	12,349	6,704
Rural Housing	26,942	21,181		
CASH AND INVESTMENTS	\$ 30,089,340	\$ 29,306,556	\$ 159,257	\$ 85,077
RESTRICTED CASH AND INVESTMENTS				
Checking:				
Huber Law Trust	\$ 34,980	\$ 39,609		
Clerk of Court Trust	25,210	26,011		
Short Term Investments:				
State Trust Fund - Health Insurance	1,237,511	1,222,286	8,011	3,106
Clerk of Courts	544,696	551,925	287	303
Drug Investigation	199,328	174,234		
Land Conservation	111,599	108,329	43	24
Long Term Investments:				
Money-Market - Workers' Compensation	915,974	904,705	5,930	2,299
CD-Land Conservation	250,000	250,000	1,759	1,425
Certificates of Deposit - Worker's Comp	-	-	-	-
RESTRICTED CASH AND INVESTMENTS	\$ 3,319,298	\$ 3,277,099	\$ 16,030	\$ 7,157
OUTSTANDING LONG-TERM DEBT				
General Obligation Debt Payable	\$ 22,962,461	\$ 26,232,449		
Note Payable-(Unfunded Pension Liability)	4,792,822	5,049,811		
Liability Accrued Compensated Absences	2,176,444	2,374,367		
OUTSTANDING LONG-TERM DEBT	\$ 29,931,727	\$ 33,656,627		



DOUGLAS COUNTY, WISCONSIN
TREASURER'S MONTHLY REPORT
ACCOUNT BALANCES
As of 05/31/18
(Continued)



ACCOUNT	2018	2017
RECEIVABLES		
Tax Certificates and Deeds:		
Tax Certificate - Current Year		
Delinquent Real Estate Taxes 2008-Sale of 2009	791	791
Delinquent Real Estate Taxes 2009-Sale of 2010	819	819
Delinquent Real Estate Taxes 2010-Sale of 2011	866	866
Delinquent Real Estate Taxes 2011-Sale of 2012	863	863
Delinquent Real Estate Taxes 2012-Sale of 2013	853	2,048
Delinquent Real Estate Taxes 2013-Sale of 2014	3,992	80,509
Delinquent Real Estate Taxes 2014-Sale of 2015	57,405	479,589
Delinquent Real Estate Taxes 2015-Sale of 2016	478,518	868,961
Delinquent Real Estate Taxes 2016-Sale of 2017	922,350	
Forest and Cropland Taxes	3,646	3,836
Allowance for Uncollectable Taxes	(10,000)	(10,000)
Tax Clearing	-	-
Real Estate-Charge Backs		-
Tax Deeds Receivable	74,124	68,724
Allowance for Uncollectable Tax Deeds	(78,436)	(72,228)
Tax Certificates and Deeds	1,455,791	1,424,778
Property Tax	15,983,784	16,962,382
Assessments	1,004,884	830,912
Accounts	11,556,524	10,850,449
Tax Installment Contracts	(23,800)	159
Due from other Governments	10,993,349	10,971,110
Accrued Interest	118,504	106,807
RECEIVABLES	\$ 41,089,036	\$ 41,146,597



DOUGLAS COUNTY, WISCONSIN
TREASURER'S MONTHLY REPORT
ACCOUNT BALANCES
As of 06/30/18



ACCOUNT	PRINCIPAL 2018	PRINCIPAL 2017	INTEREST 2018	INTEREST 2017
CASH AND INVESTMENTS				
Cash:				
Cash on Hand	\$ 21,996	\$ 12,766		
Petty Cash	9,415	9,365		
Checking:				
General Fund--M & I	\$ 1,278,890	\$ 1,382,484	3,766	4,835
Payroll--NBC	2,377	3,999		
Forestry--NBC	310,256	403,323	29	30
Short Term Investments				
State Trust Fund	12,502,289	8,956,027	91,870	24,639
General Fund CDs	11,938,418	11,570,184	73,228	57,574
StepUps CDs	1,715,000	1,715,079	13,659	8,924
General Fund Savings Account	58	58	-	-
General Fund Money Markets	1,115,201	4,612,443	15,107	9,095
Rural Housing	26,942	21,181		
CASH AND INVESTMENTS	\$ 28,920,842	\$ 28,686,909	\$ 197,659	\$ 105,097
RESTRICTED CASH AND INVESTMENTS				
Checking:				
Huber Law Trust	\$ 50,463	\$ 39,463		
Clerk of Court Trust	25,210	26,011		
Short Term Investments:				
State Trust Fund - Health Insurance	1,239,420	1,223,060	9,921	3,880
Clerk of Courts	577,110	575,128	346	351
Drug Investigation	198,152	176,645		
Land Conservation	111,612	108,334	57	29
Long Term Investments:				
Money-Market - Workers' Compensation	917,388	905,278	7,343	2,872
CD-Land Conservation	250,000	250,000	1,759	1,425
Certificates of Deposit - Worker's Comp	-	-	-	-
RESTRICTED CASH AND INVESTMENTS	\$ 3,369,355	\$ 3,303,919	\$ 19,426	\$ 8,557
OUTSTANDING LONG-TERM DEBT				
General Obligation Debt Payable	\$ 22,962,461	\$ 26,232,449		
Note Payable-(Unfunded Pension Liability)	4,792,822	5,049,811		
Liability Accrued Compensated Absences	2,176,444	2,374,367		
OUTSTANDING LONG-TERM DEBT	\$ 29,931,727	\$ 33,656,627		



DOUGLAS COUNTY, WISCONSIN
TREASURER'S MONTHLY REPORT
ACCOUNT BALANCES
As of 06/30/18
(Continued)



ACCOUNT	2018	2017
RECEIVABLES		
Tax Certificates and Deeds:		
Tax Certificate - Current Year		
Delinquent Real Estate Taxes 2008-Sale of 2009	791	791
Delinquent Real Estate Taxes 2009-Sale of 2010	819	819
Delinquent Real Estate Taxes 2010-Sale of 2011	866	866
Delinquent Real Estate Taxes 2011-Sale of 2012	863	863
Delinquent Real Estate Taxes 2012-Sale of 2013	853	1,852
Delinquent Real Estate Taxes 2013-Sale of 2014	1,970	21,206
Delinquent Real Estate Taxes 2014-Sale of 2015	21,001	428,368
Delinquent Real Estate Taxes 2015-Sale of 2016	422,080	821,687
Delinquent Real Estate Taxes 2016-Sale of 2017	856,189	
Forest and Cropland Taxes	3,371	3,836
Allowance for Uncollectable Taxes	(10,000)	(10,000)
Tax Clearing	-	-
Real Estate-Charge Backs		-
Tax Deeds Receivable	138,054	116,751
Allowance for Uncollectable Tax Deeds	(78,436)	(72,228)
Tax Certificates and Deeds	1,358,421	1,314,811
Property Tax	14,749,541	16,143,288
Assessments	951,535	761,392
Accounts	11,920,877	10,644,787
Tax Installment Contracts	-	159
Due from other Governments	10,805,880	11,152,924
Accrued Interest	124,248	108,464
RECEIVABLES	\$ 39,910,502	\$ 40,125,825

RESOLUTION # _____
RESOLUTION BY THE ADMINISTRATION COMMITTEE

Subject: Dark Store Tax Loophole Advisory Referendum Authorized

WHEREAS, each time a big box retailer gets a Dark Store tax break, homeowners, small businesses and other property owners have to pick up a greater share of the property tax levy, and

WHEREAS, over the past several months, municipal, county, city, and town officials have been in contact with state legislators testifying against the Dark Store tax loophole in order to avoid a property tax burden shifting to other tax pay entities such as residential homeowners and other businesses and/or cuts in essential services provided by an affected municipality, and

WHEREAS, unless the Dark Store loopholes are closed, residents will realize the impact when they receive their property tax bills in the mail in December, and

WHEREAS, Wisconsin State Statute 59.52(25) allows for a county board to conduct a county-wide referendum for advisory purposes, and

WHEREAS, a county-wide advisory referendum on the issue of Dark Stores would provide guidance to the state legislature as to the will of the Douglas County electorate on this issue, and

WHEREAS, this resolution seeks authorization to conduct such a county-wide advisory referendum.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Administration Committee and authorizes Douglas County to conduct a county-wide advisory referendum, to be held with the November 2018 general election, and that a concise statement of the question will state as follows:

Question: Should the state legislature enact proposed legislation that closes the Dark Store loopholes, which currently allow commercial retail properties to significantly reduce the assessed valuation and property tax of such properties, resulting in a substantial shift in taxes levied against other tax paying entities, such as residential home owners, and/or cuts in essential services provided by an affected municipality?

BE IT FURTHER RESOLVED that the Douglas County Corporation Counsel prepare a Notice of Referendum to be published by the Douglas County Clerk in accordance with statutory requirements.

BE IT STILL FURTHER RESOLVED, that this resolution and the referendum shall be filed with the Douglas County Clerk no later than 70 days prior to the election at which the question will appear on the ballot.

Dated this 16th day of August, 2018.

(Committee Action: _____)

(Fiscal Note: None)

What process must a municipality follow in order to obtain permission from the electorate to exceed the state-imposed property tax levy limit?

The state law imposing a property tax levy limit on municipalities, Wis. Stat. sec. 66.0602, provides that the levy limit may be exceeded if the governing body approves a resolution to that effect and the resolution is approved by voters at a referendum. The process is set out in sec. 66.0602(4).

Timing of Referendum. In odd-numbered years a municipality may call a special referendum to exceed the levy limits. In even-numbered years the referendum may be held at the spring primary or election or partisan primary or election. The only true option, however, is to conduct the referendum at the November general election or at a special election in November since DOR staff has concluded that a community must know what its allowable levy increase is (i.e., the percentage increase in equalized value because of net new construction) before it can conduct a levy limit referendum. Communities don't learn their net new construction number until August 1 at the earliest. Because various election notices are required well in advance of a referendum, the referendum can only be conducted at the November general election or a special referendum conducted in November.

The resolution must specify: 1) the proposed amount of increase in the municipal levy beyond the amount that is allowed, 2) the purpose for which the increase will be used, and 3) whether the proposed amount of increase is for the next fiscal year only or if it will apply on an ongoing basis.

The law requires that the municipal clerk publish type A, B, C, D, and E notices of the referendum under s. 10.01 (2). Section 5.01 (1) applies in the event of failure to comply with these notice requirements.

The referendum must be held in accordance with Chapters 5 to 12 of the Wisconsin Statutes. The municipality must provide the election officials with all necessary election supplies. The form of the ballot must correspond substantially with the standard form for referendum ballots prescribed by the Governmental Accountability Board under ss. 5.64 (2) and 7.08 (1) (a).

The question placed on the ballot must read as follows: "Under state law, the increase in the levy of the ... (name of political subdivision) for the tax to be imposed for the next fiscal year, ... (year), is limited to ... percent, which results in a levy of \$... Shall the ... (name of municipality) be allowed to exceed this limit and increase the levy for the next fiscal year, ... (year), for...(purpose for which the increase will be used) by a total of ... percent, which results in a levy of \$... ?"

Within 14 days after the referendum, the municipal clerk must certify the referendum results to the department of revenue. The levy increase limit otherwise applicable to the municipality is increased in the next fiscal year by the percentage approved by a majority of those voting on the question. If the resolution specifies that the increase is for one year only, the amount of the increase shall be subtracted from the base used to calculate the limit for the 2nd succeeding fiscal year.

DOUGLAS COUNTY, WISCONSIN



2019 Budget Process Time Table

April 1, 2018 to June 8, 2018	Departments to receive committee approval for all new positions and upgrades for 2019. Administrative Committee to approve new positions and upgrades for the 2019 budget.
June 9, 2018 to July 31, 2018	Finance Department to prepare the 2019 County personnel budget. All proposed new personnel and position reclassifications to be submitted to the Finance Department; these will not be included in the 2019 proposed operating costs unless approved by the Administration Committee.
August 1, 2018 to August 8, 2018	Finance Department to hold meetings with individual departments to hand out and discuss departmental schedules, computer reports, budget forms and budget instructions.
August 9, 2018 to August 31, 2018	Departments to prepare estimates and related worksheets for a full year of operations for 2018 and proposed 2019 operations. Other requirements include: preparation of goals and objectives, performance measures and an organizational chart for each department.
August 9, 2018 to August 31, 2018	Finance Department to compile and review department budgets. The reviewed and compiled budgets will be given back to the respective department heads so copies can be made for the committees that govern each department.
August 9, 2018 to September 8, 2018	Committees of jurisdiction to review department budgets. A copy of the work papers with revisions, as well as applicable committee minutes are to be given to the Finance Department.
August 9, 2018 to September 8, 2018	County Administrator and Finance Director to review each department's budget after the committee of jurisdiction reviews them.
September 11, 2018 to September 15, 2018	Prepare Administration presentation.
September 17, 2018 to September 21, 2018	The Administration Committee members to review and give approval to the Administrator's Proposed Budget.
September 24, 2018 to October 18, 2018	The Finance Department to prepare the Budget Book.
October 12, 2018	Notice of public hearing to be published.
October 30, 2018	The Interim Administrator to submit the proposed budget to the County Board of Supervisors.
October 30, 2018	County Board to hold Budget Session and adopt the 2019 Budget at 6:00 PM at the Government Center Board Room.

**Douglas Coounty, Wisconsin
Health Insurance Premiums
2019 Proposed**

Current Monthly Rates

	2018 Rates	Employee Portion	County Portion	2019 Proposed	Employee Portion	Employee Increase	County Portion	County Increase
Single	649.00	78	571.00	675	81	3	594.00	23.00
Employee +1	1,608.00	193	1,415.00	1,672	201	8	1,471.00	56.00
Family	2,182.00	262	1,920.00	2,269	272	10	1,997.00	77.00
Single	580.00	70	510.00	603	72	2	531.00	21.00
Employee +1	1,434.00	172	1,262.00	1,491	179	7	1,312.00	50.00
Family	1,945.00	233	1,712.00	2,023	243	10	1,780.00	68.00

**Employee Staffing Report (April through June)
2nd Quarter - 2018**

Department	Date	Position	FT/PT	Comments
Sheriff	4/15/2018	Deputy Sheriff	FT	Transfer from Jail
Highway	4/16/2018	Equipment Operator	FT	New Hire
Clerk of Courts	4/17/2018	Lead Jury Clerk	PT	New Hire
Forestry	4/30/2018	Park Worker	FT	Seasonal Hire
Forestry	4/30/2018	Park Worker	FT	Seasonal Hire
Forestry	4/30/2018	Park Worker	FT	Seasonal Hire
Forestry	4/30/2018	Lead Park Worker	FT	Seasonal Hire
Forestry	4/30/2018	Equipment Operator	FT	Seasonal Hire
Sheriff	5/1/2018	Deputy Sheriff	FT	New Hire
Forestry	5/7/2018	Forest Management Supervisor	FT	New Hire
Forestry	5/14/2018	Lead Park Worker	FT	Seasonal Hire
Buildings & Grounds	5/14/2018	Building Maintenance Worker	FT	New Hire
Highway	5/14/2018	Seasonal Laborer	FT	Seasonal Hire
Highway	5/14/2018	Seasonal Laborer	FT	Seasonal Hire
Forestry	5/21/2018	Park Worker	FT	Seasonal Hire
Emergency Management	5/29/2018	Dispatcher	FT	New Hire
HHS	6/4/2018	Birth to 3 Program Coordinator	FT	New Hire
Sheriff	6/10/2018	Deputy Sheriff	FT	Transfer from Jail
Highway	6/11/2018	Seasonal Laborer	FT	Seasonal Hire
Highway	6/11/2018	Seasonal Laborer	FT	Seasonal Hire
Highway	6/11/2018	Seasonal Laborer	FT	Seasonal Hire
Highway	6/11/2018	Seasonal Laborer	FT	Seasonal Hire
Highway	6/11/2018	Seasonal Laborer	FT	Seasonal Hire
Highway	6/11/2018	Seasonal Laborer	FT	Seasonal Hire
Sheriff	6/13/2018	Jailer	FT	New Hire
Sheriff	6/13/2018	Jailer	FT	New Hire
Sheriff	6/25/2018	Jailer	FT	New Hire
Sheriff	6/25/2018	Jailer	FT	New Hire
Sheriff	6/25/2018	Jailer	FT	New Hire
Sheriff	6/25/2018	Jailer	FT	New Hire

Department	Retired	Position	FT/PT	Comments
H&HS	6/1/2018	Birth to 3 Program Coordinator	FT	Retirement

Department	Resign/Term	Position	FT/PT	Comments
Sheriff	4/12/2018	Jailer	FT	Involuntary Resignation
H&HS	4/20/2018	Social Worker	FT	Voluntary Resignation
Sheriff	5/12/2018	Jailer	FT	Voluntary Resignation
Sheriff	5/14/2018	Jailer	FT	Voluntary Resignation
Emergency Management	5/3/2018	Dispatcher	FT	Involuntary Resignation
H&HS	6/1/2018	Social Worker	FT	Voluntary Resignation
Sheriff	6/2/2018	Jailer	FT	Voluntary Resignation
Child Support	6/21/2018	Office Specialist III	FT	Voluntary Resignation
District Attorney	6/22/2018	Office Specialist III/Discovery Clerk	FT	Voluntary Resignation