

HEALTH AND HUMAN SERVICES BOARD MEETING
Douglas County Board of Supervisors
Thursday, March 14, 2019, 4:30 p.m., Courthouse, Room 207C
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Chair Larry Quam.

ROLL CALL: Present – Larry Quam, Alan Jaques, Jim Bolin, Patricia Ryan, Marvin Finendale, June Farkas. Absent – Amida Gallito. Others present – Erica Goettl, Carissa Skifstad, Cary Breitlow, Joan Finckler, Kathy Ronchi, Ann Doucette, Paul Fischer, Tom Karas, Brian Erickson, Mark Liebaert, Dave Longsdorf, Pat Schanen, Kaci Lundgren (Committee Clerk).

APPROVAL OF MINUTES: Motion by Finendale, second Jaques, to approve the minutes of the January 10, 2019, meeting. Motion carried.

INTRODUCTION OF NEW STAFF: Erica Goettl, Youth and Family Services, introduced.

ACTION ITEMS:

Soldiers and Sailors Relief Fund Policies and Procedures Amendments: Reviewed by Corporation Counsel as requested last meeting; amendments presented.

ACTION (RESOLUTION): Motion by Jaques, second Finendale, to approve amendments as presented and refer to County Board for approval. Motion carried unanimously.

Veterans Service Office Position Reclassification Request: Open position requested to be re-classed as an Assistant Veterans Service Officer would require a veteran to be hired. Advantages to having an Assistant Veterans Service Officer were discussed. Most Wisconsin counties already have an assistant position, with Douglas County being in the minority.

ACTION (REFERRAL): Motion by Finendale, second Ryan, to approve position reclassification request as presented and refer to Administration Committee. Motion carried.

UPDATES AND REPORTS: Included with agenda; reviewed.

INFORMATIONAL ITEMS:

Human Services Day at the Capitol – April 2, 2019: Coincides with county ambassador program. Will address budget issues, youth justice and other human services concerns throughout the state.

Comprehensive Community Services (CCS) Update: Certification application was pulled because provider withdrew from partnership. Program cannot begin until January 2020 and a new provider is found.

Superior Days 2019: Meeting times were too close and days were packed full of information due to shortening of overall event.

CY 2018 and 2019 Budgets: Through December 2018, Health Department was \$40,000 under budget, which was transferred to Human Services Department. Human Services was in excess of 2 million over budget due to mandated services. Early 2019 numbers estimate 1 million over budget.

FUTURE AGENDA ITEMS: Dementia Friendly Training.

ADJOURNMENT: Motion by Jaques, second Ryan, to adjourn. Motion carried. Meeting adjourned at 5:51 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk



Douglas County Department of Health and Human Services

Memo

To: Douglas County Health & Human Services Board Members
From: Pat Schanen, Director Health & Human Services
Date: 4/11/19
Re: Comprehensive Community Services (CCS)/ Funding request

I am writing to give you an update on the status of the CCS program and our efforts for securing a partner agency to work with us to update and implement the CCS program in our community as well as a one-time funding request for the first year administrative costs of operations until reconciliation.

We have advertised our Request for Proposal (RFP) to invite qualified agencies to submit a proposal to update and implement a Comprehensive Community Services program. The “Invitation to Public or Non-Profit organizations to Partner with Douglas County” is on the Douglas County website. This invitation gives prospective partners additional information about the program. Hopefully, this information will peak their interest enough to request a copy of the RFP where they will get the full scope of the program.

Most functions of a fully implemented CCS program will be provided on a contract basis; inclusive of the CCS Program Administrator. However, Douglas County Department of Health & Human Services (DCDHHS) Administration will provide direct oversight of the CCS program. The DCDHHS CCS program, upon receiving State Certification, would be a member of a three County Regional Consortium (Ashland/Bayfield/Douglas) under a shared services model. Within the shared services model two (2) services have been identified: Training and Regional Coordination Committee.

There are a number of roles and functions in CCS that are non-billable but essential to the program; included are the roles of the CCS Administrator and CCS Service Director. The activities of the service facilitators, including the review of documentation from contracted vendors, are also non-billable. Any administrative costs for the program will not be reimbursed until the annual reconciliation process which is completed in the following year. It is the expectation that in the second year of service we would recoup part or all of the first year administrative costs during reconciliation through any reimbursement of overpayments to the contracted administrative entity. Each year’s reconciliation would then be needed to continue to

fund the non-billable administrative costs of the following year for the contracted administrative entity.

I continue to believe that a CCS program represents an investment in mental health/substance abuse recovery in Douglas County. CCS will address mental health/substance abuse concerns of children and adults, who are Medical Assistance (MA) eligible and living in our community. This program will also provide a much needed resource for children/adults returning from out-of-home placements by providing a continuum of services, in addition to traditional counseling services, to further positive change.

I am requesting one-time CCS funding to cover the administrative/non-billable portion of CCS for the first 12 -16 months. We are projecting that this amount could be as high as \$240,000. I am requesting using a combination of funding sources (Health software reserve, PNCC Audit Reserve, and W-2 Supplemental funds), totaling \$ 240,000.

Thanking you in advance for your consideration of this funding request.