

February 23, 2018

ADMINISTRATION COMMITTEE
Douglas County Board of Supervisors
Thursday, March 1, 2018, 9:30 a.m., Courthouse Room 207C
1313 Belknap Street, Superior, Wisconsin

Please call the County Clerk's Office (715-395-1483) if you are unable to attend.

MEMBERS:	Alan Jaques, Chair	Larry Quam, Vice Chair	Nick Baker
	Mary Lou Bergman	Marvin Finendale	Douglas Finn
	Rosemary Lear	Scott Luostari	Pat Ryan

A G E N D A

(Committee to maintain a two-hour meeting limit or take action to continue meeting beyond that time).

1. Roll call.
2. Approval of the December 7, 2017, meeting minutes (attached).
3. Departmental financial reports and goals/objectives for 2018 (budget reports attached; all areas will be listed, although there may not be additional report from each):
 - a. Administration/Human Resources;
 - b. Buildings & Grounds
 - c. Corporation Counsel;
 - d. County Clerk
 - e. Finance/Information Services;
 - f. Register of Deeds;
 - g. Treasurer.
4. Action items/referrals:
 - a. Establish elected officials salary for Sheriff and Clerk of Courts (attached);
 - b. Budgetary:
 - 1) Year-end 2017 carry-overs and reserves (attached); and
 - 2) Transfers (attached).
5. Informational:
 - a. County Administrator appointment;
 - b. LRB 5135/1 – draft legislation potentially affecting county government;
 - c. Douglas County employee dress code (attached);
 - d. High speed internet grants – James Anderson (attached);
 - e. Parking lot update; and
 - f. Fourth quarter staffing report (attached).
6. Future agenda items.
7. Adjournment.

NOTE: A quorum of the County Board, Executive Committee, Health and Human Services Board, Public Safety Committee, Transportation and Infrastructure Committee and Zoning Committee will be present at this meeting due to memberships of this committee's members on those Boards/committees.

ec: County Board Supervisors Department Managers Shelley Nelson (Telegram) DC website

Agenda and attachments are available in County Clerk's Office for viewing or at www.douglascountywi.org. Action may be taken on items on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice we receive.

Posted: Courthouse, Government Center, Douglas County website



02-23-2018

Pamela A. Tafelski

ADMINISTRATION COMMITTEE
Douglas County Board of Supervisors
Thursday, December 7, 2017, 9:30 a.m., Courthouse Room 207C
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Chair Alan Jaques.

ROLL CALL: Present - Larry Quam, Nick Baker, Mary Lou Bergman, Marvin Finendale, Douglas Finn, Rosemary Lear, Scott Luostari, Pat Ryan, Alan Jaques. Others present – Charlie Glazman, Jerry Moe, Dan Corbin, Jordan Milan, Candy Holm Anderson, Tracy Middleton, Ann Doucette, Robert Galovich, Tyler Edwards, Tami Long, Mark Liebaert, Carolyn Pierce, Linda Corbin, Aaron Fregard, Keith Kesler, Tom Dalbec, Carol Jones, David Conley, Michele Wick, Sam Pomush, D. Nichols, James Anderson, Eric Edwards, Kim Kolhast, Sue Sandvick, Pam Tafelski (Committee Clerk).

APPROVAL OF MINUTES: Motion by Ryan, second Quam, to correct District Attorney TV rental from \$250 to \$150 per day, and approve November 2, 2017, minutes as corrected. Motion carried.

DEPARTMENTAL FINANCIAL REPORTS AND GOALS/OBJECTIVES FOR 2017:

Administration/Human Resources: Completing health insurance open enrollment; bond rating tomorrow is looking very good; performance evaluations this month; sales tax \$88,000 over projected 2017 budget. **Buildings & Grounds:** Jail elevator project 50% complete; continue to invest in energy savings products/systems. **Corporation Counsel:** E-filing is underway; reviewing county's ordinances in area of health and human services. **County Clerk:** Demonstration of new election equipment this month; cost not analyzed yet. **Finance/Information Services:** Working on year-end reports; cross training; IS working on Vertex install and network updates. **Register of Deeds:** Recordings on track with 2016 transactions; back-scanning old files. **Treasurer:** Tax bills printed and municipalities mailing them; certified letters on tax deeds mailed.

ACTION ITEMS/REFERRALS:

Owner's Claim for Damages to Animals, Chapter 174 of the Wisconsin Statutes, in the Amount of \$1,000: Attached. Statute states fair market value to be paid, which is \$800. Municipality approved claim; hauling not included.

ACTION: Motion by Quam, second Finn, to approve claim at fair market value of \$800. Motion carried.

Placement of Jailer Positions on Grade Order List: Attached/reviewed. McGrath completed preliminary market study; positions will be included in Phase 3 of compensation study.

ACTION (RESOLUTION): Motion by Ryan, second Lear, to approve recommended grade order for jailer positions and forward to County Board. Motion carried unanimously.

Resolution – UW-Superior Program Suspensions Opposed: Attached.

ACTION: Motion by Finn, second Bergman, to allow UW-S representatives to address committee. Motion carried.

Eric Edwards, UW-S faculty, and two spokespersons for student and staff, addressed the committee with concerns regarding elimination of programs. Suspensions decision was made without faculty/staff/student input or knowledge of the impending changes. Several committee members suggested it be a Superior Days issue, and indicated that UW-S administration has not been actively engaged or responsive to county's concerns of downsizing/losing/privatizing UW-S. Liebaert had contacted Chancellor Wachter offering her a chance to address the County Board at December 21 meeting; no response yet. Jordan Milan, on behalf of Chancellor Wachter, responded that the Chancellor is willing to meet with the County Board, and will confirm December 21 meeting with Liebaert.

ACTION (RESOLUTION): Motion by Quam, second Finn, to support resolution changing 40 to 25 in third paragraph, adding UW-Superior Chancellor Wachter to the last paragraph, and forward to County Board. Motion carried unanimously.

From Public Safety Committee: Second and Third Amendments to AT&T Superior Lease: Attached/reviewed. Corporation Counsel has reviewed.

ACTION (RESOLUTION): Motion by Lear, second Bergman, to approve both second and third lease amendments and forward to County Board. Motion carried unanimously.

Property Insurance Carrier Options: Attached; recommendation reviewed.

ACTION (RESOLUTION): Motion by Bergman, second Ryan, to approve Municipal Property Insurance Company as recommended and forward to County Board. Motion carried unanimously.

Budgetary Transfers: Attached.

ACTION (RESOLUTION): Motion by Bergman, second Luostari, to approve budget transfer as presented and forward to County Board. Motion carried unanimously.

INFORMATIONAL – REVIEW OF OUTSIDE COUNSEL CONTRACT/UTILIZATION: Most outside counsel is obtained through insurance carrier County Mutual Insurance, which contracts with Weld Riley, specialized firm, to represent the county on liability and worker's compensation cases.

FUTURE AGENDA ITEMS: High speed internet grants (James Anderson to provide information, as Douglas County has never applied).

ADJOURNMENT: Motion by Baker, second Luostari, to adjourn. Motion carried. Adjourned at 10:45 a.m.

Submitted by,

Pamela A. Tafelski
Committee Clerk



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
DEPARTMENT SUMMARY
2018**



**Transactions posted as of printing date
2/21/2018**

Department	Prior Year Actual	Amended Budget	Budget through Current Month	Actual Amount	Variance Amount
COUNTY BOARD OF SUPERVISORS	83,087.97	230,765.00	38,460.83	27,146.81	11,314.02
ADMINSTRATION	62,943.39	353,974.00	58,995.67	1,488.27	57,507.40
CORPORATION COUNSEL	9,637.23	103,127.00	17,187.83	11,457.43	5,730.40
REGISTER OF DEEDS	(1,751.41)	(31,468.00)	(5,244.67)	12,863.44	(18,108.11)
COUNTY CLERK	37,454.74	233,773.00	38,962.17	30,078.82	8,883.35
COUNTY TREASURER	42,738.54	203,332.00	33,888.67	34,914.40	(1,025.73)
FINANCE	72,290.89	403,078.00	67,179.67	19,108.28	48,071.39
BUILDING AND GROUNDS	22,048.90	289,981.00	48,330.17	68,950.99	(20,620.82)
INFORMATION SERVICES	4,193.47	0.00	0.00	8,542.46	(8,542.46)



DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
COUNTY BOARD OF SUPERVISORS
 Transactions posted as of printing date
 2/21/2018



	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	-	-	-	-	-
Intergovt. Charges For Serv.	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-
Other Financing Sources	-	-	-	-	-
Revenues	-	-	-	-	-
Expenditures					
Personnel Services	13,522.29	110,315.00	18,385.83	17,155.39	1,230.44
Contractual Services	3.29	900.00	150.00	35.60	114.40
Supplies & Expense	10,054.39	65,500.00	10,916.67	9,447.82	1,468.85
Intra Country Charges	-	-	-	-	-
Fixed Charges	-	2,000.00	333.33	-	333.33
Debt Service	-	-	-	-	-
Grants & Contributions	59,000.00	49,000.00	8,166.67	-	8,166.67
Capital Outlay	-	-	-	-	-
Department Allocation	508.00	3,050.00	508.33	508.00	0.33
Expenditures	83,087.97	230,765.00	38,460.83	27,146.81	11,314.02
Net Cost	\$ 83,087.97	\$ 230,765.00	\$ 38,460.83	\$ 27,146.81	\$ 11,314.02



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
ADMINISTRATION**



Transactions posted as of printing date
2/21/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	234.34	3,000.00	500.00	189.44	(310.56)
Intergovt. Charges For Serv.	-	69,000.00	11,500.00	42,500.00	31,000.00
Miscellaneous Revenues	-	-	-	-	-
Other Financing Sources	-	-	-	-	-
Revenues	234.34	72,000.00	12,000.00	42,689.44	30,689.44
Expenditures					
Personnel Services	58,866.34	361,188.00	60,198.00	40,037.80	20,160.20
Contractual Services	5,440.34	38,775.00	6,462.50	6,645.56	(183.06)
Supplies & Expense	3,164.54	59,061.00	9,843.50	1,760.05	8,083.45
Intra Country Charges	-	-	-	-	-
Fixed Charges	-	1,100.00	183.33	-	183.33
Debt Service	-	-	-	-	-
Grants & Contributions	-	600.00	100.00	-	100.00
Capital Outlay	-	-	-	-	-
Department Allocation	(4,293.49)	(34,750.00)	(5,791.67)	(4,265.70)	(1,525.97)
Expenditures	63,177.73	425,974.00	70,995.67	44,177.71	26,817.96
Net Cost	\$ 62,943.39	\$ 353,974.00	\$ 58,995.67	\$ 1,488.27	\$ 57,507.40



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
BUILDING AND GROUNDS**



Transactions posted as of printing date
2/21/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	-	-	-	-	-
Intergovt. Charges For Serv.	-	5,000.00	833.33	-	(833.33)
Miscellaneous Revenues	39,123.91	310,100.00	51,683.33	13,148.42	(38,534.91)
Other Financing Sources	-	-	-	-	-
Revenues	39,123.91	315,100.00	52,516.67	13,148.42	(39,368.25)
Expenditures					
Personnel Services	70,409.82	387,542.00	64,590.33	58,474.81	6,115.52
Contractual Services	141,894.78	769,500.00	128,250.00	79,581.68	48,668.32
Supplies & Expense	2,554.21	58,130.00	9,688.33	2,583.92	7,104.41
Fixed Charges	-	65,400.00	10,900.00	-	10,900.00
Debt Service	-	-	-	-	-
Grants & Contributions	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Department Allocation	(153,686.00)	(675,491.00)	(112,581.83)	(58,541.00)	(54,040.83)
Expenditures	61,172.81	605,081.00	100,846.83	82,099.41	18,747.42
Net Cost	\$ 22,048.90	\$ 289,981.00	\$ 48,330.17	\$ 68,950.99	\$ (20,620.82)



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
CORPORATION COUNSEL**



Transactions posted as of printing date
2/21/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	-	-	-	-	-
Intergovt. Charges For Serv.	35,249.21	168,000.00	28,000.00	25,306.36	(2,693.64)
Miscellaneous Revenues	-	-	-	-	-
Other Financing Sources	-	-	-	-	-
Revenues	35,249.21	168,000.00	28,000.00	25,306.36	(2,693.64)
Expenditures					
Personnel Services	43,214.25	253,482.00	42,247.00	35,553.42	6,693.58
Contractual Services	673.82	5,550.00	925.00	41.49	883.51
Supplies & Expense	122.37	5,945.00	990.83	222.88	767.95
Intra Country Charges	-	-	-	-	-
Fixed Charges	-	900.00	150.00	-	150.00
Debt Service	-	-	-	-	-
Grants & Contributions	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Department Allocation	876.00	5,250.00	875.00	946.00	(71.00)
Expenditures	44,886.44	271,127.00	45,187.83	36,763.79	8,424.04
Net Cost	\$ 9,637.23	\$ 103,127.00	\$ 17,187.83	\$ 11,457.43	\$ 5,730.40



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
COUNTY CLERK**



Transactions posted as of printing date
2/21/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	1,185.00	11,250.00	1,875.00	1,425.00	(450.00)
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	2,570.98	17,150.00	2,858.33	3,410.65	552.32
Intergovt. Charges For Serv.	9,083.79	33,140.00	5,523.33	8,398.81	2,875.48
Miscellaneous Revenues	-	23,870.00	3,978.33	3,565.00	(413.33)
Other Financing Sources	-	-	-	-	-
Revenues	12,839.77	85,410.00	14,235.00	16,799.46	2,564.46
Expenditures					
Personnel Services	37,884.62	223,474.00	37,245.67	36,909.71	335.96
Contractual Services	2,400.90	22,940.00	3,823.33	2,249.92	1,573.41
Supplies & Expense	7,301.43	55,034.00	9,172.33	4,879.70	4,292.63
Intra Country Charges	-	-	-	-	-
Fixed Charges	51.56	1,800.00	300.00	48.95	251.05
Debt Service	-	-	-	-	-
Grants & Contributions	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Department Allocation	2,656.00	15,935.00	2,655.83	2,790.00	(134.17)
Expenditures	50,294.51	319,183.00	53,197.17	46,878.28	6,318.89
Net Cost	\$ 37,454.74	\$ 233,773.00	\$ 38,962.17	\$ 30,078.82	\$ 8,883.35



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
FINANCE**



Transactions posted as of printing date
2/21/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ 20.00	\$ -	\$ -	\$ 20.00	\$ 20.00
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	606.00	-	-	15.00	15.00
Intergovt. Charges For Serv.	29,629.18	217,904.00	36,317.33	55,600.31	19,282.98
Miscellaneous Revenues	37.36	-	-	-	-
Other Financing Sources	-	-	-	-	-
Revenues	30,292.54	217,904.00	36,317.33	55,635.31	19,317.98
Expenditures					
Personnel Services	90,202.25	505,482.00	84,247.00	68,525.16	15,721.84
Contractual Services	198.82	69,400.00	11,566.67	602.79	10,963.88
Supplies & Expense	8,832.36	24,000.00	4,000.00	2,083.64	1,916.36
Intra Country Charges	-	-	-	-	-
Fixed Charges	-	2,000.00	333.33	-	333.33
Debt Service	-	-	-	-	-
Grants & Contributions	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Department Allocation	3,350.00	20,100.00	3,350.00	3,532.00	(182.00)
Expenditures	102,583.43	620,982.00	103,497.00	74,743.59	28,753.41
Net Cost	\$ 72,290.89	\$ 403,078.00	\$ 67,179.67	\$ 19,108.28	\$ 48,071.39



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
INFORMATION SERVICES**



Transactions posted as of printing date
2/21/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	-	-	-	-	-
Intergovt. Charges For Serv.	131,260.93	938,139.00	156,356.50	131,887.98	(24,468.52)
Miscellaneous Revenues	-	-	-	60.00	60.00
Other Financing Sources	-	-	-	-	-
Revenues	131,260.93	938,139.00	156,356.50	131,947.98	(24,408.52)
Expenditures					
Personnel Services	19,086.37	127,884.00	21,314.00	24,653.16	(3,339.16)
Contractual Services	76,893.57	592,620.00	98,770.00	95,123.51	3,646.49
Supplies & Expense	7,068.76	82,875.00	13,812.50	359.65	13,452.85
Fixed Charges	32,405.70	134,760.00	22,460.00	20,354.12	2,105.88
Debt Service	-	-	-	-	-
Grants & Contributions	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Department Allocation	-	-	-	-	-
Expenditures	135,454.40	938,139.00	156,356.50	140,490.44	15,866.06
Net Cost	\$ 4,193.47	\$ -	\$ -	\$ 8,542.46	\$ (8,542.46)



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
REGISTER OF DEEDS**



Transactions posted as of printing date
2/21/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ 12,142.92	\$ 147,106.00	\$ 24,517.67	\$ 16,121.58	\$ (8,396.09)
Intergovernmental Revenues	-	-	-	-	-
Licenses & Permits	656.00	4,100.00	683.33	463.00	(220.33)
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	28,086.44	180,120.00	30,020.00	18,654.12	(11,365.88)
Intergovt. Charges For Serv.	-	-	-	-	-
Miscellaneous Revenues	0.20	25.00	4.17	-	(4.17)
Other Financing Sources	-	-	-	-	-
Revenues	40,885.56	331,351.00	55,225.17	35,238.70	(19,986.47)
Expenditures					
Personnel Services	36,713.42	259,304.00	43,217.33	41,637.79	1,579.54
Contractual Services	115.57	18,454.00	3,075.67	4,950.21	(1,874.54)
Supplies & Expense	141.09	8,450.00	1,408.33	378.29	1,030.04
Intra Country Charges	-	-	-	-	-
Fixed Charges	398.07	3,000.00	500.00	207.85	292.15
Debt Service	-	-	-	-	-
Grants & Contributions	-	75.00	12.50	-	12.50
Capital Outlay	-	-	-	-	-
Department Allocation	1,766.00	10,600.00	1,766.67	928.00	838.67
Expenditures	39,134.15	299,883.00	49,980.50	48,102.14	1,878.36
Net Cost	\$ (1,751.41)	\$ (31,468.00)	\$ (5,244.67)	\$ 12,863.44	\$ (18,108.11)



**DOUGLAS COUNTY ADMINISTRATION COMMITTEE
SCHEDULE OF REVENUES AND EXPENDITURES
COUNTY TREASURER**



Transactions posted as of printing date
2/21/2018

	Prior Year Actual	2018 Amended Budget	Budget through Current Month	2018 Actual Amount	Variance Amount
Revenues					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	27,700.00	4,616.67	-	(4,616.67)
Licenses & Permits	-	-	-	-	-
Fines Forfeits & Penalties	-	-	-	-	-
Public Charges For Services	4,748.56	23,000.00	3,833.33	3,575.96	(257.37)
Intergovt. Charges For Serv.	-	12,000.00	2,000.00	-	(2,000.00)
Miscellaneous Revenues	-	-	-	3,052.17	3,052.17
Other Financing Sources	-	-	-	-	-
Revenues	4,748.56	62,700.00	10,450.00	6,628.13	(3,821.87)
Expenditures					
Personnel Services	36,826.20	192,237.00	32,039.50	35,002.50	(2,963.00)
Contractual Services	1,628.90	15,520.00	2,586.67	86.66	2,500.01
Supplies & Expense	962.62	13,400.00	2,233.33	342.71	1,890.62
Intra Country Charges	-	-	-	-	-
Fixed Charges	3,489.38	17,200.00	2,866.67	1,276.66	1,590.01
Debt Service	-	-	-	-	-
Grants & Contributions	-	200.00	33.33	-	33.33
Capital Outlay	-	-	-	-	-
Department Allocation	4,580.00	27,475.00	4,579.17	4,834.00	(254.83)
Expenditures	47,487.10	266,032.00	44,338.67	41,542.53	2,796.14
Net Cost	\$ 42,738.54	\$ 203,332.00	\$ 33,888.67	\$ 34,914.40	\$ (1,025.73)

INVESTMENTS

MONTH/YEAR- NOV 2017

BANK	RATE	BEG BALANCE	PURCHASE	RETIRE	END BALANCE
SCCU Savings	0.000%	57.86	0.00	0.00	57.86
BMO BANK CKG2 - ANALYSIS CHARGE	0.250%	0.00	821.69	821.69	-
BMO BANK MM	1.000%	1,301,456.54	1,009,153.81	1,214,000.00	1,096,610.35
NBC MM	0.100%	50,115.52	359,766.11	316.00	409,565.63
TIMBERWOOD MM	0.200%	152,257.30	25.03	0.00	152,282.33
HUNTINGTON MM	1.040%	1,030,405.16	880.78	0.00	1,031,285.94
ST POOL GENERAL	1.030%	7,985,610.08	7,142.54	0.00	7,992,752.62
ST POOL HIGHWAY BOND	1.030%	2.62	0.00	0.00	2.62
SUBTOTAL		10,519,905.08	1,377,789.96	1,215,137.69	10,682,557.35
CD - CVB14-1 2/18/17	0.850%	0.00	0.00	0.00	0.00
CD - CVB16-1 8/18/18	0.850%	255,013.95	0.00	0.00	255,013.95
CD - CVB17-1 2/18/19	1.100%	99,000.00	0.00	0.00	99,000.00
CD - CVB17-2 8/18/19	1.260%	99,000.00	0.00	0.00	99,000.00
CD - CVB17-3 8/18/20	1.510%	57,883.00	0.00	0.00	57,883.00
CD - 1stMERIT15-1 8/17/17	0.700%	0.00	0.00	0.00	0.00
CD - 1stMERIT16-1 8/19/19	0.750%	500,000.00	0.00	0.00	500,000.00
CD - NBC15-2 10/26/18 callable quart	1.200%	500,000.00	0.00	0.00	500,000.00
CD - NBC16-1 9/14/17	0.650%	0.00	0.00	0.00	0.00
CD - NBC16-2 6/04/19	1.210%	2,000,000.00	0.00	0.00	2,000,000.00
CD - NBC16-3 9/02/19	1.050%	600,000.00	0.00	0.00	600,000.00
CD - NBC17-1 9/14/20	1.700%	600,000.00	0.00	0.00	600,000.00
CD - SCCU 4/10/19	0.750%	245,000.00	0.00	0.00	245,000.00
CD-TIMBERWOOD1 1/23/18	0.6500%	250,000.00	535.62	535.62	250,000.00
CD-TIMBERWOOD3 5/24/18	0.6516%	252,445.18	0.00	0.00	252,445.18
CD's SubTotals		5,458,342.13	535.62	535.62	5,458,342.13
SUBTOTAL		15,978,247.21	1,378,325.58	1,215,673.31	16,140,899.48
CD-BMO15-6 (1-17) 7/28 & 1/28 Interest 2 year CD	0.7500%	0.00	0.00	0.00	0.00
CD-BMO15-8 (1-17) 7/29 & 1/29 Interest 2 year CD	0.8500%	0.00	0.00	0.00	0.00
CD-BMO15-11 (8/17) 8/13 & 2/03 Interest 2-1/2 year CD	0.8500%	0.00	0.00	0.00	0.00
CD-BMO15-12 (6-17) 12/17 & 6/17 Interest 2 year CD	1.1000%	0.00	0.00	0.00	0.00
CD-BMO15-13 (12/17) 12/24 & 6/24 Interest 2-1/2 year CD	1.2500%	127,000.00	0.00	0.00	127,000.00
CD-BMO15-17 (8/17) 2 year CD	1.2000%	0.00	0.00	0.00	0.00
CD-BMO15-18 (9/17) 2 year CD	1.1000%	0.00	0.00	0.00	0.00
CD-BMO15-19 (10/17) 2 year CD	1.2000%	0.00	0.00	0.00	0.00
CD-BMO16-1 2/18 2/3 & 8/3 Interest 2 year CD	1.1500%	248,000.00	0.00	0.00	248,000.00
CD-BMO16-2 10/17 4/6 & 10/6 Interest 18 month CD	0.8500%	0.00	0.00	0.00	0.00
CD-BMO16-3 05/10/2017 12 month CD	0.7500%	0.00	0.00	0.00	0.00
CD-BMO16-5 05/11/18 5/11 & 11/11 Interest 2 year CD	1.0000%	248,000.00	1,250.19	1,250.19	248,000.00
CD-BMO16-6 05/23/18 2 year CD	1.0000%	248,000.00	210.63	210.63	248,000.00
CD-BMO16-7 07/07/17 1 year CD	0.7500%	0.00	0.00	0.00	0.00
CD-BMO16-8 10/27/17 13 month CD	0.8000%	0.00	0.00	0.00	0.00
CD-BMO16-9 07/27/18 2 yr CD	0.9000%	200,000.00	0.00	0.00	200,000.00
CD-BMO16-10 07/27/18 2 yr CD	0.9000%	200,000.00	152.88	152.88	200,000.00
CD-BMO16-11 08/19/18 2 yr CD	1.0500%	248,000.00	649.22	649.22	248,000.00
CD-BMO16-12 11/02/18 2 yr CD	1.2000%	248,000.00	1,500.23	1,500.23	248,000.00
CD-BMO16-13 11/02/18 2 yr CD	1.2000%	248,000.00	1,500.23	1,500.23	248,000.00
CD-BMO17-1 1/31/19 2 yr CD	1.4500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-2 2/01/19 2 yr CD	1.5500%	248,000.00	326.48	326.48	248,000.00
CD-BMO17-3 4/03/20 3 yr CD	1.7000%	248,000.00	358.07	358.07	248,000.00
CD-BMO17-4 4/08/19 2 yr CD	1.5000%	248,000.00	315.95	315.95	248,000.00
CD-BMO17-5 11/18/19 2-1/2 yr CD	1.6000%	248,000.00	2,000.31	2,000.31	248,000.00
CD-BMO17-6 06/28/19 2 yr CD	1.6500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-7 07/08/19 2 yr CD	1.6500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-8 02/15/19 1-1/2 yr CD	1.5500%	248,000.00	326.48	326.48	248,000.00
CD-BMO17-9 08/23/19 2 yr CD	1.6500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-10 10/13/20 3 yr CD	1.7500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-11 10/25/20 3 yr CD	1.9500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-12 10/27/20 3 yr CD	1.9500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-13 11/02/20 3 yr CD	1.9000%	0.00	200,000.00	0.00	200,000.00
BMO CD's SubTotals		4,991,000.00	208,590.67	8,590.67	5,191,000.00
SUBTOTAL	Next Call Maturity	20,969,247.21	1,586,916.25	1,224,263.98	21,331,899.48
BMO STEP UP AGCY BOND 13-3 cusip*3D3 2/27/18	1.0000%	715,079.44	0.00	0.00	715,079.44
BMO STEP UP AGCY BOND 16-1 cusip*TY5 1X03/30/17	1.4200%	250,000.00	0.00	0.00	250,000.00
BMO STEP UP AGCY BOND 16-2 cusip*JL0 call 10/5/16	0.7500%	400,000.00	0.00	0.00	400,000.00
BMO STEP UP AGCY BOND 16-3 cusip*SD8 call 8/23/17	1.1300%	350,000.00	0.00	0.00	350,000.00
StepUps SubTotals		1,715,079.44	-	-	1,715,079.44
SUBTOTAL		22,684,326.65	1,586,916.25	1,224,263.98	23,046,978.92
ST POOL W/C	1.030%	908,298.36	812.41	0.00	909,110.77
ST POOL HLTH INS	1.030%	1,227,140.45	1,097.59	0.00	1,228,238.04
TOTAL		24,819,765.46	1,588,826.25	1,224,263.98	25,184,327.73

INTEREST ON INVESTMENTS

MONTH/YEAR- NOV 2017

BANK	BEG BALANCE	EARNED	RECEIVED	END BALANCE
SCCU Savings	0.00	0.00	0.00	-
BMO BANK CKG2 - INTEREST EARNED	0.00	457.66	457.66	-
BMO BANK MM	0.00	563.14	563.14	-
NBC MM	0.00	40.92	40.92	-
TIMBERWOOD MM	0.00	25.03	25.03	-
HUNTINGTON MM	0.00	880.78	880.78	-
ST POOL GENERAL	0.00	7,142.54	7,142.54	0.00
ST POOL HIGHWAY BOND	0.00	0.00	0.00	0.00
SUBTOTAL	0.00	9,110.07	9,110.07	0.00
CD - CVB14-1	(0.00)	0.00	0.00	(0.00)
CD - CVB16-1	1,882.10	178.16	0.00	2,060.26
CD - CVB17-1	223.77	89.51	0.00	313.28
CD - CVB17-2	254.28	101.71	0.00	355.99
CD - CVB17-3	179.60	71.84	0.00	251.43
CD - 1stMERIT15-1	(0.00)	0.00	0.00	(0.00)
CD - 1stMERIT16-1	4,500.00	308.22	0.00	4,808.20
CD - NBC15-2	65.75	493.15	0.00	558.90
CD - NBC16-1	(0.00)	0.00	0.00	(0.00)
CD - NBC16-2	3,896.98	1,989.04	0.00	5,886.00
CD - NBC16-3	7,318.36	517.81	0.00	7,836.19
CD - NBC17-1	1,313.42	838.36	0.00	2,151.78
CD - SCCU	1,651.24	241.64	0.00	1,892.87
CD-TIMBERWOOD1	401.64	174.66	535.62	40.69
CD-TIMBERWOOD3	3,007.99	165.99	0.00	3,173.95
CD's SubTotals	24,695.11	5,170.08	535.62	29,329.54
SUBTOTAL	24,695.11	14,280.15	9,645.69	29,329.54
CD-BMO15-6	(0.00)	0.00	0.00	(0.00)
CD-BMO15-8	0.00	0.00	0.00	0.00
CD-BMO15-11	(0.00)	0.00	0.00	(0.00)
CD-BMO15-12	(0.00)	0.00	0.00	(0.00)
CD-BMO15-13	561.08	130.48	0.00	691.57
CD-BMO15-17	0.00	0.00	0.00	0.00
CD-BMO15-18	(0.00)	0.00	0.00	(0.00)
CD-BMO15-19	0.00	0.00	0.00	0.00
CD-BMO16-1	687.54	234.41	0.00	921.95
CD-BMO16-2	(0.00)	0.00	0.00	(0.00)
CD-BMO16-3	(0.00)	0.00	0.00	(0.00)
CD-BMO16-5	1,182.27	203.84	1,250.19	135.92
CD-BMO16-6	61.14	203.84	210.63	54.36
CD-BMO16-7	(0.00)	0.00	0.00	(0.00)
CD-BMO16-8	0.00	0.00	0.00	0.00
CD-BMO16-9	478.41	147.95	0.00	626.36
CD-BMO16-10	19.73	147.95	152.88	14.80
CD-BMO16-11	442.32	214.03	649.22	7.13
CD-BMO16-12	1,483.94	244.60	1,500.23	228.32
CD-BMO16-13	1,483.94	244.60	1,500.23	228.32
CD-BMO17-1	906.38	295.56	0.00	1,201.95
CD-BMO17-2	326.48	315.95	326.48	315.95
CD-BMO17-3	300.32	346.52	358.07	288.77
CD-BMO17-4	234.41	305.75	315.95	224.21
CD-BMO17-5	1,815.50	326.14	2,000.31	141.34
CD-BMO17-6	1,401.37	336.33	0.00	1,737.70
CD-BMO17-7	1,334.10	336.33	0.00	1,670.43
CD-BMO17-8	326.47	315.95	326.48	315.95
CD-BMO17-9	1,031.41	336.33	0.00	1,367.74
CD-BMO17-10	237.81	356.71	0.00	594.52
CD-BMO17-11	79.50	397.48	0.00	476.98
CD-BMO17-12	53.00	397.48	0.00	450.48
CD-BMO17-13	0.00	312.33	0.00	312.33
BMO CD's SubTotals	14,447.21	6,150.56	8,590.67	12,007.08
SUBTOTAL	39,142.32	20,430.71	18,236.36	41,336.61
BMO STEP UP AGENCY BOND 13-3	1,327.19	587.74	0.00	1,914.93
BMO STEP UP AGENCY BOND 16-1	325.84	291.78	0.00	617.63
BMO STEP UP AGENCY BOND 16-2	1,042.45	269.59	0.00	1,312.04
BMO STEP UP AGENCY BOND 16-3	758.47	325.07	0.00	1,083.53
StepUps SubTotals	3,453.95	1,474.18	0.00	4,928.13
SUBTOTAL	42,596.29	21,904.89	18,236.36	46,264.76
ST POOL W/C	0.00	812.41	812.41	0.00
ST POOL HLTH INS	0.00	1,097.59	1,097.59	0.00
TOTAL	42,596.29	23,814.89	20,146.36	46,264.76

INVESTMENTS

MONTH/YEAR- DEC 2017

BANK	RATE	BEG BALANCE	PURCHASE	RETIRE	END BALANCE
SCCU Savings	0.000%	57.86	0.00	0.00	57.86
BMO BANK CKG2 - ANALYSIS CHARGE	0.250%	0.00	0.00	0.00	-
BMO BANK MM	1.030%	1,096,610.35	132,404.94	248,000.00	981,015.29
NBC MM	0.130%	409,565.63	482,289.50	539,124.25	352,730.88
TIMBERWOOD MM	0.200%	152,282.33	24.20	0.00	152,306.53
HUNTINGTON MM	1.040%	1,031,285.94	910.92	0.00	1,032,196.86
ST POOL GENERAL	1.210%	7,992,752.62	8,211.32	0.00	8,000,963.94
ST POOL HIGHWAY BOND	1.210%	2.62	0.00	0.00	2.62
SUBTOTAL		10,682,557.35	623,840.88	787,124.25	10,519,273.98
CD - CVB14-1 2/18/17	0.850%	0.00	0.00	0.00	0.00
CD - CVB16-1 8/18/18	0.850%	255,013.95	0.00	0.00	255,013.95
CD - CVB17-1 2/18/19	1.100%	99,000.00	0.00	0.00	99,000.00
CD - CVB17-2 8/18/19	1.260%	99,000.00	0.00	0.00	99,000.00
CD - CVB17-3 8/18/20	1.510%	57,883.00	0.00	0.00	57,883.00
CD - 1stMERIT15-1 8/17/17	0.700%	0.00	0.00	0.00	0.00
CD - 1stMERIT16-1 8/19/19	0.750%	500,000.00	0.00	0.00	500,000.00
CD - NBC15-2 10/26/18 callable quart	1.200%	500,000.00	0.00	0.00	500,000.00
CD - NBC16-1 9/14/17	0.650%	0.00	0.00	0.00	0.00
CD - NBC16-2 6/04/19	1.210%	2,000,000.00	5,983.56	5,983.56	2,000,000.00
CD - NBC16-3 9/02/19	1.050%	600,000.00	0.00	0.00	600,000.00
CD - NBC17-1 9/14/20	1.700%	600,000.00	0.00	0.00	600,000.00
CD - SCCU 4/10/19	0.750%	245,000.00	0.00	0.00	245,000.00
CD-TIMBERWOOD1 1/23/18	0.6500%	250,000.00	0.00	0.00	250,000.00
CD-TIMBERWOOD3 5/24/18	0.6516%	252,445.18	0.00	0.00	252,445.18
CD's SubTotals		5,458,342.13	5,983.56	5,983.56	5,458,342.13
SUBTOTAL		16,140,899.48	629,824.44	793,107.81	15,977,616.11
CD-BMO15-6 (1-17) 7/28 & 1/28 Interest 2 year CD	0.7500%	0.00	0.00	0.00	0.00
CD-BMO15-8 (1-17) 7/29 & 1/29 Interest 2 year CD	0.8500%	0.00	0.00	0.00	0.00
CD-BMO15-11 (8/17) 8/13 & 2/03 Interest 2-1/2 year CD	0.8500%	0.00	0.00	0.00	0.00
CD-BMO15-12 (6-17) 12/17 & 6/17 Interest 2 year CD	1.1000%	0.00	0.00	0.00	0.00
CD-BMO15-13 (12/17) 12/24 & 6/24 Interest 2-1/2 year CD	1.2500%	127,000.00	804.62	127,804.62	0.00
CD-BMO15-17 (8/17) 2 year CD	1.2000%	0.00	0.00	0.00	0.00
CD-BMO15-18 (9/17) 2 year CD	1.1000%	0.00	0.00	0.00	0.00
CD-BMO15-19 (10/17) 2 year CD	1.2000%	0.00	0.00	0.00	0.00
CD-BMO16-1 2/18 2/3 & 8/3 Interest 2 year CD	1.1500%	248,000.00	0.00	0.00	248,000.00
CD-BMO16-2 10/17 4/6 & 10/6 Interest 18 month CD	0.8500%	0.00	0.00	0.00	0.00
CD-BMO16-3 05/10/2017 12 month CD	0.7500%	0.00	0.00	0.00	0.00
CD-BMO16-5 05/11/18 5/11 & 11/11 Interest 2 year CD	1.0000%	248,000.00	0.00	0.00	248,000.00
CD-BMO16-6 05/23/18 2 year CD	1.0000%	248,000.00	203.84	203.84	248,000.00
CD-BMO16-7 07/07/17 1 year CD	0.7500%	0.00	0.00	0.00	0.00
CD-BMO16-8 10/27/17 13 month CD	0.8000%	0.00	0.00	0.00	0.00
CD-BMO16-9 07/27/18 2 yr CD	0.9000%	200,000.00	0.00	0.00	200,000.00
CD-BMO16-10 07/27/18 2 yr CD	0.9000%	200,000.00	147.95	147.95	200,000.00
CD-BMO16-11 08/19/18 2 yr CD	1.0500%	248,000.00	0.00	0.00	248,000.00
CD-BMO16-12 11/02/18 2 yr CD	1.2000%	248,000.00	0.00	0.00	248,000.00
CD-BMO16-13 11/02/18 2 yr CD	1.2000%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-1 1/31/19 2 yr CD	1.4500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-2 2/01/19 2 yr CD	1.5500%	248,000.00	315.95	315.95	248,000.00
CD-BMO17-3 4/03/20 3 yr CD	1.7000%	248,000.00	346.52	346.52	248,000.00
CD-BMO17-4 4/08/19 2 yr CD	1.5000%	248,000.00	305.75	305.75	248,000.00
CD-BMO17-5 11/18/19 2-1/2 yr CD	1.6000%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-6 06/28/19 2 yr CD	1.6500%	248,000.00	2,051.61	2,051.61	248,000.00
CD-BMO17-7 07/08/19 2 yr CD	1.6500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-8 02/15/19 1-1/2 yr CD	1.5500%	248,000.00	315.95	315.95	248,000.00
CD-BMO17-9 08/23/19 2 yr CD	1.6500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-10 10/13/20 3 yr CD	1.7500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-11 10/25/20 3 yr CD	1.9500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-12 10/27/20 3 yr CD	1.9500%	248,000.00	0.00	0.00	248,000.00
CD-BMO17-13 11/02/20 3 yr CD	1.9000%	200,000.00	0.00	0.00	200,000.00
CD-BMO17-14 12/21/20 3 yr CD	2.1000%	0.00	248,000.00	0.00	248,000.00
BMO CD's SubTotals		5,191,000.00	252,492.19	131,492.19	5,312,000.00
SUBTOTAL	Next Call Maturity	21,331,899.48	882,316.63	924,600.00	21,289,616.11
BMO STEP UP AGCY BOND 13-3 cusip*3D3 2/27/18	1.0000%	715,079.44	0.00	0.00	715,079.44
BMO STEP UP AGCY BOND 16-1 cusip*1Y5 1X:3/9/17	1.4200%	250,000.00	0.00	0.00	250,000.00
BMO STEP UP AGCY BOND 16-2 cusip*1U0 call 11/9/16	0.7500%	400,000.00	0.00	0.00	400,000.00
BMO STEP UP AGCY BOND 16-3 cusip*S18 call 8/23/17	1.1300%	350,000.00	0.00	0.00	350,000.00
StepUps SubTotals		1,715,079.44	-	-	1,715,079.44
SUBTOTAL		23,046,978.92	882,316.63	924,600.00	23,004,695.55
ST POOL W/C	1.210%	909,110.77	933.97	0.00	910,044.74
ST POOL HLTH INS	1.210%	1,228,238.04	1,261.82	0.00	1,229,499.86
TOTAL		25,184,327.73	884,512.42	924,600.00	25,144,240.15

INTEREST ON INVESTMENTS

MONTH/YEAR- DEC 2017

BANK	BEG BALANCE	EARNED	RECEIVED	END BALANCE
SCCU Savings	0.00	0.00	0.00	-
BMO BANK CKG2 - INTEREST EARNED	0.00	0.00	0.00	-
BMO BANK MM	0.00	912.75	912.75	-
NBC MM	0.00	63.15	63.15	-
TIMBERWOOD MM	0.00	24.20	24.20	-
HUNTINGTON MM	0.00	910.92	910.92	-
ST POOL GENERAL	0.00	8,211.32	8,211.32	0.00
ST POOL HIGHWAY BOND	0.00	0.00	0.00	0.00
SUBTOTAL	0.00	10,122.34	10,122.34	0.00
CD - CVB14-1	(0.00)	0.00	0.00	(0.00)
CD - CVB16-1	2,060.26	184.10	0.00	2,244.36
CD - CVB17-1	313.27	92.49	0.00	405.76
CD - CVB17-2	355.99	105.10	0.00	461.10
CD - CVB17-3	251.43	74.23	0.00	325.67
CD - 1stMERIT15-1	(0.00)	0.00	0.00	(0.00)
CD - 1stMERIT16-1	4,808.22	318.49	0.00	5,126.71
CD - NBC15-2	558.90	509.59	0.00	1,068.49
CD - NBC16-1	(0.00)	0.00	0.00	(0.00)
CD - NBC16-2	5,886.02	2,055.34	5,983.56	1,957.80
CD - NBC16-3	7,836.17	535.07	0.00	8,371.24
CD - NBC17-1	2,151.78	866.30	0.00	3,018.08
CD - SCCU	1,892.88	249.70	0.00	2,142.58
CD-TIMBERWOOD1	40.67	180.48	0.00	221.15
CD-TIMBERWOOD3	3,173.98	171.52	0.00	3,345.50
CD's SubTotals	29,329.54	5,342.41	5,983.56	28,688.39
SUBTOTAL	29,329.54	15,464.75	16,105.90	28,688.39
CD-BMO15-6	(0.00)	0.00	0.00	(0.00)
CD-BMO15-8	0.00	0.00	0.00	0.00
CD-BMO15-11	(0.00)	0.00	0.00	(0.00)
CD-BMO15-12	(0.00)	0.00	0.00	(0.00)
CD-BMO15-13	691.56	113.06	804.62	0.00
CD-BMO15-17	0.00	0.00	0.00	0.00
CD-BMO15-18	(0.00)	0.00	0.00	(0.00)
CD-BMO15-19	0.00	0.00	0.00	0.00
CD-BMO16-1	921.95	242.22	0.00	1,164.17
CD-BMO16-2	(0.00)	0.00	0.00	(0.00)
CD-BMO16-3	(0.00)	0.00	0.00	(0.00)
CD-BMO16-5	135.92	210.63	0.00	346.55
CD-BMO16-6	54.35	210.63	203.84	61.14
CD-BMO16-7	(0.00)	0.00	0.00	(0.00)
CD-BMO16-8	0.00	0.00	0.00	0.00
CD-BMO16-9	626.36	152.88	0.00	779.24
CD-BMO16-10	14.80	152.88	147.95	19.73
CD-BMO16-11	7.13	221.16	0.00	228.29
CD-BMO16-12	228.31	252.76	0.00	481.07
CD-BMO16-13	228.31	252.76	0.00	481.07
CD-BMO17-1	1,201.94	305.41	0.00	1,507.35
CD-BMO17-2	315.95	326.48	315.95	326.48
CD-BMO17-3	288.77	358.07	346.52	300.32
CD-BMO17-4	224.21	315.95	305.75	234.41
CD-BMO17-5	141.33	337.01	0.00	478.34
CD-BMO17-6	1,737.70	347.54	2,051.61	33.63
CD-BMO17-7	1,670.43	347.54	0.00	2,017.97
CD-BMO17-8	315.93	326.48	315.95	326.46
CD-BMO17-9	1,367.74	347.54	0.00	1,715.28
CD-BMO17-10	594.52	368.60	0.00	963.12
CD-BMO17-11	476.98	410.73	0.00	887.70
CD-BMO17-12	450.48	410.73	0.00	861.21
CD-BMO17-13	312.33	322.74	0.00	635.07
CD-BMO17-14	0.00	156.95	0.00	156.95
BMO CD's SubTotals	12,007.08	6,490.75	4,492.19	14,005.64
SUBTOTAL	41,336.61	21,955.50	20,598.09	42,694.03
BMO STEP UP AGENCY BOND 13-3	1,914.93	607.33	0.00	2,522.26
BMO STEP UP AGENCY BOND 16-1	617.62	301.51	0.00	919.13
BMO STEP UP AGENCY BOND 16-2	1,312.04	278.58	0.00	1,590.62
BMO STEP UP AGENCY BOND 16-3	1,083.54	335.90	0.00	1,419.45
StepUps SubTotals	4,928.13	1,523.32	0.00	6,451.45
SUBTOTAL	46,264.76	23,478.82	20,598.09	49,145.49
ST POOL WC	0.00	933.97	933.97	0.00
ST POOL HLTH INS	0.00	1,261.82	1,261.82	0.00
TOTAL	46,264.76	25,674.61	22,793.88	49,145.49



**DOUGLAS COUNTY, WISCONSIN
TREASURER'S MONTHLY REPORT
ACCOUNT BALANCES
As of 11/30/17**



ACCOUNT	PRINCIPAL 2017	PRINCIPAL 2016	INTEREST 2017	INTEREST 2016
CASH AND INVESTMENTS				
Cash:				
Cash on Hand	\$ (1,935)	\$ 5,150		
Petty Cash	9,364	8,215		
Checking:				
General Fund--M & I	\$ 1,045,050	\$ 2,448,792	7,949	4,429
Payroll--NBC	524,971	4,986		
Forestry--NBC	476,243	632,444	46	33
Short Term Investments				
State Trust Fund	7,985,610	6,428,910	54,223	28,640
General Fund CDs	11,680,628	11,076,297	111,723	93,159
StepUps CDs	1,715,079	1,715,079	16,442	16,929
General Fund Savings Account	58	68	-	-
General Fund Money Markets	1,658,392	1,466,973	25,231	10,979
Rural Housing	21,181	20,158		
CASH AND INVESTMENTS	\$ 25,114,641	\$ 23,807,072	\$ 215,614	\$ 154,169
RESTRICTED CASH AND INVESTMENTS				
Checking:				
Huber Law Trust	\$ 30,035	\$ 44,318		
Clerk of Court Trust	38,644	23,042		
Short Term Investments:				
State Trust Fund - Health Insurance	1,227,140	1,218,710	7,961	4,029
Clerk of Courts	574,842	990,240	599	723
Drug Investigation	194,815	226,712		
Land Conservation	109,791	106,876	54	50
Long Term Investments:				
Money-Market - Workers' Compensation	908,298	902,059	5,892	2,982
CD-Land Conservation	250,000	250,000	2,858	2,865
RESTRICTED CASH AND INVESTMENTS	\$ 3,333,565	\$ 3,761,957	\$ 17,364	\$ 10,649
OUTSTANDING LONG-TERM DEBT				
General Obligation Debt Payable	\$ 26,232,449	\$ 27,088,731		
Note Payable-(Unfunded Pension Liability)	5,049,811	5,297,511		
Liability Accrued Compensated Absences	2,374,367	2,142,214		
OUTSTANDING LONG-TERM DEBT	\$ 33,656,627	\$ 34,528,456		



DOUGLAS COUNTY, WISCONSIN
TREASURER'S MONTHLY REPORT
ACCOUNT BALANCES
As of 11/30/17
(Continued)



ACCOUNT	2017	2016
RECEIVABLES		
Tax Certificates and Deeds:		
Tax Certificate - Current Year		
Delinquent Real Estate Taxes 2008-Sale of 2009	791	791
Delinquent Real Estate Taxes 2009-Sale of 2010	819	819
Delinquent Real Estate Taxes 2010-Sale of 2011	866	866
Delinquent Real Estate Taxes 2011-Sale of 2012	863	1,089
Delinquent Real Estate Taxes 2012-Sale of 2013	1,088	5,375
Delinquent Real Estate Taxes 2013-Sale of 2014	8,421	284,955
Delinquent Real Estate Taxes 2014-Sale of 2015	281,942	721,069
Delinquent Real Estate Taxes 2015-Sale of 2016	668,554	1,366,936
Delinquent Real Estate Taxes 2016-Sale of 2017	1,364,099	
Forest and Cropland Taxes	3,201	1,329
Allowance for Uncollectable Taxes	(10,000)	(10,000)
Tax Clearing		
Real Estate-Charge Backs		-
Tax Deeds Receivable	80,817	79,992
Allowance for Uncollectable Tax Deeds	(72,228)	(68,839)
Tax Certificates and Deeds	2,329,233	2,384,382
Property Tax		
Assessments	621,873	474,031
Accounts	11,164,112	10,078,472
Tax Installment Contracts	(7,515)	744
Due from other Governments	3,070,469	3,662,081
Accrued Interest	97,374	92,759
RECEIVABLES	\$ 17,275,546	\$ 16,692,469



**DOUGLAS COUNTY, WISCONSIN
TREASURER'S MONTHLY REPORT
ACCOUNT BALANCES
As of 12/31/17**



ACCOUNT	PRINCIPAL 2017	PRINCIPAL 2016	INTEREST 2017	INTEREST 2016
CASH AND INVESTMENTS				
Cash:				
Cash on Hand	\$ 507	\$ 5,864		
Petty Cash	9,415	9,365		
Checking:				
General Fund--M & I	\$ 8,782,603	\$ 10,514,329	8,330	4,816
Payroll--NBC	1,603	3,550		
Forestry--NBC	241,654	304,573	47	34
Short Term Investments				
State Trust Fund	8,000,964	6,431,388	69,576	31,117
General Fund CDs	11,802,539	11,078,262	123,556	101,990
StepUps CDs	1,715,079	1,715,079	17,965	18,452
General Fund Savings Account	58	58	-	-
General Fund Money Markets	1,486,053	1,559,810	27,208	11,341
Rural Housing	26,942	21,181		
CASH AND INVESTMENTS	\$ 32,067,417	\$ 31,643,459	\$ 246,682	\$ 167,750
RESTRICTED CASH AND INVESTMENTS				
Checking:				
Huber Law Trust	\$ 32,744	\$ 33,410		
Clerk of Court Trust	38,644	23,042		
Short Term Investments:				
State Trust Fund - Health Insurance	1,229,500	1,219,180	10,320	4,498
Clerk of Courts	558,177	531,134	648	776
Drug Investigation	196,359	220,415		
Land Conservation	109,797	106,880	59	55
Long Term Investments:				
Money-Market - Workers' Compensation	910,045	902,406	7,639	3,330
CD-Land Conservation	250,000	250,000	2,858	2,865
RESTRICTED CASH AND INVESTMENTS	\$ 3,325,266	\$ 3,286,467	\$ 21,524	\$ 11,524
OUTSTANDING LONG-TERM DEBT				
General Obligation Debt Payable	\$ 27,962,461	\$ 26,232,449		
Note Payable-(Unfunded Pension Liability)	4,792,822	5,049,811		
Liability Accrued Compensated Absences	2,176,444	2,374,367		
OUTSTANDING LONG-TERM DEBT	\$ 34,931,727	\$ 33,656,627		



DOUGLAS COUNTY, WISCONSIN
TREASURER'S MONTHLY REPORT
ACCOUNT BALANCES
As of 12/31/17
(Continued)



ACCOUNT	2017	2016
RECEIVABLES		
Tax Certificates and Deeds:		
Tax Certificate - Current Year		
Delinquent Real Estate Taxes 2008-Sale of 2009	791	791
Delinquent Real Estate Taxes 2009-Sale of 2010	819	819
Delinquent Real Estate Taxes 2010-Sale of 2011	866	866
Delinquent Real Estate Taxes 2011-Sale of 2012	863	863
Delinquent Real Estate Taxes 2012-Sale of 2013	899	4,230
Delinquent Real Estate Taxes 2013-Sale of 2014	8,353	250,212
Delinquent Real Estate Taxes 2014-Sale of 2015	231,262	660,088
Delinquent Real Estate Taxes 2015-Sale of 2016	630,434	1,236,466
Delinquent Real Estate Taxes 2016-Sale of 2017	1,256,391	
Forest and Cropland Taxes	3,201	1,329
Allowance for Uncollectable Taxes	(10,000)	(10,000)
Tax Clearing	(9,265,110)	
Real Estate-Charge Backs		-
Tax Deeds Receivable	77,317	72,228
Allowance for Uncollectable Tax Deeds	(72,228)	(72,228)
Tax Certificates and Deeds	(7,136,142)	2,145,664
Property Tax	16,923,102	16,691,166
Assessments	604,828	448,065
Accounts	16,757,141	11,113,034
Tax Installment Contracts	-	(2,000)
Due from other Governments	3,729,199	4,061,646
Accrued Interest	104,779	93,327
RECEIVABLES	\$ 30,982,907	\$ 34,550,902



DOUGLAS COUNTY

OFFICE OF ADMINISTRATOR

**DOUGLAS COUNTY
MISSION STATEMENT**
The mission of Douglas County is to provide cost-effective services, with equal access to all citizens; to continue and enhance partnerships; to responsibly manage our resources and plan for the future.

Ann W. Doucette, Interim
1316 N. 14th Street • Suite 301
Superior, WI 54880
(715) 395-1335 Fax (715) 395-1312

DATE: February 22, 2018
TO: Administration Committee
FROM: Ann
RE: Elected officials, Sheriff & Clerk of Courts, salaries for 2019-2022

Attached are three documents for your review. There is a survey done by the Badger State Sheriff's Association in regards to Sheriff's Office and Jail information for 2016-2017. A 2018 Wisconsin County survey of Sheriff's salaries is also attached.

A worksheet is provided that outlines various options for increasing the Sheriff's and Clerk of Courts salaries. I am proposing a one-time lift for the Sheriff salary to bring the position above the Chief Deputy Position in 2019, after a standard increase. The Sheriff's position would then receive the same percentage for the remaining three years as the Clerk of Courts.

The County Clerk, County Treasurer and Register of Deeds positions will receive a 2% increase in 2019 and 2020. Please let me know if you have any questions.

COUNTY SURVEY OF SHERIFF SALARIES

	Salary / Hourly Rates Provided by Survey					Hourly Rate Converted to Salary based on 2,080 hours				
	Sheriff	Chief Deputy	Captain	Lieutenant	Jail Admin /Captain	Sheriff	Chief Deputy	Captain	Lieutenant	Jail Admin /Captain
Walworth	110,242	88,305-114,695	75,110-97,440	65,975-86,275		110,242	88,305-114,695	75,110-97,440	65,975-86,275	
Brown	52.58/hr	47.98/hr	44.07/hr			109,366	99,798	91,666		
Marathon	105,394	72,587-108,882	65,702-91,983			105,394	72,587-108,882	65,702-91,983		
Washington	104,746	na	75,732-97,406			104,746	na	75,732-97,406		
Winnebago	102,175	89,117-112,981	81,015-111,801			102,175	89,117-112,981	81,015-111,801		
Outagamie	102,000	81,000 - 102,000	77,700 - 98,000			102,000	81,000 - 102,000	77,700 - 98,000		
Waupaca	48.27/hr	35.36-45.47/hr	31.97-41.10/hr			100,402	73,965-94,578	66,498-85,488		
Fond du Lac	99,650	90,828	77,575			99,650	90,828	77,575		
Manitowoc	93,513	92,458	81,660	69,900		93,513	92,458	81,660	69,900	
Columbia	91,767	34.87-44.83/hr	33.04-42.47/hr			91,767	72,530-93,246	68,723-88,338		
Sauk	91,371	75,701-113,572	74,337-104,062			91,371	75,701-113,572	74,337-104,062		
Dodge	91,102	83,158	76,461			91,102	83,158	76,461		
Oneida	89,483	67,482-92,546	57,839-79,323			89,483	67,482-92,546	57,839-79,323		
Chippewa	87,537	42.72-46.14			40.69-43.94	87,537	88,857-95,971			84,635-91,395
Door	86,958	73,747	na			86,958	73,747	na		
Barron	85,801	42.52/hr	38.53/hr			85,801	88,442	80,142		
Marinette	85,022	82,222				85,022	82,222			
Oconto	83,657	83,825	na			83,657	83,825	na		
Jackson	81,804	81,931	59,800		61,360	81,804	81,931	59,800		61,360
Vilas	81,627	77,034	69,347		68,660	81,627	77,034	69,347		68,660
Green	37.577/hr	30.40-37.77/hr	na			78,160	63,232-78,561	na		
Douglas	78,087	34.19-39.08/hr	31.12-35.56/hr	29.56-33.78/hr	64,730-73,965	78,087	71,152-81,286	64,730-73,964	61,485-70,262	64,730-73,965
Kewaunee	77,783	84,074	na	76,681		77,783	84,074	na	76,681	
Lincoln	77,767	73,798	na			77,767	73,798	na		
a Monroe	75,253	76,253	na	61,786		75,253	76,253	na	61,786	
Grant	72,228	67,745-78,769	59,446-69,118			72,228	67,745-78,769	59,446-69,118		
Iowa	69,815	71,756				69,815	71,756			

a Monroe - proposing 10% increase for Sheriff to \$82,595 with 2% increase remaining 3 years. Will be 5% above Chief Deputy.

Salary Options for Elected Officials (Sheriff, Clerk of Courts)

Year	Sheriff			Chief Deputy for Comparison	
	Option 1	Option 2	Option 3		
Current	\$	78,087	\$ 78,087	\$ 78,087	
2019	2%	79,649	79,649	79,649	
One time lump sum		3,500	5,500	7,500	
		83,149	85,149	87,149	82,912
2020	2%	84,812	86,852	88,892	84,570
2021	2%	86,508	88,589	90,670	86,262
2022	2%	88,238	90,361	92,483	87,987

Year	Clerk of Courts	
Current	\$	61,905
2019	2%	63,143
2020	2%	64,406
2021	2%	65,694
2022	2%	67,008

Douglas County, Wisconsin
Budget Carry-overs/Restricted/Committed /Assigned Funds
12/31/2017

Approval Required:
General Fund:

66,804	2016 Capital Projects
118,995	Courthouse/Govt Center Maintenance Fund
512,084	Timber Sales Revenue Reserve
45,630	2017 Capital Projects
142,629	2018 Capital Projects
92,000	Communications Upgrades
1,629	Unexpended website designation.
71,880	Elections
1,000,000.00	Sales Tax Reserve
359,600	Land Conservation
22,779	Fairgrounds Improvements
567,814	Land & Development
54,000	City Trail Reserves
54,226	Tank Removal
131,244	Septic Loans

HUMAN SERVICES

386,705	Remaning Supplemental Funds Designation
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HEALTH

25,000	PNCC Audit Costs
71,156	Software/Equipment

FORESTRY

45,422	Mooney Dam Repairs
34,465	Bird Sanctuary
11,155	Non-Lapsing Account for Lucius Woods sound shell (funding from concert fee revenue).
233,395	Remaining land acquisition designation, estb. 2007
43,971	Surveying
22,000	Park Improvements
92,170	Reforestation reserve - salvage timber sales revenues
15,500	Contracted Services
5,500	Emerald ash borer trapping
5,000	Additional deputy shift funding
6,000	Computers
331,518	2016 and 2017 Capital Budget carryover
452,497	2016 and 2017 Capital Project carryover

HIGHWAY

1,182,240	STP Projects Restricted
580,000	STP Projects Unrestricted
485,007	County Bridge Aid designated
72,314	County Bridge Aid undesignated
65,000	Underground storage tank reserve
13,396	Equipment and building improvement purchases

Informational:

Reserves approved in the Annual Budget

23,000	Medical Examiner Van
34,821	Zoning Car
18,598	Veterans Van
33,682	Emergency Mgmt. Vehicle
13,975	Surveyor Vehicle

Reserves required by State Statute:

87,992	*Jail Assessment
120,286	Register of Deeds Computer Maintenance
8,085	*Veterans Soldiers & Sailors
148,832	Retained fees

Reserves required for Audit

59,286	Long-Term Receivables
212,577	Prepaid
252,323	*Public Safety Trust Accounts
2,176,444	Compensated Absences (All funds)
1,503,350	*Tax Collections (Not adjusted until after 2/28/2018)

**Balances are not finalized for 2017 at the time of publishing*

DOUGLAS COUNTY WISCONSIN
BUDGETARY / ACTUAL TRANSFERS
MARCH 2018 ADMINISTRATION COMMITTEE MEETING

Department	Amount	Explanation	Fiscal Note
Forestry	14,000	Release reserve funding for park tree planting costs	Increase Forestry other operating supplies expense by \$14,000; decrease Miscellaneous Park Improvement reserve by same (DR 52113.5349; CR 61101.3316.2)
Forestry	8,000	Release reserve funding for park access road improvements	Increase Forestry other operating supplies expense by \$8,000; decrease Miscellaneous Park Improvement reserve by same (DR 52113.5349; CR 61101.3316.2)
Forestry	43,971	Release reserve funding for surveying costs	Increase Forestry contracted service expense by \$43,971; decrease surveying reserve by same (DR 61112.5249; CR 61101.3316.6)
Forestry	5,500	Release reserve funding for emerald ash borer trapping	Increase Forestry contracted services expense by \$5,500; decrease emerald ash borer trapping reserve by same (DR 61114.5249; CR 61101.3316.14)
Forestry	5,000	Release reserve funding for additional Sheriff deputy patrol shift funding	Increase Forestry department allocations expense by \$5,000; decrease additional Sheriff deputy patrol shift reserve by same (DR 52113.5199.1; CR 61101.3316.16)
Forestry	6,000	Release reserve funding for additional computer purchases	Increase Forestry computer supplies expense by \$6,000; decrease additional computer purchases reserve by same (DR 61101.5319; CR 61101.3316.18)
Forestry	12,000	Release reserve funding for Highway 35 approach removals	Increase Forestry contracted services expense by \$12,000; decrease Contracted Services Expense Reserve by same (DR 61101.5249; CR 61101.3316.12)
Forestry	1,500	Release reserve funding for T1 semi air brake leak repair	Increase Forestry contracted services expense by \$1,500; decrease Contracted Services Expense Reserve by same (DR 61102.5249; CR 61101.3316.12)
Forestry	2,000	Release reserve funding for Gordon Dam hand pump removal	Increase Forestry contracted services expense by \$2,000; decrease Contracted Services Expense Reserve by same (DR 52112.5249; CR 61101.3316.12)
Forestry	210,115	Release capital reserve funding for county forest rd improvement project	Increase Forestry fixed assets by \$210,115; decrease 2016/2017 Capital Reserve by same (DR 61101.1871; CR 61101.3316.5)
Forestry	15,000	Release capital reserve funding for Lucius Woods Park electrical service expansion	Increase Forestry fixed assets by \$15,000; decrease 2016/2017 Capital Reserve by same (DR 61101.1871; CR 61101.3316.5)
Forestry	15,000	Release capital reserve funding for Lucius Woods Park water service expansion	Increase Forestry fixed assets by \$15,000; decrease 2016/2017 Capital Reserve by same (DR 61101.1871; CR 61101.3316.5)
Forestry	6,000	Release capital reserve funding for concrete apron on north side of office	Increase Forestry fixed assets by \$6,000; decrease 2016/2017 Capital Reserve by same (DR 61101.1871; CR 61101.3316.5)
Forestry	40,000	Release capital reserve funding for Mooney Dam Park water well/pump house/hook-ups	Increase Forestry fixed assets by \$40,000; decrease 2016/2017 Capital Reserve by same (DR 61101.1871; CR 61101.3316.5)
Forestry	329,210	Release capital reserve funding for Park Creek Pond Dam engineering/design/construction	Increase Forestry fixed assets by \$329,210; decrease 2016/2017 Capital Project Reserve (DR 61101.1871; CR 61101.3316.8)
Forestry	123,287	Release capital reserve funding for Stateline Dam engineering/design/construction	Increase Forestry fixed assets by \$123,287; decrease 2016/2017 Capital Project Reserve (DR 61101.1871; CR 61101.3316.8)
Forestry	45,422	Release capital reserve funding for dam major repairs	Increase Forestry fixed assets by \$45,422; decrease Dam Major Repair Reserve by same (DR 61101.1871; CR 61101.3316.4)
	\$ 882,005		

DOUGLAS COUNTY WISCONSIN
 BUDGETARY / ACTUAL TRANSFERS
 MARCH 2018 ADMINISTRATION COMMITTEE MEETING

Department	Amount	Explanation	Document #	Fiscal Note
Land Conservation	35,800.00	Release Capital Project funds for Hydro conditioned Digital Elevation Model	202047	Increase Capital Project Services Expense (Db 72611.5299) Decrease 2017 Capital Projects Reserve (Cr 15420.3443.17)
Non Departmental	31,017.00	Release 2017 Capital Project funds for Merit Reward	203468	Increase Personnel Expense (Db 15210.5199) Decrease 2017 Capital Projects Reserve (Cr 15420.3443.17)
Emergency Management	34,500.00	Re-Reserve Unspent Communications Maintenance Funds	203467	Increase Communication Maint. Reserve (Db 15420.3441.1) Decrease General Fund Fixed Assets (Cr 36324.5848)
Building Services	6,000.00	Release 2017 Capital Projects Funds for Government Center Atrium Lighting Upgrades	203468	Increase Capital Projects Services Expense (Db 72611.5299) Decrease 2017 Capital Projects Reserve (Cr 15420.3443.17)

PERSONAL APPEARANCE/DRESS CODE

The County requires all employees to present a professional image to the public and clients. Accordingly, each employee is required to wear appropriate attire while on duty or conducting business on behalf of the County.

While the County imposes no specific county-wide dress code, employees are expected to use good judgment in maintaining attire, personal hygiene, and personal appearance and adhere to any applicable policy of the employee's department regarding appearance. Employee attire and personal appearance must be appropriate to the requirements of the job, not jeopardize health and safety standards applicable to their position, and not detract from the public service mission or image of the County.

Due to the close proximity of working environments, it is important that all employees take the necessary steps to actively practice good personal hygiene. Employees shall limit the use of wearing heavily-scented perfumes, aftershaves or colognes, etc. to work due to allergies and sensitivities to smell by others.

When a question arises regarding the appropriateness of attire and personal appearance in a department, the department head will make the final determination and take whatever action is most appropriate for the situation. In certain departments, uniforms or special types of clothing or attire specific to positions of employment are required as a condition of employment.



Douglas County UW-Extension
Courthouse, Room 107
1313 Belknap Street
Superior, WI 54880-2781

James R. Anderson III, PhD
Community & Economic Development

Phone: 715-395-1363
Fax: 715-395-1399
Dial 711 for Wisconsin Relay
<http://douglas.uwex.edu/>

MEMORANDUM

TO: Douglas County Board of Supervisors, Administration Committee

FROM: James Anderson, UW-Extension, Community & Economic Development Educator

RE: Douglas County Broadband Access and Expansion

DATE: February 21, 2018

My apologies for not being at the committee meeting in person, unfortunately personal and Extension obligations conflict with attendance in March and April. In December, I was made aware that the Administration Committee referred challenges with rural broadband access to me in November. While Superior Days has delayed a response, I have been working on this topic in partnership with others in the community. Below, please find a summary of activities related to broadband completed in 2017 through February 2018.

Summary of Activities to Date

- **Broadband Access Education:** in January 2017, I offered an evening broadband workshop with the purpose on educating on the basics of broadband, and work to identify areas in the county where there are access or speed challenges. Eight people attended this event at the Solon Springs Village Hall, a disappointing number, but we did have some good discussion around the topic. I offered follow-up to towns and villages in attendance and was not taken up on that offer. In addition, in September, I offered a scaled back version of this talk to the Poplar Village Board.
 - My recommendation to both of these groups is to complete a demand survey for a geographic area. We have few provider choices to work with in Douglas County, and even with expansion grants, our low population makes many of our areas less desirable for investment. A demand survey could potentially demonstrate how many subscribers a provider could potentially pick up, and how price sensitive they are.

- Superior Days: broadband access was identified as an issue. After lengthy review by the issue owners, it was decided that asking for financial resources was not the correct approach, as no provider in Douglas County has ever applied for these state broadband expansion grants.
 - This issue was presented on February 21, 2018 to the Wisconsin Public Service Commission, which included State of Wisconsin Broadband Director Angie Dickison. The PSC took our comments and offered technical assistance. Further, they will pass along regulation related concerns to the Federal Communications Commission, including the concerns expressed about CenturyLink accepting Connect America Fund (CAF) expansion funds from the federal government, and consumers reporting that they are not seeing changes in service.
 - State of Wisconsin Broadband Director Angie Dickison offered a workshop at Superior Days (Tuesday, February 20, 2018) attended by approximately 40 people, which focused on how to access broadband expansion grant funds. Discussion was good, and many from across NW Wisconsin walked away with new ideas.
- In January, I attended a grant writing workshop in Rice Lake at WITC offered by State of Wisconsin Broadband Office on how to access the \$15 million in grant funds available in 2018 (January and June).
 - Upon returning I reached out to a provider, who I still have contact with today, to discuss how they can access these funds to expand in one or more rural areas. For a variety of business reasons this would likely be along the City of Superior border, or Minnesota border servicing rural Douglas County.
 - Travus Elm (discoverpc.NET), Tylor Elm (discoverpc.NET and City of Superior councilor), and Matt Caya (Douglas County Information Technology) have also reached out to fiber providers that they know and made them aware of these funds. They have not expressed interest at this time.
 - CenturyLink has used these funds in other areas of the State of Wisconsin, but not our region. Finding a contact at CenturyLink has been a challenge.

Challenges

- State of Wisconsin Broadband Expansion Grants are available to providers, governmental units, and non-profits to apply. However, without a provider, application is virtually useless. Government becoming an Internet Service Provider (ISP) is potentially an option, but the economics of start-up related costs would likely not make these applications viable. Further, government provided ISP service has generally not been successful economically across the U.S.
- Identifying a provider who is willing to complete necessary pre-engineering for a service area and perform other necessary work to complete a broadband expansion grant application.
- Identifying a provider that can invest in some of our most rural areas in a way that they can achieve the necessary business return.

Next Steps

- Continue to work with a potential provider who has expressed some interest in submitting a grant application this June.
- Continue with my offer to the above referenced provider, and potentially any other new providers that might express interest to offer technical assistance with grant writing, locally and through the UW-Extension Broadband Center.
- Continue to network and find a potential contact at CenturyLink, which I not optimistic about, but will continue.

**Employee Staffing Report (October through December)
4th Quarter - 2017**

Department	Date	Position	FT/PT	Comments
Sheriff	10/3/2017	Jailer	FT	New Hire
Comm Center	10/10/2017	Dispatcher	FT	New Hire
HHS	10/16/2017	YFS Social Worker	FT	New Hire (LTE)
Sheriff	10/16/2017	Jailer	FT	New Hire
Sheriff	11/13/2017	Account Specialist III	FT	New Hire
Sheriff	12/19/2017	Jailer	FT	New Hire
Forestry	12/21/2017	Forester	FT	New Hire

Department	Retired	Position	FT/PT	Comments
Sheriff	10/13/2017	Account Specialist	FT	Retirement

Department	Resign/Term	Position	FT/PT	Comments
Forestry	10/27/2017	Seasonal Inventory Intern	FT	Seasonal Hire
Forestry	10/19/2017	Seasonal Lead Park Worker	FT	Seasonal Hire
Sheriff/Jail	10/28/2017	Jailer	FT	Voluntary Resignation
Sheriff/Jail	11/17/2017	Jailer	FT	Voluntary Resignation
Forestry	11/3/2017	Forester	FT	Voluntary Resignation
Highway	11/17/2017	Seasonal Labor	FT	Seasonal Hire
Sheriff/Jail	11/16/2017	Jailer	FT	Voluntary Resignation
Sheriff	12/1/2017	Deputy	FT	Voluntary Resignation
Forestry	11/14/2017	Seasonal Equipment Operator	FT	Seasonal Hire
Emergency Mgmt	11/15/2017	Dispatcher	FT	Voluntary Resignation
Sheriff/Jail	11/25/2017	Jailer	FT	Voluntary Resignation
Sheriff/Jail	12/17/2017	Jailer	FT	Voluntary Resignation
Sheriff	12/7/2017	Deputy	FT	Voluntary Resignation
H&HS	12/22/2017	Ec. Support Specilaist	FT	Voluntary Resignation