

December 30, 2020

**TRANSPORTATION & INFRASTRUCTURE COMMITTEE MEETING**  
**Douglas County Board of Supervisors**  
**January 6, 2021, 9:30 a.m., Board Room, Second Floor, Government Center**  
**1316 North 14<sup>th</sup> Street, Superior, Wisconsin**  
**OR JOIN BY PHONE: (US) +1 314-730-0913 PIN: 140 763 101#**  
**VIDEO: <https://meet.google.com/quu-sraz-ers>**

Please call the Chair or the County Clerk’s Office (395-1397) if you cannot attend.

MEMBERS: Nick Baker, Chair	Scott Luostari, Vice Chair	Pat Ryan
Mark McGillis	Jim Borgeson	

**\* Due to COVID-19 concerns, members of the committee and public may attend the meeting remotely.**

**A G E N D A**


**(Committee to maintain a two-hour meeting limit or take action to continue meeting beyond that time.)**

1. Roll call.
2. Approval of minutes from the September 2, 2020, meeting (attached).
3. Informational items/correspondence/updates/reports:
  - (a) Projects;
  - (b) Administrative;
  - (c) Maintenance projects;
  - (d) Equipment; and
  - (e) Budget (attached).
4. Future agenda items.
5. Adjournment.

cc: Shelley Nelson	Carolyn Pierce	Sue Sandvick	Ann Doucette
Candy Anderson	County Board Supervisors	Juliana Polson	

NOTE: Attachments to the agenda are available at the County Clerk’s Office for review or copying and at the Douglas County website at [www.douglascountywi.org](http://www.douglascountywi.org). Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Clerk’s Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice we receive.

Posted/Daily Telegram/Government Center/Courthouse/Superior Public Library:

 12/30/2020

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Name \_\_\_\_\_ Date \_\_\_\_\_

A quorum of the Zoning committee will be present at this meeting due to the attendance of Douglas County Board Supervisors appointed to that committee.

**TRANSPORTATION & INFRASTRUCTURE COMMITTEE MEETING**  
**Douglas County Board of Supervisors**  
**September 2, 2020, 9:30 a.m., Board Room, Second Floor, Government Center**  
**1316 North 14<sup>th</sup> Street, Superior, Wisconsin**

Meeting called to order by Chair Baker.

**ROLL CALL:** Present – Nick Baker (remote), Jim Borgeson, Mark McGillis (remote), Pat Ryan, Jim Borgeson, Scott Luostari. Others present – Mark Liebaert, Ryan Haworth, Craig Plummer, Samuel Pomush, Jason Jackman, Cheryl Westman, Committee Clerk.

**APPROVAL OF MINUTES:** Motion by Ryan, second Luostari, to approve the minutes from the August 5, 2020, meeting. Motion carried.

**ACTION ITEMS/REFERRALS: 2021 Highway Department budget:** Polson provided highlights.

**ACTION (REFERRAL):** Motion by Borgeson, second Ryan, to approve the 2021 Highway Department budget as presented and forward to Administration Committee. Motion carried unanimously.

**INFORMATIONAL ITEMS/CORRESPONDENCE/UPDATES/REPORTS:**

**Administrative:** Jackman reported on ATV usage on the highways and advised speeding is an issue, so planning to add some additional 25 miles per hour reminder signage; hope to be fully staffed by end of September; provided status on various projects ongoing through the county.

**Maintenance Projects:** Haworth reported shouldering and overlay work ongoing.

**Equipment:** Plummer reported all 2020 equipment arrived; 2 plow trucks coming for plow season.

**Budget:** Polson reviewed the budget for the time period ending July 31, 2020.

**ADJOURNMENT:** Motion by Borgeson, second McGillis, to adjourn. Motion carried. Meeting adjourned at 10:27 a.m.

Submitted by,

Cheryl Westman, Committee Clerk

For the Ten Months Ending October 31, 2020

Account Description	3 YR Prior Actual Amount	2 YR Prior Actual Amount	1 YR Prior Actual Amount	Current Yr Amended Budget	Current Yr Actual Amount
<b>Revenues</b>					
General Property Taxes	3,434,171.00	3,393,702.00	3,265,140.00	3,044,459.00	3,044,459.00
Transportation-Fed Grant-FEMA	9,478.58	615,562.55	411,265.94	-	125.00
Transportation-State Grants	2,397,987.53	1,263,402.40	1,366,060.11	1,261,306.42	911,156.03
Wide-load Moving Permits on	1,220.00	480.00	360.00	800.00	4,920.00
Highway Maint & Construction	19,250.47	81,881.31	282,604.95	25,000.00	177,143.42
Transportation	2,076,759.95	2,381,742.03	2,578,820.46	1,880,500.00	1,581,614.14
Interest Income	-	14,999.84	8.64	-	1,674.28
Office Space Rental	7,304.52	7,304.52	7,304.52	7,300.00	5,478.39
Sale of Salvage & Waste Prod	5,797.40	3,207.34	1,429.41	-	2,164.95
Gain/Loss on Sale (Prop.& Equip)	-	(29,199.02)	(10,293.18)	-	-
Insurance Recoveries	-	4,166.81	12,378.27	-	12,901.85
Reimbursement of Expenses	22.00	650,387.97	130,039.00	-	2,814.00
Other Revenue	250.00	-	-	-	10.07
Bad Debt/Other Recoveries	-	370,367.00	248,618.86	-	-
Transfer from Debt Equity	335,000.00	5,000,000.00	95,000.00	-	7,510,500.00
Proceeds on LT Borrowing	-	-	-	2,500,000.00	-
<b>Revenues</b>	<b>8,287,241.45</b>	<b>13,758,004.75</b>	<b>8,388,736.98</b>	<b>8,719,365.42</b>	<b>13,254,961.13</b>
<b>Expenses</b>					
Personnel Services	3,067,918.81	3,374,477.74	3,228,336.08	3,334,935.00	2,517,545.83
<b>Contractual Services</b>					
Legal	-	-	-	-	776.00
Other Professional Serv.	-	-	600.00	-	30.00
Electric	42,802.39	44,324.92	44,560.35	45,000.00	37,171.42
Natural Gas	32,995.24	35,644.32	45,138.37	38,500.00	29,962.07
Telephone	15,132.56	18,102.53	18,302.83	19,500.00	14,771.91
Maint. Agreement	925.75	1,129.35	979.31	1,100.00	1,150.51
Laundry Services	8,789.91	9,549.64	11,229.86	11,000.00	9,473.51
Other Repair & Maint.	1,017.40	2,986.65	-	2,250.00	10,233.76
Internet Service	2,018.74	2,016.92	2,015.72	3,000.00	1,676.70
Cellular and Pager Service	5,295.91	5,224.85	5,195.80	6,150.00	3,526.03
Fire Protection/Prevention	1,978.05	1,579.71	1,496.00	1,800.00	1,802.50
Landfill Service	3,020.91	4,049.41	4,388.02	3,600.00	4,152.30
Other Outside Services	4,439,476.97	3,611,899.07	3,671,882.93	3,256,402.00	2,932,116.70
Total Contractual Services	4,553,453.83	3,736,507.37	3,805,789.19	3,388,302.00	3,046,843.41
<b>Supplies &amp; Expense</b>					
Postage	1,153.63	1,316.02	776.65	1,300.00	573.36
Office Supplies & Expense	6,891.30	5,896.21	5,749.80	6,000.00	2,919.93
Printing & Duplication	385.76	603.51	565.45	400.00	943.79
Other Computer Supplies	1,899.18	1,557.40	1,592.10	1,700.00	-
Membership Dues	350.00	350.00	350.00	350.00	535.00
Training & Seminars	6,385.39	8,986.10	8,038.58	8,150.00	8,544.54
Advertising	1,038.32	392.93	1,025.00	1,000.00	354.22
Licenses & Permits	-	260.09	34.67	150.00	184.26
Mileage	-	203.60	-	100.00	-
Janitorial Supplies	4,620.02	3,093.10	5,078.66	3,900.00	3,331.45
Other Operating Supplies	2,567.73	992.65	13,215.22	2,700.00	261.88
Gas & Fuel	287,853.84	401,907.40	415,762.37	382,670.00	218,525.11
Oil Grease & Accessories	13,222.40	26,853.30	22,104.91	20,750.00	20,335.26
Repair Parts & Maintenance	310,281.28	301,563.01	329,900.91	289,200.00	245,242.92
Painting Supplies	241.11	22.34	56.91	200.00	162.06
Tires & Batteries	29,691.83	61,071.04	65,396.99	42,200.00	46,236.14

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DOUGLAS COUNTY, WISCONSIN  
Highway Department--Budget Detail

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For the Ten Months Ending October 31, 2020

Account Description	3 YR Prior Actual Amount	2 YR Prior Actual Amount	1 YR Prior Actual Amount	Current Yr Amended Budget	Current Yr Actual Amount
General Equip. Maint.	-	-	2,762.00	-	-
Bldg Maint. Supplies	10,556.67	10,249.62	10,481.48	9,300.00	9,188.57
Consumable Tools	25,652.98	33,529.09	21,450.07	30,700.00	8,971.12
Sign Parts & Supplies	4,680.08	4,888.32	8,394.85	5,500.00	5,006.36
Welding Supplies & Expense	2,925.18	5,484.21	2,363.79	4,500.00	2,104.33
Inventory Adjustment	21,017.69	22,988.23	8,573.89	-	-
Road Supplies	317,152.72	254,213.36	331,241.15	249,140.00	67,381.55
Shop Supplies	21,998.29	24,187.99	10,449.94	20,550.00	25,399.63
Ready for Use	(7,846.32)	(4,553.63)	(11,679.07)	(7,200.00)	(8,788.56)
<b>Supplies and Expense</b>	<b>1,062,719.08</b>	<b>1,166,055.89</b>	<b>1,253,686.32</b>	<b>1,073,260.00</b>	<b>657,412.92</b>
<b>Fixed Charges</b>					
Insurance	202,444.00	182,544.00	193,138.00	209,825.00	202,569.00
Rents and Leases	16,171.27	(172.04)	17,029.44	-	-
Equipment	5,585.32	5,748.78	5,921.21	5,900.00	5,073.95
Depreciation/Amortization	3,818,762.68	3,684,269.07	3,847,982.09	4,044,666.97	3,434,477.57
Depreciation Exp. -STATE	13,116.48	15,975.11	30,486.40	30,008.00	25,006.80
Service Fees	-	-	786.34	-	-
<b>Fixed Charges</b>	<b>4,056,079.75</b>	<b>3,888,364.92</b>	<b>4,095,343.48</b>	<b>4,290,399.97</b>	<b>3,667,127.32</b>
<b>Debt Service</b>					
<b>Grants &amp; Contributions</b>					
Aid to Localities	11,562.49	115,396.00	103,030.34	22,467.00	95,042.55
<b>Grants &amp; Contributions</b>	<b>11,562.49</b>	<b>115,396.00</b>	<b>103,030.34</b>	<b>22,467.00</b>	<b>95,042.55</b>
<b>Department Allocations</b>					
Machinery Operation	(27,476.08)	(42,974.44)	(39,882.46)	(30,000.00)	(37,420.73)
Other Inter-dept Allocation	(43,480.64)	4,896.32	(17,887.21)	2.00	-
Building and Grounds Allocation	-	-	-	(1.00)	-
Capital Asset Acquisitions	(4,556,796.46)	(3,278,881.81)	(2,913,710.64)	(3,300,000.00)	-
Data Processing Allocation	244,411.00	242,382.00	246,473.00	240,000.00	200,000.00
<b>Department Allocations</b>	<b>(4,383,342.18)</b>	<b>(3,074,577.93)</b>	<b>(2,725,007.31)</b>	<b>(3,089,999.00)</b>	<b>162,579.27</b>
<b>Total Operating Expenses</b>	<b>8,368,391.78</b>	<b>9,206,223.99</b>	<b>9,761,178.10</b>	<b>9,019,364.97</b>	<b>10,146,551.30</b>
NET COST WITHOUT CAPITAL OUTLAY	81,150.33	(4,551,780.76)	1,372,441.12	299,999.55	(3,108,409.83)
<b>NET COST</b>	<b>81,150.33</b>	<b>(4,551,780.76)</b>	<b>1,372,441.12</b>	<b>299,999.55</b>	<b>(3,108,409.83)</b>

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DOUGLAS COUNTY, WISCONSIN  
BUDGET SUMMARY REPORT  
NET COST - BUDGET AND ACTUAL  
All Revenues and Expenditures  
For the Ten Months Ending October 31, 2020

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	2020 Amended Budget	2020 Actual	2020 Balance	% Actual	% Balance	2019 Actual
Revenues						
Taxes	(3,044,459.00)	(3,044,459.00)	-	100.00	-	(3,265,140.00)
Intergovernmental Revenues	(1,079,556.42)	(911,281.03)	(168,275.39)	84.41	15.59	(1,306,783.25)
Public Charges For Services	(21,500.00)	(182,063.42)	160,563.42	846.81	(746.81)	(447,208.32)
Intergovt. Charges For Serv.	(1,406,250.00)	(1,581,614.14)	175,364.14	112.47	(12.47)	(2,160,582.04)
Miscellaneous Revenues	(6,083.33)	(25,043.54)	18,960.21	411.67	(311.67)	(140,187.06)
Other Financing Sources	(2,083,333.33)	(7,510,500.00)	5,427,166.67	360.50	(260.50)	-
<b>Revenues</b>	<b>(7,641,182.08)</b>	<b>(13,254,961.13)</b>	<b>5,613,779.05</b>	<b>173.47</b>	<b>(73.47)</b>	<b>(7,319,900.67)</b>
Expenses						
Personnel Services, Less OT	2,594,520.01	2,400,295.73	194,224.28	92.51	7.49	2,614,868.02
Personnel Services--Overtime	164,002.68	117,250.10	46,752.58	71.49	28.51	126,009.83
Contractual Services	3,279,428.66	3,046,843.41	232,585.25	92.91	7.74	3,402,624.35
Supplies & Expense	859,026.68	657,412.92	201,613.76	76.53	24.17	897,442.85
Fixed Charges	3,575,333.30	3,667,127.32	(91,794.02)	102.57	(2.57)	3,399,228.97
Grants & Contributions	18,722.50	95,042.55	(76,320.05)	507.64	(407.64)	17,549.81
Capital Outlay	-	-	-	-	-	447.57
Department Allocation	(3,240,913.61)	162,579.27	(3,403,492.88)	(5.02)	105.02	160,915.01
<b>Expenses</b>	<b>7,250,120.22</b>	<b>10,146,551.30</b>	<b>(2,896,431.08)</b>	<b>139.95</b>	<b>(41.67)</b>	<b>10,619,086.41</b>
<b>Net Cost</b>	<b>(391,061.86)</b>	<b>(3,108,409.83)</b>	<b>2,717,347.97</b>	<b>794.86</b>	<b>(393.21)</b>	<b>3,299,185.74</b>