

March 4, 2020

**AGING AND DISABILITY RESOURCE CENTER OF  
DOUGLAS COUNTY - ADVISORY COMMITTEE**  
Wednesday, March 11, 2020, 4:15 p.m.  
Public Health Conference Room, Government Center Suite 327  
1316 North 14<sup>th</sup> Street, Superior, Wisconsin

Please call Erika Johnson (715-395-7532) or the County Clerk's Office (715-395-1569) if you are unable to attend.

**MEMBERS:** Diane Arnold, Chair    Shawna Anderson, Vice Chair    Rosemary Lear  
Carol Jones                      Tom Karas

**A G E N D A**

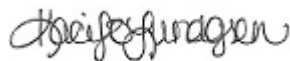
(Committee to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time).

1. Roll call.
2. Approval of minutes from the December 11, 2019, meeting (attached).
3. Staff introduction – Gino Franceschi.
4. Action item: Officer election.
5. Informational items:
  - a. Membership;
  - b. Board report and marketing guide (attached);
  - c. Budget (to be distributed); and
  - d. By-laws update.
6. Future agenda items.
7. Adjournment.

cc: Sue Sandvick    Ann Doucette    Shelley Nelson (Telegram)    County Board Supervisors  
Pat Schanen    Erika Johnson    Douglas County Website    Dave Longsdorf

NOTE: Attachments to agenda are available in County Clerk's Office for review or copying. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of any accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request, depending on the amount of notice we received.

Posted: Courthouse, Government Center, Telegram copied.



3-4-20

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

**AGING AND DISABILITY RESOURCE CENTER OF DOUGLAS COUNTY  
ADVISORY COMMITTEE**

**Wednesday, December 11, 2019, 4:15 p.m.,  
Public Health Conference Room, Government Center Suite 327  
1316 North 14<sup>th</sup> Street, Superior, Wisconsin**

Meeting called to order by Chair Diane Arnold.

**ROLL CALL:** Present – Tom Karas, Diane Arnold, Rosemary Lear, Carol Jones. Absent – Shawn Anderson. Others present – Erika Johnson, Kris Westerlund, Kaci Lundgren, Committee Clerk.

**APPROVAL OF MINUTES:** Motion by Lear, second Jones, to approve the minutes from the June 12, 2019, meeting. Motion carried.

**INTRODUCTION OF STAFF:** Kris Westerlund, Disability Specialist/Information and Assistance Specialist with the ADRC, introduced. Westerlund assists with program enrollment, options counseling, public benefits applications, youth in transition, and referrals.

**ACTION ITEM:**

**By-laws update:** No action needed. By-laws awaiting approval by Corporation Counsel.

**INFORMATIONAL ITEMS:**

**Presentation Update – ADRC Advisory Board Duties and Responsibilities:** Included with agenda; services offered were updated and detail under individual areas was added.

**Program:** Included with agenda; Long Term Care Functional Screen numbers are lower than previous years due to more thorough screening of candidates prior to referring.

**Budget:** Distributed; end of year projecting to be under budget. Johnson to verify why personnel funds reflect over budget.

**Customer Satisfaction Surveys:** 51 surveys completed; overall feedback identified as excellent or good.

**Membership Update:** Two vacant positions; Johnson to reach out to North Country Independent Living, YMCA and Veterans Center for recruitment efforts.

**FUTURE AGENDA ITEMS:** By-laws; membership update; staff introduction; officer election; budget; program. Next meeting, March 11, 2020.

**ADJOURNMENT:** Motion by Lear, second Jones, to adjourn. Motion carried. Meeting adjourned at 4:54 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk

## ADRC Report 2020

**Date: February 2020**

**Submitted by: Erika Johnson, ADRC Director**

Years 2019-2020	Dec 18/19	Jan 19/20	Feb 19/20	Mar 19/20	Apr 19/20	May 19/20	June 19/20	July 19/20	Aug 19/20	Sep 19/20	Oct 19/20	Nov 19/20	Dec 19/20
<b>Referrals by Type</b>													
Long Term Care Functional Screen	13/11	15/17	24/22	24/	19/	20/	21/	22/	16/	11/	20/	9/	11/
MDSQ Referrals (Nursing Home)	3/1	4/0	6/1	6/	4/	1/	0/	0/	1/	0/	0/	0/	1/
<b>Number of Clients Served</b>	<b>Dec 18/19</b>	<b>Jan 19/20</b>	<b>Feb 19/20</b>	<b>Mar 19/20</b>	<b>Apr 19/20</b>	<b>May 19/20</b>	<b>June 19/20</b>	<b>July 19/20</b>	<b>Aug 19/20</b>	<b>Sep 19/20</b>	<b>Oct 19/20</b>	<b>Nov 19/20</b>	<b>Dec 19/20</b>
Elderly Benefit Specialist (EBS)	x/60	55/49	31/x	53/	43/	46/	42/	30/	45/	40/	60/	60/	60/
Disability Benefit Specialist (new cases opened)	4/3	5/11	5/5	6/	7/	3/	13/	10/	5/	5/	3/	7/	3/
Total Number of ADRC Contacts*	367/ 301	499/ 497	414/ 409	431/	460/	439/	440/	469/	462/	404/	459/	382/	301/
Memory Screens	2/2	1/1	2/2	8/	8/	3/	0/	0/	2/	1/	1/	1/	2/
<b>Number Served in Long Term Care Programs</b>	<b>Dec 18/19</b>	<b>Jan 19/20</b>	<b>Feb 19/20</b>	<b>Mar 19/20</b>	<b>Apr 19/20</b>	<b>May 19/20</b>	<b>June 19/20</b>	<b>July 19/20</b>	<b>Aug 19/20</b>	<b>Sep 19/20</b>	<b>Oct 19/20</b>	<b>Nov 19/20</b>	<b>Dec 19/20</b>
Family Care Enrollments	6/6	6/2	5/4	5/	7/	10/	8/	6/	5/	6/	3/	6/	6/
Family Care Disenrollments	12/5	3/5	4/1	3/	3/	2/	3/	7/	9/	2/	2/	1/	5/
IRIS Referrals	1/1	0/3	1/0	1/	0/	4/	0/	2/	1/	2/	2/	1/	1/
IRIS Enrollments	2/5	6/2	2/2	0/	2/	0/	1/	4/	2/	2/	6/	2/	5/
IRIS Disenrollments	0/1	0/0	0/0	2/	0/	1/	1/	7/	0/	0/	1/	3/	1/
Nursing Home Relocations	0/1	2/0	1/x	2/	0/	1/	1/	0/	0/	0/	1/	0/	1/
ADRC Formal Complaints	0/0	1/0	1/0	0/	0/	1/	0/	0/	0/	1/	0/	0/	0/

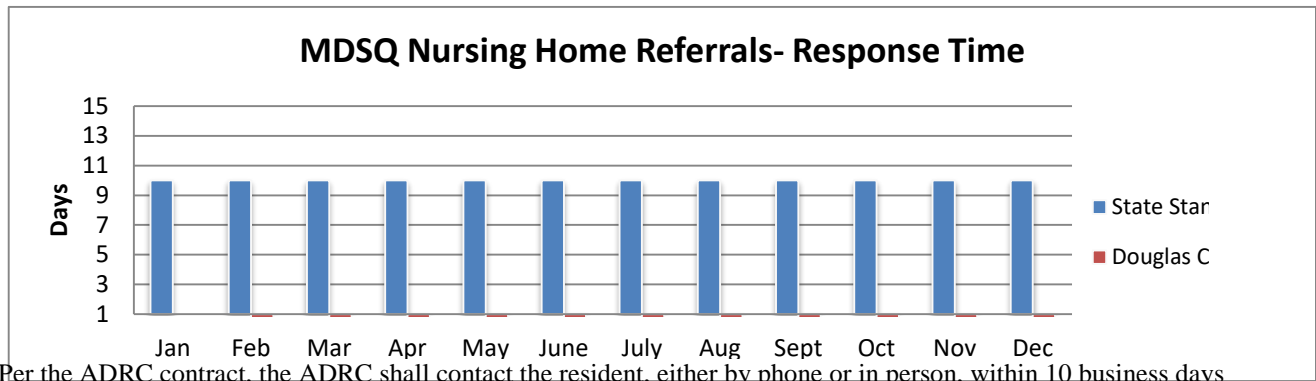
\*ADRC workers are required to record all **Contacts**. A contact represents an individual one-to-one interaction (conversation) that has occurred either in person, at a home visit, ADRC walk-in, telephone, email, or written correspondence where information is exchanged. Each interaction is counted as an encounter and will demonstrate one instance of providing any ADRC activity. A Contact records the **ADRC Outcomes**. An **Outcome** is categorized into the following and must be recorded as such for reimbursement purposes: 1) Provided Information and Assistance 2) Provided Follow Up 3) Provided Options Counseling 4) Administered Long Term Care Functional Screen 5) Provided Assistance with Medicaid Application Process 6) Provided Short Term Service Coordination 7) Provided Enrollment Counseling 8) Provided Disenrollment Counseling 9) Memory Screen 10) Behavioral Mental Health Screens 11) Complaints/Advocacy 12) Community Partners 13) Referral for ADRC

**Disability Benefit Specialist (DBS) Monetary Impact**

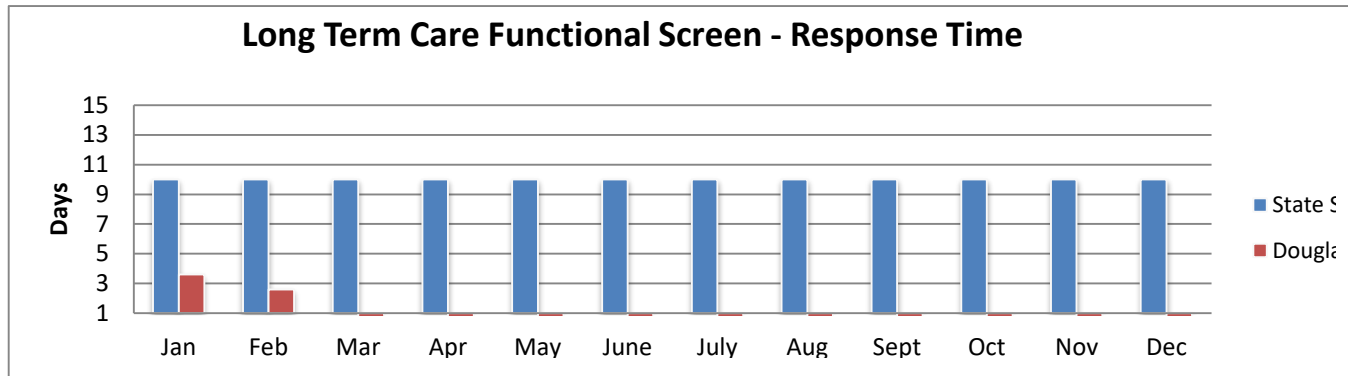
- Monetary Impact of Cases Closed:
  - December 2019 \$76,234 (10 cases)
  - January 2020 \$26,245 (3 cases)
  - February 2020 \$0 (3 cases)

**Alzheimer’s Family and Caregiver Support Program (AFCSP)**

AFCSP	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Total Cases Served	9	7	7	10	8	8	6	8	7	9
Current Cases as of February 29, 2020										9



Per the ADRC contract, the ADRC shall contact the resident, either by phone or in person, within 10 business days of receiving a referral.



Per the ADRC Contract, the ADRC must initiate the functional screen within 10 calendar days of the time the person requests or accepts the offer of a screen.

Health and Human Services  
ADRC  
February 2020

Activity	Program/ Service	Brief Description	Contact Person	Attach- ment
Health Fairs/Community Events/Speaking Engagements	ADRC	Youth Leadership – 01/22/2020 Adult Leadership – 01/14/2020 Dementia Friendly Business Training – Gordon/Wascott EMS 1/22/2020 Dementia Friendly Business Training – CBD Oil 2/6/2020 *Dementia Friendly Business Training – Remax 02/11/2020 *Dementia Live- Gordon/Wascott EMS 02/26/2020  *Trained by ADRC staff	Erika Johnson 715-395-7532 <a href="mailto:Erika.johnson@douglascountywi.org">Erika.johnson@douglascountywi.org</a>	No
Outreach/Marketing	ADRC	ADRC ad in Senior Connections Newsletter November/December 2019 & January/February 2020 ADRC ad in Senior Reporter Magazine August-December/January 2020 ADRC Ad in the Generations Edition Superior Telegram – January 2020	Erika Johnson 715-395-7532 <a href="mailto:Erika.johnson@douglascountywi.org">Erika.johnson@douglascountywi.org</a>	No

Health and Human Services  
ADRC  
February 2020

Initiatives	ADRC	<p>Caregiver Coalition- Dementia Friendly Trainings still being offered and scheduled for community businesses. SWOT analysis conducted in February of 2020.</p> <p>Douglas County Community on Transition – spring family event scheduled for March 2020 at the High School regarding guardianship and health care planning.</p> <p>Elder Abuse Awareness Planning Committee- Now referred to as the Northland Elder Abuse Awareness Coalition. Twin Ports Proclamation being scheduled for June. Forum scheduled at Superior Library for 6/18/2020.</p> <p>Transportation Network Team – new Transportation Coordinator at North Country Independent Living. No scheduled meeting as of February.</p>	<p>Erika Johnson 715-395-7532 <a href="mailto:Erika.johnson@douglascountywi.org">Erika.johnson@douglascountywi.org</a></p>	No
Grant opportunity	ADRC	<p>Grant funding was awarded for the Dementia Care Specialist. Burnett County is the fiscal county and Douglas County will be a partnering ADRC.</p>		No
ADRC Advisory Board	ADRC	<p>Meeting 12/11/2019. Waiting for Corp Counsel approval for by-law change.</p>		Yes

