

HEALTH AND HUMAN SERVICES BOARD MEETING
Douglas County Board of Supervisors
Thursday, November 9, 2017, 4:30 p.m., Courthouse, Room 207C
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Chair Larry Quam.

ROLL CALL: Present – Larry Quam, Alan Jaques, Jim Bolin, Patricia Ryan, June Farkas (arrived 4:31 p.m.), Marvin Finendale, Amida Gallito (arrived 4:46 p.m.). Others present – Pat Schanen, Mark Liebaert, Erika Leif, Doreen Wehmas, Dave Longsdorf, Cindy Ellefson, Sandra Vidotto, Leah Thaldorf, Dan Corbin, Kathy Ronchi, Cary Breitlow, Brian Erickson, Joan Finckler, Kaci Lundgren (Committee Clerk).

APPROVAL OF MINUTES: Motion by Ryan, second Jaques, to approve the minutes of the September 14, 2017, meeting. Motion carried.

Introduction of New Staff: Sandra Vidotto (Mental Health/AODA and ADRC), and Leah Thaldorf (Youth and Family Services), introduced.

ACTION: Motion by Finendale, second Ryan, to suspend agenda and hear item 5.c. Motion carried.

Fostering Initiatives: Cost match required to be involved with program; in-kind service not allowed and 2-year commitment required. Involvement is not feasible at this time.

UPDATES AND REPORTS: Included with agenda; reviewed.

INFORMATIONAL ITEMS:

Comprehensive Community Services (CCS): Community program for children and adults with substance abuse and mental health issues; application approved. Entire process requires submission of a CCS plan by December 1, 2017, in order to move forward with program January 1; not enough time to complete and find provider for a January 2018 start. Program projected to begin January 2019.

CY 2017 Budget Update: Distributed; both health and human service areas under budget through September 2017.

ADJOURNMENT: Motion by Ryan, second Jaques, to adjourn. Motion carried. Meeting adjourned at 5:45 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk



Douglas County Department of Health and Human Services

Memorandum

To: Douglas County Health & Human Services Board

Cc: Ann Doucette, Acting County Administrator
Candy Anderson, Finance Director

From: Pat Schanen, Director, Health & Human Services

Date: 1/3/18

RE: Budgetary Transfer Request for the first subscription payment and implementation and training fees to expand use to our Public Health Division of the management software system (Champ Software, Inc.) used in our department since 2011.

I am requesting a budgetary transfer from the Software/Equipment Reserve Account in the amount of \$23,171 to be used for the first annual subscription payment and implementation and training fees; with an ongoing annual subscription fee of \$9,001, to expand use to our Public Health Division of the Champ Software, Inc. system we have had an Application Subscription Agreement with since 2011.

Currently our Public Health Division uses an information management software system that we entered into a Software License Agreement with in March of 2005 for our County Home Health Agency; we closed our Home Health Agency on December 31, 2007. This software system was based on a home health nursing platform; however, the type of service rendered by Public Health staff is different than skilled nursing care. The software system has been difficult to use for our Public Health Division.

In 2011, we entered into an Application Subscription Agreement with Champ Software, Inc. that provides software training and support to a web-based information system for both our Aging & Disability Resource Center (ADRC) as well as our Adult Services unit. This software has been customized for their respective programs making it user friendly regarding application and also has great reporting capabilities. Public Health Division data will be stored on a unique server similar to the one used by the ADRC and Adult Services units. The vendor brings tools built by other Public Health agencies across Wisconsin that will support both the Public Health and Environmental Health programs and will give us the ability to measure performance in all of our public health program areas.

With your approval of a budgetary transfer, the Champ Software, Inc system will be expanded to include the Public Health Division.